

**CITY OF LAKE ELMO
CITY COUNCIL MINUTES
SEPTEMBER 15, 2020**

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Pearson called the meeting to order at 7:00 pm.

PRESENT: Mayor Mike Pearson and Councilmembers Justin Bloyer, Dale Dorschner, Lisa McGinn and Christine Nelson

Staff present: Administrator Handt, City Attorney Sonsalla, Assistant City Administrator Dickson, City Planner Prchal, and City Clerk Johnson

APPROVAL OF AGENDA

Councilmember Dorschner, seconded by Councilmember Bloyer, moved TO APPROVE THE AGENDA AS AMENDED. Motion passed 5 – 0.

ACCEPT MINUTES

Minutes of the September 1, 2020 Regular Meeting were accepted as presented.

PUBLIC COMMENTS/INQUIRIES

None

PRESENTATIONS

None

CONSENT AGENDA

2. Approve Payment of Disbursements and Payroll
3. Accept August 2020 Building Department Report
4. Accept August 2020 Public Works Department Report
5. Approve Step Increase for Utility Billing Clerk
6. Approve 3.2% Beer Liquor License Application for Kwik Trip – 8513 5th St. N.
7. Approve Pay Request No. 3 for Well No. 5.
8. Approve Change Order No. 2 for Stonegate Addition Street and Utility Improvements.
9. Approve Pay Request No. 3 for Stonegate Addition Street and Utility Improvements.
10. Approve Pay Request No. 1 for the 2020 Seal Coat Project (FINAL).
11. Approve Pay Request No. 1 for the Well No. 5 Connecting Watermain.
12. Approve Pay Request No. 1 for the 2020 Mill and Overlay Project.

13. Approve Change Order No. 1 for the 31st Street-Stillwater Blvd Watermain Improvements.
14. Approve Pay Request No. 1 for the Hamlet on Sunfish Lake Sanitary Sewer Extension.

Councilmember Dorschner, seconded by Councilmember McGinn, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion passed 5 - 0.

ITEM 15: Preliminary 2021 General Fund and Annual Budget, Tax Levy & Public Hearing Date

City Administrator Handt reviewed changes made to the draft 2021 budget per Council direction at the August 25, 2020 worksession. Administrator Handt also reviewed highlights of the 2021 General Fund operating budget and anticipated fiscal impacts.

Councilmember Bloyer, seconded by Councilmember Nelson, MOVED TO APPROVE RESOLUTION 2020-81, APPROVING THE 2021 PRELIMINARY GENERAL FUND BUDGET, 2021 PRELIMINARY PROPERTY TAX LEVY, AND SETTING A PUBLIC HEARING DATE FOR THE 2021 BUDGET AND PROPERTY TAX LEVY FOR TUESDAY, DECEMBER 1, 2020 AT 7:00 P.M. Motion passed 4 – 1. (McGinn – nay)

ITEM 16: Special Meeting to Canvass Election Results

City Clerk Johnson explained that Washington County would not have an abstract available for the City's Canvassing Board until the morning of November 12, 2020 and the City must canvass the results by the end of the day on November 13, 2020.

Councilmember Dorschner, seconded by Councilmember Nelson, moved TO SCHEDULE A SPECIAL MEETING OF THE CANVASSING BOARD FOR NOVEMBER 12, 2020 AT 6:30 P.M. Motion passed 4 – 1. (Bloyer – nay)

ITEM 17: Variance Amendment Request – 8950 Lake Jane Trail

City Planner Prchal presented the request from the property owners at 8950 Lake Jane Trail to remove certain conditions of approval and a restrictive covenant that applies to their property and allow them to maintain and improve vegetation on their lot.

Councilmember Bloyer, seconded by Mayor Pearson, moved TO DIRECT STAFF TO PREPARE A RESOLUTION APPROVING THE VARIANCE AMENDMENT REQUEST TO BRING BACK TO THE NEXT CITY COUNCIL MEETING FOR APPROVAL. Motion passed 5 – 0.

ITEM 18: Kiosk Sign Replacement – Sunfish Lake Park

Public Works Director Powers reviewed suggested signage for Sunfish Lake Park depicting trail locations in the park. Discussion was held concerning trail usage and trail labeling.

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Mayor Pearson, seconded by Councilmember Nelson, moved TO RECOMMEND APPROVAL OF THE KIOSK SIGN AS PRESENTED WITH A NOT TO EXCEED AMOUNT OF \$500.00.

Councilmember Bloyer, seconded by Councilmember Dorschner, moved TO AMEND THE PRIMARY MOTION TO SEND THE ITEM BACK TO STAFF TO IDENTIFY A MULTI USE TRAIL FROM FIRE STATION 2 TO THE GREEN LOOP AND IDENTIFY A BIKE PARKING STAGING AREA. Motion passed 4 – 1. Pearson – nay

Primary motion passed 5 – 0.

COUNCIL REPORTS


Councilmember McGinn: Responding to calls regarding excessive noise on Inwood Avenue.

STAFF REPORTS AND ANNOUNCEMENTS

Administrator Handt: Reported on DNR/MPCA draft conceptual drinking water plan, noting the City is providing updates in the Fresh and on social media. Also reported that the City has four expedited project moving toward approval and grant paperwork will be coming soon.


Meeting adjourned at 8:34 pm.

ATTEST:



Julie Johnson, City Clerk

LAKE ELMO CITY COUNCIL



Mike Pearson, Mayor