

**CITY OF LAKE ELMO
CITY COUNCIL MINUTES
OCTOBER 20, 2020**

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Pearson called the meeting to order at 7:00 pm.

PRESENT: Mayor Mike Pearson and Councilmembers Justin Boyer, Dale Dorschner, Lisa McGinn and Christine Nelson

Staff present: Administrator Handt, City Attorney Sonsalla, City Engineer Griffin, City Planner Prchal, Fire Chief Kalis and City Clerk Johnson

APPROVAL OF AGENDA

Councilmember Boyer, seconded by Councilmember McGinn, moved TO APPROVE THE AGENDA AS AMENDED. Motion passed 5 – 0.

ACCEPT MINUTES

Minutes of the October 6, 2020 Regular Meeting were accepted as presented.

PUBLIC COMMENTS/INQUIRIES

None

PRESENTATIONS

None

CONSENT AGENDA

2. Approve Payment of Disbursements and Payroll
3. Accept September 2020 Building Department Report
4. Accept September 2020 Public Works Department Report
5. Accept September 2020 Fire Department Report
6. Accept September 2020 Sheriff's Office Report
7. Approve Letter of Credit Reduction for Growing Explorers Learning Center
8. Approve 3M Workgroup Operational Capacity Grant Amendment #2
9. Approve Cooperative Agreement Payment No. 1 for Inwood-5th Street Traffic Signal Improvements
10. Approve Cooperative Agreement Payment No. 3 (FINAL) for CSAH 17 Phase 3 Improvements
11. Approve Pay Request No. 1 for Pumphouse No. 5
12. Approve Pay Request No. 4 for Stonegate Addition Street and Utility Improvements
13. Approve Pay Request No. 2 for Well No. 5 Connecting Watermain

14. Approve Pay Request No. 2 for the 2020 Mill and Overlay Project
15. Approve Pay Request No. 2 for Hamlet on Sunfish Lake Sanitary Sewer Extension
16. Approve Release of Warranty Security for Hunters Crossing 1st Addition
17. Approve Release of Warranty Security for Hunters Crossing 2nd Additions

Councilmember Bloyer, seconded by Councilmember McGinn, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion passed 5 - 0.

ITEM 18: Sunfish Lake Park Kiosk and Business Signs

City Planner Prchal presented the updated sign design and reviewed examples of maps from other cities. Potential additional signage for a business directory was also discussed.

Tony Manzarra, 5050 Kirkwood Ave. N. commented on signage in the park and offered suggested to make signage more helpful to park visitors.

Councilmember Bloyer, seconded by Councilmember Dorschner, moved TO APPROVE THE UPDATED KIOSK SIGN FOR SUNFISH LAKE PARK WITH A NOT TO EXCEED AMOUNT OF \$500. Motion passed 5 – 0.

Councilmember Bloyer, seconded by Councilmember McGinn, moved TO ALLOW SPONSORSHIP SIGNAGE IN SUNFISH LAKE PARK. Motion passed 5 – 0.

ITEM 19: MPCA Grant Agreement for the 38th -39th –Innsdale Street and Utility Improvements

City Engineer Griffin presented the proposed grant agreement with the MPCA for a project that would extend municipal water service and reconstruct the streets in the 38th/39th/Innsdale area.

Councilmember Dorschner, seconded by Councilmember McGinn, moved TO APPROVE THE MPCA GRANT AGREEMENT, CONTRACT NUMBER 184198, FOR THE 38TH-39TH STREET NEIGHBORHOOD STREET AND UTILITY IMPROVEMENTS. Motion passed 5 – 0.

ITEM 20: Feasibility Report and Design Engineering Services for the 38th-39th-Innsdale Street and Utility Improvements

City Engineer Griffin reviewed the scope of the project for the 38th/39th/Innsdale area and requested Council approval for the preparation of a feasibility report.

Councilmember Dorschner, seconded by Councilmember McGinn, moved TO APPROVE RESOLUTION NO. 2020-089, ORDERING PREPARATION OF A FEASIBILITY REPORT AND PREPARATION OF PLANS AND SPECIFICATIONS FOR THE 38TH-39TH STREET NEIGHBORHOOD STREET AND UTILITY IMPROVEMENTS. Motion passed 5 – 0.

Councilmember Dorschner, seconded by Councilmember Nelson, moved TO APPROVE A PROFESSIONAL ENGINEERING DESIGN AND CONSTRUCTION SUPPORT SERVICES CONTRACT TO BOLTON AND MENK, INC IN THE NOT TO EXCEED AMOUNT OF \$148,327 FOR THE 38TH-39TH STREET NEIGHBORHOOD STREET AND UTILITY IMPROVEMENTS. Motion passed 5 – 0.

ITEM 21: Plans and Specifications for the Heritage Farms Street and Utility Improvements

City Engineer Griffin presented plans and specifications for the Heritage Farms project and requested Council order the advertisement for bids.

Councilmember Bloyer, seconded by Councilmember McGinn, MOVED TO APPROVE RESOLUTION NO. 2020-090, APPROVING THE PLANS AND SPECIFICATIONS AND ORDERING THE ADVERTISEMENT FOR BIDS FOR THE HERITAGE FARM STREET AND UTILITY IMPROVEMENTS. Motion passed 5 – 0.

ITEM 22: Accept Petition for Municipal Water Services and Table Further Actions Pending MPCA Grant Approval (Blackford Area)

City Engineer Griffin reviewed costs and scope of the project, noting that the project would not be viable due to cost.

Councilmember Bloyer, seconded by Councilmember McGinn, moved TO APPROVE RESOLUTION NO. 2020-100, DECLARING THE ADEQUACY OF THE 45TH STREET PRIVATE DRIVE PETITION FOR MUNICIPAL WATER SERVICE AND DEFERRING FURTHER ACTION BY THE CITY. Motion passed 5 – 0.

ITEM 23: Selection of Architect/Engineering Firm for New City Facilities

City Administrator Handt reported on follow up with the firms interviewed by the Council on October 13th.

Councilmember Bloyer, seconded by Councilmember Dorschner, moved TO DIRECT STAFF TO BEGIN NEGOTIATIONS WITH LEO DALY FIRST WITH BKV AS A BACK UP. Motion passed 5 – 0.

COUNCIL REPORTS

Councilmember McGinn: Thanked the Sheriff's Department for holding a neighborhood watch meeting in Inwood.

STAFF REPORTS AND ANNOUNCEMENTS

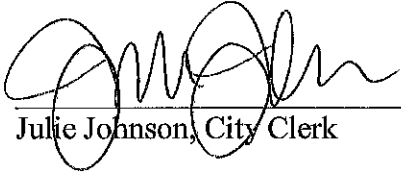
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Administrator Handt: reported on the county's draft CIP, noting deadline for public comment is December 10th, reported on the conceptual drinking water plan.

City Clerk Johnson: provided an update on elections


Meeting adjourned at 8:37 pm.

ATTEST:



Julie Johnson, City Clerk

LAKE ELMO CITY COUNCIL



Mike Pearson, Mayor