

Date Received: _____
Received By: _____
Permit #: _____



651-747-3900
3800 Laverne Avenue North
Lake Elmo, MN 55042

BUILDING PERMIT APPLICATION

Project Address: _____
Property Owner: _____ Phone # _____
Address _____ Email Address: _____
PID # _____ Lot _____ Block _____

General Contractor: _____
Address: _____
License #: _____ Phone # _____
Email Address: _____

Proposed Use: (check one) Dwelling _____ Private Garage _____ Deck _____ Home Addition _____
Finish Basement _____ Three Season Porch _____ Siding _____ Roofing _____ Business/Commercial _____
Other _____

Description of Project: _____

Use and Occupancy: _____ Type of Construction: _____
Estimated Value: _____

This permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction work is suspended or abandoned for a period of 180 days at any time after work has commenced. I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of the laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provision of any other state or local law regulating construction or the performance of construction.

Signature: _____ Date: _____

City Use Only

Planning: Zoning District: _____ Minimum Setbacks Required: Front _____ Side _____
Rear _____ Road Right of Way _____ Other _____
Reviewed by: _____ Date: _____
Subject to the following conditions: _____

Building Inspections: Reviewed by: _____ Date: _____
Subject to the following conditions: _____

Engineering: Reviewed by: _____ Date: _____
Subject to the following conditions: _____

Public Works: Reviewed by: _____ Date: _____
Subject to the following conditions: _____

If you have questions on code items, require inspections or to schedule an inspection call 651-747-3900.



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Accessory Building Informational Sheet

For Urban Zoned Districts

In the Urban Districts, the City regulates both attached and detached accessory structures. An accessory structure shall be considered attached, and an integral part of, the principal structure when it is connected by an enclosed passageway.

The exterior building materials, design and color of all accessory buildings or structures shall be similar to or compatible with the principal building, with the exception of gazebos, swimming pools, tennis and sport courts and greenhouses.

Attached accessory structures requirements:

1. The structure shall meet the required yard setbacks for a principal structure, as established for the zoning district in which it is located; and
2. The structure shall not exceed the height of the principal building to which it is attached.
3. Attached garages are encouraged to be side or rear loaded. If facing the primary street, garages shall be designed using one of the following techniques, unless specific physical conditions on the lot in question require a different approach:
 - a. The front of the garage is recessed at least 4 feet behind the plane of the primary façade; or
 - b. The front of the garage is recessed at least 4 feet behind a porch if the garage is even with the primary façade.
4. The width of the attached garage shall not exceed 60% of the width of the entire principal building façade (including garage) fronting the primary street.
5. Attached garages shall not exceed 1,000 square feet in area at the ground floor level except by conditional use permit.
6. Garage doors or openings shall not exceed 14 feet in height.

Detached accessory structure Requirements:

1. Detached accessory structures shall be located to the side or rear of the principal building, and are not permitted within the required front yard or within a side yard abutting a street.
2. Detached garages shall not exceed 1,000 square feet at ground floor level and shall not exceed a height of 22 feet or the height of the principal structure. The maximum size and



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- height may be increased upon approval of a conditional use permit, provided that lot coverage requirements are satisfied.
3. Pole barns, as defined herein, exceeding 120 square feet shall be prohibited.
 4. No more than 30% of the rear yard area may be covered by accessory structures.
 5. Garage doors or openings shall not exceed 14 feet in height.

Minimum Accessory Building Setbacks (feet)

	LDR	MDR	HDR
Front Yard	25	25	20
Interior Side Yard	5	5	10
Corner Side Yard	15	15	15
Rear Yard	20	20	20

In situations where a garage or accessory building is set back less than 7 feet from a side property line, the maximum permitted encroachment for anything attached to said building (including eaves, overhangs, steps, chimneys, and other appurtenances as described in Section 154.081) will be two (2) feet.