

**CITY OF LAKE ELMO  
CITY COUNCIL WORKSHOP MINUTES  
JANUARY 12, 2021**

**CALL TO ORDER**

*Called the meeting to order at 6:39 pm.*

**PRESENT:** Mayor Charles Cadenhead. Present via video: Councilmembers Katrina Beckstrom, Dale Dorschner, Jeff Holtz and Lisa McGinn.

Staff present: Assistant Administrator Dickson and City Clerk Johnson. Participating via video: City Administrator Handt, Planning Director Roberts. Public Works Director Powers.

**Parks Commission Interviews**

Interviews were held with Juan Luis Rivera Reyes, Hank Hoelscher, Andrew Hodges, Eva Lee and Peter Kastler. Councilmembers agreed to send their rankings of the applicants to the City Administrator by the end of the week.

**Committee Structure**

Administrator Handt provided an overview of the current committees. Councilmember expressed agreement with the proposal to change the committee structure as presented.

**Utility Billing Clerk Position**

Assistant Administrator Dickson presented the proposal to change the Utility Billing Clerk position from part time to full time and reviewed the benefits to the City of a full time position. Discussion was held and the Council was supportive of the change.

**Items for Future Agenda**

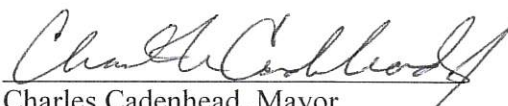
Administrator Handt recommended the following items for future workshop agendas: 180 acres of city owned property and RFP for an operational audit of the Building Department. Administrator Handt also asked for input on the goal setting session and consensus was to hold it face to face at a location in the City that can accommodate the group.

Meeting adjourned at 8:57

ATTEST:

  
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Julie Johnson, City Clerk

**LAKE ELMO CITY COUNCIL**

  
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Charles Cadenhead, Mayor