

COMMERCIAL BUILDING PERMITS

The City of Lake Elmo issues a combination permit for all commercial construction projects. The following commercial permit application and review packet will guide you through the necessary steps and submittal requirements needed. If applicable, a SAC determination letter is required before a permit can be issued for a commercial construction project. If plumbing is involved in the project, an approval letter from the Minnesota Department of Labor and Industry Plumbing Unit is required before the permit can be released.

A complete code analysis is required on all cover sheets of plans submitted – No exception.

Restaurants or establishments selling any sort of food product shall submit plans to Washington County Health Department. Plans must be submitted and approved by Washington County Health prior to the issuance of a building permit from Lake Elmo.

The special inspections form shall be completed, signed and submitted before a permit is issued.

Before a certificate of occupancy is issued, emergency contact information including names, phone number, and after hours contact information shall be submitted.

Approximate review time depend on completeness of the submittals,

New Construction 2 Weeks

Lease Improvements 1 Week