

**CITY OF LAKE ELMO
CITY COUNCIL MINUTES
NOVEMBER 17, 2020**

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Pearson called the meeting to order at 7:05 pm.

PRESENT: Mayor Mike Pearson. Participating via teleconference: Councilmembers Justin Bloyer, Dale Dorschner, Lisa McGinn and Christine Nelson
Staff present: Administrator Handt, Assistant Administrator Dickson and City Clerk Johnson.
Participating via teleconference: City Attorney Sonsalla, City Engineer Griffin, Planning Director Roberts, Fire Chief Kalis.

APPROVAL OF AGENDA

Councilmember Dorschner, seconded by Mayor Pearson, moved TO APPROVE THE AGENDA AS PRESENTED. Motion passed 5 – 0.

ACCEPT MINUTES

Minutes of the November 4, 2020 Regular Meeting were accepted as presented.

PUBLIC COMMENTS/INQUIRIES

None

PRESENTATIONS

None

CONSENT AGENDA

2. Approve Payment of Disbursements
3. Accept 3rd Quarter Financial Statements
4. Accept October 2020 Fire Dept. Report
5. Accept October 2020 Building Dept. Report
6. Accept October 2020 Public Works Dept. Report
7. Approve Change Order No. 2 for 31st Street/Stillwater Blvd Watermain Extension
8. Approve Pay Request No. 1 for 31st Street/Stillwater Blvd Watermain Extension
9. Approve Pay Request No. 3 for Hamlet on Sunfish Lake Sanitary Sewer Extension
10. Approve Pay Request No. 3 for the 2020 Mill and Overlay Project
11. Approve Change Order No. 1 for Well No. 5 Connecting Watermain Improvements
12. Approve Pay Request No. 3 for Well No. 5 Connecting Watermain Improvements
13. Approve Pay Request No. 2 for Well No. 5 Pumphouse Improvements
14. Accept Improvements and Approve Security Reductions for Hammes Estates 1st Addition

15. Accept Improvements and Approve Security Reduction for Hammes Estates 2nd Addition
16. Accept Improvements and Approve Security Reduction for Hammes Estates 3rd Addition
17. Approve CARES Funding Budget Allocation - *Resolution 2020-095*
18. Adopt Resolution Authorizing Summary Publication of Ordinance 08-240
19. Approve Accounting Services Agreement with AEM
20. Approve Hiring of Utility Billing Clerk
21. Authorize Sale of Excess and Retired Equipment & Acquired Property
22. Approve Winter Newsletter
23. Approve Liquor License Renewals

Councilmember McGinn, seconded by Councilmember Bloyer, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion passed 5 - 0.

ITEM 24: Utility Pro Forma

Tammy Omdahl, Northland Securities, presented the long range financial management plan for the city's water, sewer and storm water funds and reviewed proposed rate increases.

Councilmember Nelson, seconded by Councilmember McGinn, moved TO ACCEPT THE FINANCIAL MANAGEMENT PLAN FOR THE UTILITLY FUNDS. Motion passed 5 – 0.

ITEM 25: Flooding Discussion

City Administrator Handt noted that a discussion was requested by the City Council for an update on flooding issues in the City. Washington County staff provided information on areas in the City that experienced flooding.

ITEM 26: Comprehensive Plan Amendments – City Owned Property Located South of County Road 14 and East of Ideal Avenue

Planning Director Roberts reviewed the proposed comprehensive plan changes that would accommodate possible office warehouse development.

Councilmember Dorschner, seconded by Councilmember McGinn, moved TO ADOPT RESOLUTION 2020 – 060 APPROVING THE PROPOSED COMPREHENSIVE PLAN AMENDMENT RE-GUIDING ON THE CITY'S LAND USE PLAN THE 77 ACRES OF CITY-OWNED LAND LOCATED SOUTH OF COUNTY ROAD 14 AND EAST OF IDEAL AVENUE FROM RAD (RURAL AREA DEVELOPMENT) TO BP (BUSINESS PARK), BASED ON THE RECOMMENDED FINDINGS AND CONDITION OF APPROVAL.

Motion passed 5 – 0.

Councilmember Dorschner, seconded by Councilmember McGinn, moved TO ADOPT RESOLUTION 2020 – 061 APPROVING ALL NECESSARY AMENDMENTS TO THE 2040

LAKE ELMO COMPREHENSIVE PLAN (INCLUDING THOSE TO THE LAND USE PLAN, MUSA BOUNDARIES AND TO WASTEWATER SERVICES PLAN) TO ADD THE 77 ACRES OF CITY OWNED LAND LOCATED SOUTH OF COUNTY ROAD 14 AND EAST OF IDEAL AVENUE TO THE CITY'S SANITARY SEWER AREA AND AUTHORIZE CITY STAFF SUBMITTING THE PROPOSED COMPREHENSIVE PLAN AMENDMENTS TO THE METROPOLITAN COUNCIL. Motion passed 5 – 0.

ITEM 27: Comment Letter on Washington County 2021-2025 Capital Improvement Plan

City Engineer Griffin reviewed transportation roadway projects included in the county's plan in Lake Elmo and reported on staff concerns related to those projects.

Mayor Pearson, seconded by Councilmember McGinn, moved TO APPROVE CITY COMMENTS TO BE SUBMITTED TO WASHINGTON COUNTY REGARDING THE COUNTY'S 2021-2025 CAPITAL IMPROVEMENT PLAN WITH COMMENTS TO BE SUBMITTED ON OR BEFORE NOVEMBER 25, 2020. Motion passed 5 – 0

ITEM 28: EMS Responder Program

Fire Chief Kalis presented a proposed EMS Responder Program to provide a more consistent level of emergency medical service to residents.

Councilmember Dorschner, seconded by Councilmember McGinn, moved TO APPROVE THE PLAN TO IMPLEMENT THE EMS RESPONDER PROGRAM. Motion passed 5 – 0.

ITEM 29: 2020 CIP CV-1 Purchase

Fire Chief Kalis requested approval to purchase a replacement special service vehicle as planned in the City's 2020 Capital Improvement Plan.

Councilmember McGinn, seconded by Councilmember Dorschner, moved TO APPROVE THE PURCHASE OF THE 2021 CHEVROLET TAHOE SSV AND REPURPOSE THE 2015 CHEVROLET TAHOE AS A GENERAL FIRE DEPARTMENT RESPONSE VEHICLE. Motion passed 5 – 0.

STAFF REPORTS AND ANNOUNCEMENTS

Administrator Handt: Reported that the City office have been temporarily closed to the public due to the ongoing pandemic and reminded the Council of the upcoming special meeting on November 24th.

Meeting adjourned at 9:00 pm.

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ATTEST:



Julie Johnson, City Clerk



Mike Pearson, Mayor