

**CITY OF LAKE ELMO  
CITY COUNCIL MINUTES  
FEBRUARY 4, 2020**

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

*Mayor Pearson called the meeting to order at 7:00 pm.*

**PRESENT:** Mayor Mike Pearson and Councilmembers Justin Bloyer, Dale Dorschner, Lisa McGinn and Christine Nelson

Staff present: Administrator Handt, City Attorney Sonsalla, City Engineer Griffin, Planning Director Roberts, Assistant City Administrator Dickson and City Clerk Johnson

**APPROVAL OF AGENDA**

*Councilmember Bloyer, seconded by Mayor Pearson, moved TO APPROVE THE AGENDA AS PRESENTED. Motion passed 5 – 0.*

**ACCEPT MINUTES**

Minutes of the January 21, 2020 Regular Meeting were accepted as presented.

**PUBLIC COMMENTS/INQUIRIES**

None

**PRESENTATIONS**

None

**CONSENT AGENDA**

2. Approve Payment of Disbursements and Payroll
3. Authorize Advertising and Hiring of Seasonal Public Works Employee(s)
4. Authorizing Advertising and Hiring of Interns
5. Appointment to Parks Commission
6. Appoint Election Judges for 2020 Primaries and General Election – *Resolution 2020-012*
7. Approve Release of Utility Warranty Security for Savona 3<sup>rd</sup> and 4<sup>th</sup> Additions
8. Accept Improvements and Approve Security Reductions for Easton Village 2<sup>nd</sup> and 3<sup>rd</sup> Additions
9. Approve Change Order No. 3 for Old Village Phase 4 Street & Utility Improvements
10. Approve Compensating Change Order No. 4 for Old Village Phase 4 Street & Utility Improvements
11. Approve Pay Request No. 9 (FINAL) for the Old Village Ph4 Street & Utility Improvements.

*Councilmember Bloyer, seconded by Councilmember Dorschner, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion passed 5 - 0.*

**ITEM 12: Appointment of Planning Commission Members**

*Councilmember Dorschner, seconded by Councilmember Nelson, moved TO APPOINT BRANDON MUELLER TO THE PLANNING COMMISSION FOR A TERM ENDING 12/31/22 AND JORDAN GRAEN FOR A TERM ENDING 12/31/20. Motion passed 5 – 0.*

**ITEM 13: Applewood Point of Lake Elmo**

Planning Director Roberts reviewed land use requests from United Properties for the development of a new senior housing cooperative, noting current zoning, proposed zoning map amendments and site location.

*Mayor Pearson, seconded by Councilmember McGinn, moved TO TABLE THE CURRENT ITEM UNTIL THE CITY ENGINEER CAN PROVIDE INFORMATION REGARDING THE POTENTIAL IMPACT TO THE CITY'S EXISTING SEWER SYSTEM. Motion passed 5 – 0.*

**ITEM 14: Accept Feasibility Report & Call for the 31<sup>st</sup> Street/Stillwater Blvd Watermain Extension**

City Engineer Griffin reviewed the scope of the project, anticipated costs, assessment to individual properties and project schedule.

*Councilmember Bloyer, seconded by Councilmember Dorschner, moved TO APPROVE RESOLUTION NO. 2020-015, RECEIVING THE FEASIBILITY REPORT AND CALLING A PUBLIC HEARING FOR THE 31ST STREET & STILLWATER BLVD WATERMAIN IMPROVEMENTS. Motion passed 5 – 0.*

**ITEM 15: MPCA Grant Agreement for Watermain Extension to Hamlet on Sunfish Lake Elmo**

City Administrator Handt presented an overview of the grant agreement between the City and the MPCA to reimburse the City up to \$2,712,200 for providing City water service to 41 residential properties in the Hamlet on Sunfish Lake neighborhood.

*Councilmember Bloyer, seconded by Councilmember Dorschner, moved TO APPROVE THE HAMLET ON SUNFISH LAKE GRANT AGREEMENT #165904 WITH MPCA. Motion passed 5 – 0.*

**ITEM 16: Utility Billing Clerk Job Description and Posting & Amended Accountant Position Description**

**LAKE ELMO CITY COUNCIL MINUTES  
FEBRUARY 4, 2020**

City Administrator Handt reviewed the request to add a part time utility billing clerk position and revise the accountant position description.

***Councilmember Dorschner, seconded by Mayor Pearson, moved TO APPROVE THE REVISED JOB DESCRIPTION FOR THE ACCOUNTANT, THE JOB DESCRIPTION FOR THE UTILITY BILLING CLERK AND ADVERTISE THE POSITION. Motion passed 5 – 0.***

**COUNCIL REPORTS**

**Mayor Pearson:** Thanked Mike Zeno for his service on the Parks Commission and Nadine Obermueller for her contributions to the Lions Park project. Attended Fire Department meeting with Councilmember Bloyer.

**Councilmember Bloyer:** Attended Fire Department meeting.

**STAFF REPORTS AND ANNOUNCEMENTS**

**Administrator Handt:** Upcoming DNR water supply meeting at the Lake Elmo Event Center on February 26<sup>th</sup>. Provided information for residents on stormwater bills.

**City Clerk Johnson:** Provided an update on upcoming election.

**City Attorney Sonsalla:** Working on final documents for The Springs development.

Meeting adjourned at 7:40 pm.

ATTEST:

  
\_\_\_\_\_  
Julie Johnson, City Clerk

**LAKE ELMO CITY COUNCIL**

  
\_\_\_\_\_  
Mike Pearson, Mayor