



NOTICE OF MEETING
City Council Meeting
Tuesday, September 15, 2015 7:00 P.M.
City of Lake Elmo | 3800 Laverne Avenue North

Agenda

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Roll Call/Order of Business**
- D. Approval of Agenda**
- E. Accept Minutes**
 - 1. Approve September 1, 2015 Minutes
- F. Council Reports**
- G. Presentations/Public Comments/Inquiries**
 - Tartan Park (*no attachment*)
- H. Finance Consent Agenda**
 - 2. Approve Payment of Disbursements
 - 3. Accept Assessor Report
 - 4. Approve Financial Report Dated August 31, 2015
 - 5. Approve Purchase of Replacement Skid Unit for Fire Department Brush Truck
 - 6. Approve Eagle Point Blvd. Street Improvements – Pay Request No. 1
 - 7. Approve Production Well No. 4 – Pay Request No. 10 (FINAL)
 - 8. Approve Production Well No. 4 – Compensating Change Order No. 2
- I. Other Consent Agenda**
 - 9. Accept Building Report
 - 10. Approve Election Judge Appointments for November 4, 2015 Special Election – *Resolution 2015-74*
 - 11. Phase 2 Downtown Street, Drainage and Utility Improvements: Request County to Proceed with 30th Street Right-of-Way Acquisition
 - 12. Approve Lake Elmo Jaycees Temporary Liquor License for 2015 Volksmarch October 10, 2015
 - 13. Adopt Tartan Park Resolution – *Resolution 2015-75*
 - 14. Status of Arts Center (*Pearson request*)
 - 15. Phase 1 Downtown Street, Drainage and Utility Improvements: Approve Alley Concept Plan Changes
 - 16. Approve Fire Station Parking Lot Paving
 - 17. Approve Sanctuary Park Trail Paving
- J. Regular Agenda**
 - 18. Gateway Corridor Market and Fiscal Impact Study
 - 19. Manning Avenue Redesign/Realignment
 - 20. Pebble Park Picnic Shelter
 - 21. Downtown Phase 1 and Phase 2 Streetscape and Landscape Plans – Approve Scope of Improvements
 - 22. Financial Internal Controls (*Fliflet request*)
 - 23. Approve 2016 Preliminary General Fund and Library Fund Annual Budget and Tax Levy – *Resolution 2015-76*
 - 24. Savona 3rd Addition Final Plat – *Resolution 2015-70*
 - 25. Savona 3rd Addition Development Agreement
 - 26. Plat Approval Process/Conditions of Approval (*Fliflet request*)
 - 27. Lake Elmo Water Rates (*Fliflet request – no attachment*)
 - 28. Lake Elmo Municipal Water and Sewer Enterprise Funds Status (WACs and SACs) (*Pearson request*)
- K. Staff Reports and Announcements**
- L. Adjourn**

**CITY OF LAKE ELMO
CITY COUNCIL MINUTES
SEPTEMBER 1, 2015**

A. CALL TO ORDER

Mayor Pearson called the meeting to order at 7:06 pm.

PRESENT: Mayor Mike Pearson and Council Members Julie Fliflet, Anne Smith, Justin Bloyer, and Jill Lundgren.

Staff present: Interim Administrator Schroeder, City Attorney Snyder, City Engineer Griffin, Finance Director Bendel, Community Development Director Klatt, Public Works Superintendent Bouthilet, and City Clerk Johnson.

City Attorney Snyder stated that the City Council met in Executive Session prior to the regular meeting pursuant to Minnesota Statute 13.393, 13.29 and 13.42 to receive non public personnel data and advice from the attorney.

B. PLEDGE OF ALLIGENCE

C. APPROVAL OF AGENDA

Councilmember Fliflet moved item 7 to the Regular Agenda and postponed 17 and 18 to the next meeting. Councilmember Lundgren removed item 20 from the Regular Agenda. Councilmember Smith moved item 5 to the Regular Agenda.

Discussion held concerning the placement and title of agenda items by Councilmembers.

Councilmember Smith, seconded by Councilmember Fliflet, moved to remove item 17 from the agenda. MOTION PASSED 3 – 2. (Pearson, Bloyer – Nay)

Councilmember Fliflet, seconded by Councilmember Smith, moved TO APPROVE THE AGENDA AS AMENDED. MOTION PASSED 5 – 0.

D. ACCEPT MINUTES

Minutes of the June 9, 2015 Regular Meeting were accepted as amended. Minutes of the August 18, 2015 Regular Meeting were accepted as presented.

COUNCIL REPORTS

Mayor Pearson: Met with Oakdale Mayor and City Administrator, met with potential developers of a senior center, attended Library alley meeting, attended a meeting with Village and downtown residents.

Councilmember Fliflet: Attended Library meeting concerning the alley, will be attending Library Board meeting on Wednesday. Fielded calls on the proposed cemetery, met with developer of a senior center and met with downtown business owners and residents regarding construction plans.

Councilmember Smith: Just returned from an eleven day vacation, fielded calls on the Inwood water booster station and met with developers of a downtown senior center.

Councilmember Lundgren: Announced the Farmers Market will be ending in two weeks, attended the Public Safety Committee meeting and a workshop on Tartan Park. Spoke with residents concerning Tartan Park and the cemetery proposal. Working on a dog park in the city and reminded council of the pollinator city award.

Councilmember Bloyer: Attended the Library meeting regarding the alley, worked on a code compliance issue with the Building Official, took calls from residents on the proposed cemetery, received a complaint regarding real estate brokerage signs.

PUBLIC COMMENTS/INQUIRIES

Barry Weeks, 3647 Lake Elmo Avenue N., discussed two meetings held earlier in the week concerning the downtown project and asked the City to do a better job notifying downtown residents and business owners of future meetings.

PRESENTATIONS

William Schroeer of East Metro Strong presented an outline for the City's participation in a impact study related to the proposed Bus Rapid Transit line through Lake Elmo. Discussion was held concerning potential impact of the study on Met Council population requirements.

FINANCE CONSENT AGENDA

- 2. Approve Payment of Disbursements and Payroll**
- 3. Approve Finance Report Dated 7/31/15**
- 4. Approve the TNT Public Hearing Date for the 2015 Budget and Tax Levy – Resolution 2015-66**

Councilmember ----, seconded by Councilmember ----, moved TO APPROVE THE FINANCE CONSENT AGENDA AS PRESENTED. MOTION PASSED 5-0.

OTHER CONSENT AGENDA

- 5. ~~39th Street N. Street & Sanitary Sewer Improvements—Approve Tree Replacement Proposal~~**
- 6. 2014 Street Improvements – Call for Final Assessment Hearing – Resolution 2015-68**
- 7. ~~Approve Tree Planting on Hill Trail~~**
- 8. Approve Eagle Point Boulevard Testing Contract**

Councilmember ----, seconded by Councilmember ----, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 5-0.

ITEM 12: ZONING TEXT AMENDMENT: COMMERCIAL WEDDING CEREMONY VENUE ORDINANCE

ITEM 5: 39TH STREET N. STREET & SANITARY SEWER IMPROVEMENTS – APPROVE TREE REPLACEMENT PROPOSAL

Councilmember Smith stated that the replacement trees should be changed from 2.5” trees to 4” trees specified in other areas of the City.

Councilmember Smith, seconded by Councilmember Bloyer, moved TO APPROVE TREE REPLACEMENT PROPOSAL WITH AN UPGRADE TO 4" TREES, SUBJECT TO CITY ADMINISTRATOR APPROVAL OF THE ADDITIONAL COST. MOTION PASSED 5 – 0

ITEM 7: APPROVE TREE PLANTING ON HILL TRAIL

Interim Administrator Schroeder reported that Mayor Pearson and Councilmember Bloyer visited a property on Hill Trail as a result of numerous resident complaints. Staff is recommending planting pine trees in the right of way to screen the view of a vehicle used for storage. Definition of “operational vehicle” was discussed. Councilmember Fliflet stated that the storage vehicle should be addressed and neighbors are concerned that the trees won’t provide adequate screening. Councilmember Smith asked if the City code can be amended to be clear concerning what qualifies as an operational vehicle. Councilmember Lundgren stated that the trees aren’t needed if the vehicle is not in violation of the City Ordinance and expressed concern over the cost of the trees.

Mayor Pearson, seconded by Councilmember Bloyer, moved TO AUTHORIZE STAFF TO PLANT THREE TREES IN THE RIGHT OF WAY ON HILL TRAIL. MOTION FAILED 2 – 3. (Fliflet, Lundgren, Smith – Nay)

ITEM 9: PEBBLE PARK PICNIC SHELTER

Public Works Superintendent Bouthilet stated that the picnic shelter is the last item on the approved list of improvements for Pebble Park. The Parks Commission has recommended approval of the purchase with the additional cost over the budgeted amount to be paid from the Park Land Dedication Fund. Councilmembers discussed adding power to the park shelter in the future. Councilmembers Fliflet and Lundgren questioned the cost of the gable end ornamental insert with the park name.

Councilmember Bloyer, seconded by Councilmember Smith, moved TO AUTHORIZE EXPENDITURE OF UP TO \$24,000 FROM THE PARK LAND DEDICATION FUND FOR THE PURCHASE AND INSTALLATION OF A PICNIC SHELTER IN PEBBLE PARK.

Councilmember Lundgren, seconded by Councilmember Fliflet, moved TO AMEND THE MOTION TO REMOVE THE SIGN IN THE GABLED END. MOTION FAILED 2 – 3. (Bloyer, Pearson, Smith – Nay)

Further discussion was held concerning the cost of the sign on the gabled end ornamental insert. Public Works Superintendent Bouthilet stated he would obtain an breakdown of the costs and report back to the Council.

PRIMARY MOTION PASSED 5 – 0.

ITEM 10: TABLYN PARK UPGRADES

Public Works Superintendent Bouthilet reported on the Parks Commission's recommended upgrades for Tablyn Park. Bouthilet stated that the first three projects are removal of the basketball court, relocating the swingset and removing brush from the hill between the parking lot and play area. Councilmember Fliflet expressed concern over removing park amenities. Mayor Pearson stated he would prefer to accept the Parks Commission recommendations.

Councilmember Fliflet, seconded by Councilmember Lundgren, moved TO APPROVE THE RENTAL OF BRUSH REMOVAL EQUIPMENT FOR USE AT TABLYN PARK. MOTION PASSED 3 – 1 – 1. (Pearson – Nay, Bloyer – Present)

ITEM 11: VILLAGE PARK PRESERVE FINAL PLAT EXTENSION

Community Development Director Klatt explained the request for an extension for the Village Park Reserve final plat approval. Craig Allen, Gonyea Land Company, added that they are getting a later start than anticipated at their Village Preserve development and are unsure how long that project will take so they can move on to the Village Park Preserve project.

Councilmember Bloyer, seconded by Mayor Pearson, moved TO ADOPT RESOLUTION 2015-73 EXTENDING THE FINAL PLAT SUBMISSION DEADLINE FOR VILLAGE PARK PRESERVE RESIDENTIAL SUBDIVISION TO APRIL 15, 2019.

Councilmember Smith asked if delay is to avoid design standard changes. Mr. Allen responded that the delay is due to the number of units already under way. Councilmember Fliflet indicated she could support the extension with additional conditions.

Councilmember Lundgren offered a friendly amendment changing the expiration date to APRIL 15, 2017. Councilmember Bloyer accepted the amendment. MOTION PASSED 3 – 2. (Fliflet, Smith – Nay)

ITEM 13: INWOOD 2ND ADDITION FINAL PLAT

Community Development Director Klatt stated that the Planning Commission recommended approval of the final plat and reviewed the map of the area.

Councilmember Lundgren, seconded by Mayor Pearson, moved TO ADOPT RESOLUTION 2015-69 APPROVING THE FINAL PLAT FOR INWOOD 2ND ADDITION. MOTION PASSED 5 – 0.

ITEM 14: SAVONA 3RD ADDITION FINAL PLAT

Community Development Director Klatt reviewed the site plan and areas included in the 3rd Addition. Klatt also reviewed the staff comments and Planning Commission recommendations.

Councilmember Smith inquired about the design of the townhomes and past direction from the Planning Commission to redesign the front elevations. Lennar Representative Paul Tabone stated that he was unsure what was proposed in the past and that the townhomes under construction are

the current Lennar design. Councilmember Smith stated that the townhomes are subject to multifamily design standards, not single family. Discussion was also held concerning the proposed private park and what improvements would be provided by the developer in the park.

Councilmember Bloyer, seconded by Mayor Pearson, moved TO ADOPT RESOLUTION 2015-70 APPROVING THE FINAL PLAT FOR SAVONA 3RD ADDITION WITH CONDITIONS 11 AND 12 STRICKEN. ROLL CALL VOTE TAKEN. MOTION FAILED 2 – 3. (Fliflet, Lundgren, Smith – Nay)

Councilmember Fliflet stated she could not support the approval with conditions 11 and 12 stricken. Councilmember Smith asked to table the approval for further research on the distinction between single family and multifamily housing and the park issue.

Councilmember Smith, seconded by Councilmember Fliflet, moved TO TABLE SAVONA 3RD ADDITION PLAT APPROVAL TO THE NEXT MEETING. MOTION PASSED 3 – 2. (Pearson, Bloyer – nay)

City Attorney Snyder stated that staff would review and clarify single family versus multifamily definition, provide greater clarity on the amenities in the private park and the degree of review for landscaping around the retaining wall for the next Council meeting.

ITEM 15: SAVONA 3RD ADDITION DEVELOPMENT AGREEMENT

Councilmember Fliflet, seconded by Councilmember Smith, moved TO TABLE SAVONA 3RD ADDITION DEVELOPMENT AGREEMENT UNTIL THE FINAL PLAT COMES BACK FOR COUNCIL APPROVAL DUE TO THE LATENESS OF THE HOUR. MOTION PASSED 3 – 2. (Pearson, Bloyer – Nay)

ITEM 16: NE METRO 916 INTERMEDIATE SCHOOL DISTRICT FINAL PLAT AND PRELIMINARY AND FINAL PUD PLANS

Community Development Director Klatt noted that no representatives from the School District were present and suggested that the item could be tabled.

Councilmember Smith moved to table to the next Council meeting. MOTION FAILED FOR LACK OF A SECOND.

Councilmember Bloyer, seconded by Mayor Pearson, moved TO ADOPT RESOLUTION 2015-72 APPROVING THE PRELIMINARY AND FINAL PLAT AND PRELIMINARY AND FINAL PUD PLANS FOR THE NORTHEAST METRO INTERMEDIATE SCHOOL DISTRICT 916 SCHOOL FACILITY.

Community Development Director Klatt presented an overview of the site and proposed improvements. Councilmember Fliflet noted that space for school busses to navigate the parking lot should be addressed. Interim Administrator Schroeder stated that she spoke with school district representatives who explained that smaller busses and vans are typically used to transport students to this type of facility.

MOTION PASSED 5 – 0.

ITEM 17: WAC AND SAC PROFORMA DISCUSSION

ITEM 18: LAKE ELMO WATER RATES

ITEM 19: PLAT APPROVAL PROCESS/CONDITIONS OF APPROVAL

Councilmember Bloyer, seconded by Councilmember Fliflet, moved TO TABLE TO THE NEXT MEETING. MOTION PASSED 5 – 0.

Councilmember Fliflet asked anyone wanting to add to the memo on this item to direct their input to city staff.

ITEM 20: TRANSITIONING

ITEM 21: BUILDING INSPECTOR POSITION

Interim Administrator Schroeder presented an updated version of the memo from the previous meeting requesting authorization to hire a full time building inspector. Schroeder reported that the current contract inspector has given his thirty day termination notice and the city has been unable to secure another contract inspector. Schroeder noted that the city participates in a consortium with other cities to pool building inspection services and feedback has been received that Lake Elmo has been on the taking end for quite some time. Typical work load data from the League of Minnesota Cities for building inspectors was reviewed and it was stated that the additional inspector could also fill in with code compliance and other tasks if time allows.

Councilmember Bloyer, seconded by Councilmember Lundgren, moved TO AUTHORIZE THE CITY ADMINISTRATOR TO ADVERTISE, RECRUIT, INTERVIEW AND PRESENT FOR EMPLOYMENT A BUILDING INSPECTOR. MOTION PASSED 5 – 0.

STAFF REPORTS AND ANNOUNCEMENTS

Interim City Administrator Schroeder: Working on Tartan Park with Washington County and the Trust for Public Land; Library alley issue; met with representatives from Hans Hagen Homes; met with Mayor and Administrator of Oakdale; attended Gateway Corridor meetings and Washington County Library meeting; receiving City Planner applications; conducted a site visit at the Art Center building.

City Clerk Johnson: Working on the Fall issue of The Source that will go to print on September 23rd. Reminder of November 3rd Special Election and Volksmarch on October 10th.

Finance Director Bendel: Preparing budget information for upcoming Finance Committee and Council approval, 2016 Assessment files for all project completed this year.

City Attorney Snyder: Met with staff and responded to issues as they came up.

Community Development Director Klatt: Working with Landucci on a resubmission for development.

City Engineer Griffin: Received a report from Washington County ranking intersections for improvements and a report concerning the Gateway Corridor BRT and Hudson Road.

Meeting adjourned at 12:30 a.m.

LAKE ELMO CITY COUNCIL

ATTEST:

Mike Pearson, Mayor

Julie Johnson, City Clerk



MAYOR & COUNCIL COMMUNICATION

DATE: September 15, 2015
CONSENT
ITEM #2
MOTION

AGENDA ITEM: Approve Disbursements in the amount of \$438,604.54

SUBMITTED BY: Patty Baker, Accountant

THROUGH: Cathy Bendel, Finance Director

REVIEWED BY: Cathy Bendel, Finance Director

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion Mayor Facilitates

POLICY RECOMMENDER: Finance

FISCAL IMPACT: \$438,604.54

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$438,604.54. No specific motion is needed as this is recommended to be part of the *Consent Agenda*.

LEGISLATIVE HISTORY: NA

BACKGROUND INFORMATION/STAFF REPORT: The City of Lake Elmo has the fiduciary responsibility to conduct normal business operations. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

Claim #	Amount	Description
ACH	\$ 11,278.10	Payroll Taxes to IRS & MN Dept of Revenue 9/3/15
ACH	\$ 5,349.70	Payroll Retirement to PERA 9/3/15
DD6593-DD6621	\$ 28,480.01	Payroll Dated (Direct Deposits) 9/3/15
43309-43371	\$ 393,496.73	Accounts Payable 9/15/15
TOTAL	\$ 438,604.54	

RECOMMENDATION: Based on the aforementioned, the staff recommends the City Council approve as part of the Consent Agenda the aforementioned disbursements in the amount of \$438,604.54.

ATTACHMENTS:

1. Accounts Payable – check registers

Accounts Payable To Be Paid Proof List

User: PattyB

Printed: 09/09/2015 - 2:49 PM

Batch: 002-09-2015

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
AMAZONIN Amazon Inc										
206-450-5300-42500	08/10/2015	1,678.43	0.00	09/15/2015	Adult, teen & kids books & DVDs	-	-	No		0000
Library Collection Maintenance										
206-450-5300-42000	08/10/2015	100.50	0.00	09/15/2015	Operating supplies	-	-	No		0000
Office Supplies										
206-450-5300-42500	08/10/2015	69.23	0.00	09/15/2015	Programming	-	-	No		0000
Library Collection Maintenance										
Total:										
		1,848.16								
AMAZONIN Total:		1,848.16								
BAKERPAT Baker Patricia										
2015-08	09/08/2015	592.19	0.00	09/15/2015	Contract Services - August	-	-	No		0000
101-410-1520-43150 Contract Services										
2015-08	09/08/2015	250.00	0.00	09/15/2015	Contract Services - August	-	-	No		0000
101-410-1320-43150 Contract Services										
2015-08	09/08/2015	1,184.38	0.00	09/15/2015	Contract Services - August	-	-	No		0000
601-494-9400-43150 Contract Services										
2015-08	09/08/2015	236.87	0.00	09/15/2015	Contract Services - August	-	-	No		0000
602-495-9450-43150 Contract Services										
2015-08	09/08/2015	355.31	0.00	09/15/2015	Contract Services - August	-	-	No		0000
603-496-9500-43150 Contract Services										
2015-08 Total:										
		2,618.75								
BAKERPAT Total:		2,618.75								
BERTELSON Bertelson's										
OE-401748-1	07/30/2015	95.40	0.00	09/15/2015	Supplies	-	-	No		0000
101-410-1320-42000 Office Supplies										
OE-401748-1	07/30/2015	36.26	0.00	09/15/2015	Supplies	-	-	No		0000
101-410-1910-42000 Office Supplies										
OE-401748-1 Total:										
		131.66								
WO-135647-1	07/27/2015	150.32	0.00	09/15/2015	Supplies	-	-	No		0000
101-410-1320-42000 Office Supplies										

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close	POLine #
WO-135647-1	07/27/2015	16.08	0.00	09/15/2015	Supplies		-	No			0000
101-410-1520-42000	Office Supplies										
	WO-135647-1 Total:	166.40									
	BERIELSO Total:	298.06									
<hr/>											
BRAUN Braun Intertec Corporation											
B037356	09/01/2015	489.50	0.00	09/15/2015	39th Street North		-	No			0000
409-480-8000-43030	Engineering Services										
	B037356 Total:	489.50									
	BRAUN Total:	489.50									
<hr/>											
C A C Companion Animal Control, LLC											
Aug 15	09/15/2015	500.00	0.00	09/15/2015	Animal control services - August 15		-	No			0000
101-420-2700-43160	Impounding										
	Aug 15 Total:	500.00									
July 15	09/15/2015	500.00	0.00	09/15/2015	Animal Control Services - July		-	No			0000
101-420-2700-43160	Impounding										
July 15	09/15/2015	150.00	0.00	09/15/2015	Impound - 7am-7pm		-	No			0000
101-420-2700-43160	Impounding										
July 15	09/15/2015	45.00	0.00	09/15/2015	Impound - 7pm-7am		-	No			0000
101-420-2700-43160	Impounding										
	July 15 Total:	695.00									
	C A C Total:	1,195.00									
<hr/>											
CARQUEST Car Quest Auto Parts											
2055-357391	08/25/2015	48.34	0.00	09/15/2015	John Deere 04-1		-	No			0000
101-450-5200-42210	Equipment Parts										
	2055-357391 Total:	48.34									
2055-357431	08/25/2015	245.99	0.00	09/15/2015	Vacuum pump		-	No			0000
101-430-3100-42400	Small Tools & Minor Equipment										
	2055-357431 Total:	245.99									
2055-357434	08/25/2015	7.92	0.00	09/15/2015	Filter		-	No			0000
101-430-3120-42210	Equipment Parts										
	2055-357434 Total:	7.92									
2055-357472	08/26/2015	100.76	0.00	09/15/2015	Belts		-	No			0000
101-450-5200-42210	Equipment Parts										
	2055-357472 Total:	100.76									
	CARQUEST Total:	403.01									
<hr/>											
CENTPOW Century Power Equipment											
17297	09/01/2015	13,894.00	0.00	09/15/2015	Mower		-	No			0000
404-480-8000-45800	Other Equipment										

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
667609	09/01/2015	13,894.00	0.00	09/15/2015	Oil		-	No		0000
101-430-3100-42120	Fuel, Oil and Fluids	62.66								
	17297 Total:	13,894.00								
	667609 Total:	62.66								
	CENTPOW Total:	13,956.66								
CENTURYL CenturyLink										
81915	08/19/2015	110.01	0.00	09/15/2015	Phone Service - Library		-	No		0000
206-450-5300-43210	Telephone									
81915	08/19/2015	115.00	0.00	09/15/2015	Internet - Library		-	No		0000
206-450-5300-43250	Internet									
	81915 Total:	225.01								
	CENTURYL Total:	225.01								
COLDWELL Coldwell Banker Commercial										
40534	08/19/2015	190.00	0.00	09/15/2015	Water leak and cleaning AC Unit		-	No		0000
206-450-5300-44010	Repairs/Maint Bldg									
	40534 Total:	190.00								
	COLDWELL Total:	190.00								
COMCAST Comcast										
101-420-2220-44300	08/27/2015	7.90	0.00	09/15/2015	Monthly Service		-	No		0000
	Miscellaneous									
	Total:	7.90								
	COMCAST Total:	7.90								
CTOAKWAC City of Oakdale										
August	09/01/2015	6,500.00	0.00	09/15/2015	New Connections - Aug 15 WAC Fees		-	No		0000
601-000-0000-20803	WAC due Oakdale									
	August Total:	6,500.00								
	CTOAKWAC Total:	6,500.00								
CTYBLOOM City of Bloomington										
Aug-15	08/24/2015	31.50	0.00	09/15/2015	Lab bacteria testing		-	No		0000
601-494-9400-42270	Utility System Maintenance									
	Aug-15 Total:	31.50								
	CTYBLOOM Total:	31.50								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
CTYOAKDA City of Oakdale										
August	08/31/2015	19,934.27	0.00	09/15/2015	Water meter - South pit 8/01-9/02/15		-	No		0000
601-494-9400-43820	Water Utility									
	August Total:	19,934.27								
	CTYOAKDA Total:	19,934.27								
CTYOAKDP City of Oakdale										
201509024853	08/31/2015	50.49	0.00	09/15/2015	Repair rear window defrost, CV1		-	No		0000
101-420-2220-44040	Repairs/Maint Eqpt									
	201509024853 Total:	50.49								
201509024854	08/31/2015	190.21	0.00	09/15/2015	Repair lights, sensor CV2		-	No		0000
101-420-2220-44040	Repairs/Maint Eqpt									
	201509024854 Total:	190.21								
	CTYOAKDP Total:	240.70								
CTYROSEV City of Roseville										
220568	08/25/2015	2,951.42	0.00	09/15/2015	September IT Services		-	No		0000
101-410-1450-43180	Information Technology/Web									
	220568 Total:	2,951.42								
220593	08/25/2015	107.64	0.00	09/15/2015	September Phone - Admin		-	No		0000
101-410-1320-43210	Telephone									
220593	08/25/2015	17.00	0.00	09/15/2015	September Phone - Building		-	No		0000
101-420-2400-43210	Telephone									
220593	08/25/2015	17.00	0.00	09/15/2015	September Phone - Communication		-	No		0000
101-410-1450-43210	Telephone									
220593	08/25/2015	17.00	0.00	09/15/2015	September Phone - Engineering		-	No		0000
101-410-1930-43210	Telephone									
220593	08/25/2015	34.00	0.00	09/15/2015	September Phone - Finance		-	No		0000
101-410-1520-43210	Telephone									
220593	08/25/2015	47.15	0.00	09/15/2015	September Phone - Planning		-	No		0000
101-410-1910-43210	Telephone									
220593	08/25/2015	224.65	0.00	09/15/2015	September Phone - PW		-	No		0000
101-430-3100-43210	Telephone									
	220593 Total:	464.44								
	CTYROSEV Total:	3,415.86								
DUDECK Mark Duddeck										
	09/01/2015	23.00	0.00	09/15/2015	Certification renewal		-	No		0000
602-495-9450-44370	Conferences & Training									
	Total:	23.00								
	DUDECK Total:	23.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
EMERGAUT Emergency Automotive Tech, Inc										
LG082615-2	08/26/2015	89.00	0.00	09/15/2015	Amber Strobe		-	No		0000
101-430-3100-42400	Small Tools & Minor Equipment									
	LG082615-2 Total:	89.00								
	EMERGAUT Total:	89.00								
FOCUS Focus Engineering, Inc.										
2122-2126	08/29/2015	496.25	0.00	09/15/2015	Building		-	No		0000
101-420-2400-43030	Engineering									
2122-2126	08/29/2015	694.50	0.00	09/15/2015	PW		-	No		0000
101-430-3100-43030	Engineering Services									
2122-2126	08/29/2015	1,558.50	0.00	09/15/2015	General		-	No		0000
101-410-1930-43030	Engineering Services									
2122-2126	08/29/2015	1,148.00	0.00	09/15/2015	PLanning		-	No		0000
101-410-1910-43030	Engineering Services									
2122-2126	08/29/2015	623.75	0.00	09/15/2015	ROW		-	No		0000
101-430-3100-43030	Engineering Services									
	2122-2126 Total:	4,521.00								
2127	08/29/2015	1,150.55	0.00	09/15/2015	Water		-	No		0000
601-494-9400-43030	Engineering Services									
2127	08/29/2015	505.00	0.00	09/15/2015	Sewer		-	No		0000
602-495-9450-43030	Engineering Services									
2127	08/29/2015	868.05	0.00	09/15/2015	Surface water		-	No		0000
603-496-9500-43030	Engineering Services									
	2127 Total:	2,523.60								
2128	08/29/2015	1,639.83	0.00	09/15/2015	Transportatino & Traffic		-	No		0000
409-480-8000-43030	Engineering Services									
2128	08/29/2015	178.50	0.00	09/15/2015	Street Maintenance		-	No		0000
409-480-8000-43030	Engineering Services									
2128	08/29/2015	290.00	0.00	09/15/2015	Munipal Aid		-	No		0000
409-480-8000-43030	Engineering Services									
2128	08/29/2015	554.00	0.00	09/15/2015	Capital Improvement		-	No		0000
409-480-8000-43030	Engineering Services									
	2128 Total:	2,662.33								
2129	08/29/2015	40.00	0.00	09/15/2015	Pumphouse 4		-	No		0000
601-494-9400-43030	Engineering Services									
	2129 Total:	40.00								
2130	08/29/2015	925.08	0.00	09/15/2015	CSAH 15 Corridor		-	No		0000
602-495-9450-43030	Engineering Services									
	2130 Total:	925.08								
2131	08/29/2015	347.50	0.00	09/15/2015	Production Well 4		-	No		0000
601-494-9400-43030	Engineering Services									
	2131 Total:	347.50								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close PO Line #
2132	08/29/2015	1,901.44	0.00	09/15/2015	LE Ave Trunk Watermain		-	No		0000
601-494-9400-43030	Engineering Services									
	2132 Total:	1,901.44								
2133	08/29/2015	9,922.60	0.00	09/15/2015	LE Ave Corridor		-	No		0000
409-480-8000-43030	Engineering Services									
	2133 Total:	9,922.60								
2134	08/29/2015	2,197.10	0.00	09/15/2015	2014 Street Impr		-	No		0000
409-480-8000-43030	Engineering Services									
	2134 Total:	2,197.10								
2135	08/29/2015	599.60	0.00	09/15/2015	State Hiway 36 Corridor		-	No		0000
409-480-8000-43030	Engineering Services									
	2135 Total:	599.60								
2136	08/29/2015	1,424.55	0.00	09/15/2015	Inwood Booster Station		-	No		0000
601-494-9400-43030	Engineering Services									
	2136 Total:	1,424.55								
2137	08/29/2015	420.00	0.00	09/15/2015	Inwood Trunk Watermain		-	No		0000
601-494-9400-43030	Engineering Services									
	2137 Total:	420.00								
2138	08/29/2015	1,275.00	0.00	09/15/2015	39th Street N		-	No		0000
409-480-8000-43030	Engineering Services									
	2138 Total:	1,275.00								
2139	08/29/2015	284.00	0.00	09/15/2015	2015 Seal Coat		-	No		0000
409-480-8000-43030	Engineering Services									
	2139 Total:	284.00								
2140	08/29/2015	284.00	0.00	09/15/2015	Eagle Point Blvd		-	No		0000
409-480-8000-43030	Engineering Services									
	2140 Total:	284.00								
2141	08/29/2015	5,543.10	0.00	09/15/2015	CSAH 13 - Ideal Ave		-	No		0000
409-480-8000-43030	Engineering Services									
	2141 Total:	5,543.10								
2142	08/29/2015	896.53	0.00	09/15/2015	2016 Street Improvements		-	No		0000
409-480-8000-43030	Engineering Services									
	2142 Total:	896.53								
2143	08/29/2015	938.00	0.00	09/15/2015	Village East Trunk Sewer		-	No		0000
602-495-9450-43030	Engineering Services									
	2143 Total:	938.00								
2144	08/29/2015	1,134.18	0.00	09/15/2015	Lennar		-	No		0000
803-000-0000-22910	Developer Payments									
	2144 Total:	1,134.18								
2145	08/29/2015	2,343.00	0.00	09/15/2015	Boulder Ponds		-	No		0000
803-000-0000-22910	Developer Payments									
	2145 Total:	2,343.00								
2146	08/29/2015	15,936.24	0.00	09/15/2015	Wildflower		-	No		0000
803-000-0000-22910	Developer Payments									
	2146 Total:	15,936.24								
		4,172.03								
		4,172.03								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
2147	08/29/2015	735.76	0.00	09/15/2015	Village Preserve		-	No		0000
803-000-0000-22910	Developer Payments									
	2147 Total:	735.76								
2148	08/29/2015	4,369.15	0.00	09/15/2015	Easton Village		-	No		0000
803-000-0000-22910	Developer Payments									
	2148 Total:	4,369.15								
2149	08/29/2015	6,475.34	0.00	09/15/2015	Savona II		-	No		0000
803-000-0000-22910	Developer Payments									
	2149 Total:	6,475.34								
2150	08/29/2015	16,279.43	0.00	09/15/2015	Inwood - Hans Hagen		-	No		0000
803-000-0000-22910	Developer Payments									
	2150 Total:	16,279.43								
2151	08/29/2015	118.00	0.00	09/15/2015	Halcyon Cemetery		-	No		0000
803-000-0000-22910	Developer Payments									
	2151 Total:	118.00								
2152	08/29/2015	17,827.88	0.00	09/15/2015	Hunters Crossing II		-	No		0000
803-000-0000-22910	Developer Payments									
	2152 Total:	17,827.88								
2153	08/29/2015	4,566.57	0.00	09/15/2015	Savona III		-	No		0000
803-000-0000-22910	Developer Payments									
	2153 Total:	4,566.57								
2154	08/29/2015	2,198.50	0.00	09/15/2015	Auto Owner Building		-	No		0000
803-000-0000-22910	Developer Payments									
	2154 Total:	2,198.50								
2155	08/29/2015	737.50	0.00	09/15/2015	Legends OP (Landucci)		-	No		0000
803-000-0000-22910	Developer Payments									
	2155 Total:	737.50								
2156	08/29/2015	1,381.00	0.00	09/15/2015	ISD 916 Eagle Point School		-	No		0000
803-000-0000-22910	Developer Payments									
	2156 Total:	1,381.00								
	FOCUS Total:	114,696.01								
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GKSERVIC G&K Services										
1182268429	08/26/2015	36.84	0.00	09/15/2015	Uniforms		-	No		0000
101-430-3100-44170	Uniforms									
	1182268429 Total:	36.84								
	GKSERVIC Total:	36.84								
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GRAINGER Grainger										
9810265745	08/06/2015	10.58	0.00	09/15/2015	Eyewash refills		-	No		0000
101-420-2220-44010	Repairs/Maint Bldg									
	9810265745 Total:	10.58								
9820703248	08/18/2015	38.42	0.00	09/15/2015	Smokehouse props		-	No		0000
101-420-2220-42090	Fire Prevention									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
9820703248 Total:		38.42								
GRAINGER Total:		49.00								
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HDSUPPLY HD Supply Waterworks, Ltd.										
E419062	08/27/2015	330.00	0.00	09/15/2015	Water meters		-	No		0000
601-494-9400-42300 Water Meters & Supplies										
E419062 Total:		330.00								
E424701	08/28/2015	1,057.68	0.00	09/15/2015	Water meters		-	No		0000
601-494-9400-42300 Water Meters & Supplies										
E424701 Total:		1,057.68								
E442797	09/01/2015	1,067.55	0.00	09/15/2015	Meter reader		-	No		0000
601-494-9400-42300 Water Meters & Supplies										
E442797 Total:		1,067.55								
HDSUPPLY Total:		2,455.23								
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INNOVAT Innovative Office Solutions										
IN-0892905	08/31/2015	145.23	0.00	09/15/2015	Supplies		-	No		0000
101-410-1320-42000 Office Supplies										
IN-0892905 Total:		145.23								
IN0891141	08/28/2015	16.08	0.00	09/15/2015	Name plate - Clark		-	No		0000
101-410-1320-42000 Office Supplies										
IN0891141 Total:		16.08								
IN0899472	09/04/2015	36.92	0.00	09/15/2015	Business cards - Clark		-	No		0000
101-410-1320-42000 Office Supplies										
IN0899472 Total:		36.92								
IN0899473	09/04/2015	130.80	0.00	09/15/2015	Supplies		-	No		0000
101-410-1910-42000 Office Supplies										
IN0899473	09/04/2015	3.90	0.00	09/15/2015	Supplies		-	No		0000
101-410-1320-42000 Office Supplies										
IN0899473	09/04/2015	28.60	0.00	09/15/2015	Supplies		-	No		0000
101-420-2400-42000 Office Supplies										
IN0899473 Total:		163.30								
INNOVAT Total:		361.53								
<hr/>										
JANIKING Jani-King of Minnesota, Inc										
MIN04150420	09/01/2015	326.00	0.00	09/15/2015	September cleaning services		-	No		0000
101-410-1940-44010 Repairs/Maint Contractual Bldg										
MIN04150420 Total:		326.00								
JANIKING Total:		326.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
kathfuel Kath Fuel Oil Service Co										
525910	09/01/2015	814.06	0.00	09/15/2015	Fuel		-	No		0000
101-430-3100-42120	Fuel, Oil and Fluids									
	525910 Total:	814.06								
	kathfuel Total:	814.06								
KEYSWELL Keys Well Drilling Company										
Pay Req 10	09/08/2015	15,367.37	0.00	09/15/2015	Production Well No 4		-	No		0000
601-494-9400-43030	Engineering Services									
	Pay Req 10 Total:	15,367.37								
	KEYSWELL Total:	15,367.37								
KREMER Kremer Services, LLC										
39886	09/01/2015	37.50	0.00	09/15/2015	Patching trailer		-	No		0000
101-430-3120-42210	Equipment Parts									
	39886 Total:	37.50								
	KREMER Total:	37.50								
KWIK Kwik Trip Inc										
316313	09/01/2015	63.84	0.00	09/15/2015	Fuel		-	No		0000
101-420-2220-42120	Fuel, Oil and Fluids									
	316313 Total:	63.84								
	KWIK Total:	63.84								
Landscape Landscape Architecture, Inc										
Aug 15	08/31/2015	195.00	0.00	09/15/2015	Task Order 3 - Village Preserve		-	No		0000
101-420-2400-43150	Developer Payments									
	Total:	195.00								
	Landscape Total:	195.00								
LANG RON Ron's Inspection Services, LLC										
Aug 15	09/02/2015	4,740.00	0.00	09/15/2015	Inspection Services		-	No		0000
101-420-2400-43150	Inspector Contract Services									
Aug 15	09/02/2015	495.65	0.00	09/15/2015	Mileage		-	No		0000
101-420-2400-43310	Mileage									
	Aug 15 Total:	5,235.65								
	LANG RON Total:	5,235.65								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
LEAGMN League of MN Cities										
221357	09/01/2015	682.58	0.00	09/15/2015	Annual Membership	9/01/15-9/01/16	-	No		0000
101-410-1110-44330	Dues & Subscriptions									
221357a	09/01/2015	682.58								
101-000-0000-15500	Prepaid Items	7,508.42	0.00	09/15/2015	Annual Membership	9/01/15-9/01/16	-	No		0000
	LEAGMN Total:	7,508.42								
		8,191.00								
LEOIL Lake Elmo Oil, Inc.										
101-420-2220-42120	08/31/2015	214.55	0.00	09/15/2015	Fuel		-	No		0000
101-430-3100-42120	08/31/2015	25.77	0.00	09/15/2015	Fuel		-	No		0000
	Total:	240.32								
	LEOIL Total:	240.32								
Library Library Ideas										
47688	08/31/2015	3.50	0.00	09/15/2015	Freeding pay as you go		-	No		0000
206-450-5300-42500	Library Collection Maintenance									
	Library Total:	3.50								
		3.50								
LTG PWR L.T.G. Power Equipment										
194204	09/01/2015	38.65	0.00	09/15/2015	Parts - toro		-	No		0000
101-450-5200-42210	Equipment Parts									
	LTG PWR Total:	38.65								
		38.65								
MARONEYS Maroney's Sanitation, Inc										
589359	09/01/2015	112.94	0.00	09/15/2015	Waste removal - city hall		-	No		0000
101-410-1940-43840	Refuse									
589359	09/01/2015	49.71	0.00	09/15/2015	Waste removal - Fire		-	No		0000
101-420-2220-43840	Refuse									
589359	09/01/2015	216.67	0.00	09/15/2015	Waste removal - PW		-	No		0000
101-430-3100-43840	Refuse									
589359	09/01/2015	216.67	0.00	09/15/2015	Waste removal - Fire		-	No		0000
101-420-2220-43840	Refuse									
589359	09/01/2015	49.89	0.00	09/15/2015	Waste removal - Library		-	No		0000
206-450-5300-43840	Refuse									
	589359 Total:	645.88								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
MARONEYS Total:		645.88								
MENARDCG Menards - Cottage Grove										
91864	08/22/2015	567.98	0.00	09/15/2015	Canopy		-	No		0000
204-450-5200-44300	Miscellaneous									
91864 Total:		567.98								
MENARDCG Total:		567.98								
MENARDSO Menards - Oakdale										
86057	09/02/2015	123.27	0.00	09/15/2015	tools		-	No		0000
601-494-9400-42400	Small Tools & Minor Equipment									
86057 Total:		123.27								
86058	09/02/2015	15.96	0.00	09/15/2015	Water Cooler refill bottles		-	No		0000
101-410-1940-44300	Miscellaneous									
86058 Total:		15.96								
MENARDSO Total:		139.23								
MES Municipal Emergency Svs. Inc.										
00652163 SNV	07/21/2015	5,986.99	0.00	09/15/2015	Equipment for new ladder		-	No		0000
410-480-8000-45500	Vehicles									
00652163 SNV Total:		5,986.99								
MES Total:		5,986.99								
METCOU Metropolitan Council										
1048304	09/03/2015	1,466.00	0.00	09/15/2015	Waste Water Services		-	No		0000
602-495-9450-43820	Sewer Utility - Met Council									
1048304 Total:		1,466.00								
METCOU Total:		1,466.00								
METSAC Metropolitan Council										
Aug 2015	09/01/2015	32,305.00	0.00	09/15/2015	SAC Charges - August 2015		-	No		0000
602-000-0000-20802	SAC due Met Council									
Aug 2015 Total:		32,305.00								
Aug 2015a	09/01/2015	-323.05	0.00	09/15/2015	SAC Charges - Aug - timely report disc.		-	No		0000
602-000-0000-37220	SAC Early Pay discount/revenue									
Aug 2015a Total:		-323.05								
METSAC Total:		31,981.95								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
MILLEREX Miller Excavating, Inc. Pay Req 1 409-480-8000-43030 Engineering Services	08/31/2015	102,582.81	0.00	09/15/2015	Eagle Point Blvd Street & Utility		-	No		0000
Pay Req 1 Total: MILLEREX Total:		102,582.81 102,582.81								
MMA Minnesota Mayors Association 2015-2016 101-410-1110-44330 Dues & Subscriptions	09/01/2015	30.00	0.00	09/15/2015	Annual Membership - M. Pearson		-	No		0000
2015-2016 Total: MMA Total:		30.00 30.00								
NYORKER The New Yorker 08/13/2015 206-450-5300-42500 Library Collection Maintenance	09/02/2015	69.99	0.00	09/15/2015	Subscription		-	No		0000
Total: NYORKER Total:		69.99 69.99								
OAKDRC Oakdale Rental Center 105584 09/02/2015 101-430-3120-42240 Street Maintenance Materials	09/02/2015	67.52	0.00	09/15/2015	Propane		-	No		0000
105584 Total: OAKDRC Total:		67.52 67.52								
ONECALL Gopher State One Call 146514 08/31/2015 101-430-3100-43150 Contract Services	08/31/2015	426.40	0.00	09/15/2015	Tickets		-	No		0000
146514 Total: ONECALL Total:		426.40 426.40								
PINKY Pinky's Sewer Service, Inc. 75235 09/01/2015 206-450-5300-44010 Repairs/Maint Bldg	09/01/2015	100.00	0.00	09/15/2015	Pumped 2 tanks		-	No		0000
75235 Total: PINKY Total:		100.00 100.00								
POMPS Pomp's Tire Service, Inc. 210192063 09/04/2015 101-430-3120-42210 Equipment Parts	09/04/2015	605.00	0.00	09/15/2015	Spray patcher		-	No		0000
210192063 Total: POMPS Total:		605.00 605.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
POMPS Total:		605.00								
POSTOFFII Postmaster										
101-410-1450-43220	09/08/2015 Postage	581.28	0.00	09/15/2015	Newsletter postage		-	No		0000
Total:		581.28								
POSTOFFII Total:		581.28								
RCM RCM Specialties, Inc										
5106	08/24/2015	304.75	0.00	09/15/2015	Emulsion		-	No		0000
101-430-3120-42240	Street Maintenance Materials									
5106 Total:		304.75								
5126	09/03/2015	287.00	0.00	09/15/2015	Emulsion		-	No		0000
101-430-3120-42240	Street Maintenance Materials									
5126 Total:		287.00								
RCM Total:		591.75								
SAMBATEK Sambatek, Inc										
5811	08/06/2015	476.00	0.00	09/15/2015	Planning Services - Legends		-	No		0000
803-000-0000-22910	Developer Payments									
5811 Total:		476.00								
SAMBATEK Total:		476.00								
STILLTOW Stillwater Towing Inc										
156616	09/01/2015	100.00	0.00	09/15/2015	Towing charge		-	No		0000
101-430-3100-44040	Repairs/Maint Eqpt									
156616 Total:		100.00								
STILLTOW Total:		100.00								
STLIBRAR Stillwater Public Library										
206-450-5300-44300	09/01/2015 Miscellaneous	540.00	0.00	09/15/2015	Library Card Reimbursement		-	No		0000
Total:		540.00								
STLIBRAR Total:		540.00								
SW/WC SW/WC Service Cooperatives										
47812	08/31/2015	175.74	0.00	09/15/2015	Premium Adjustment		-	No		0000
101-000-0000-21706	Medical Insurance									
47812 Total:		175.74								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
C1210-20-7	08/27/2015	18,667.00	0.00	09/15/2015	October premium		-	No		0000
101-000-0000-21706	Medical Insurance									
	C1210-20-7 Total:	18,667.00								
	SW/WC Total:	18,842.74								
TEILANDM TEI Landmark Audio										
11836407	08/12/2015	94.96	0.00	09/15/2015	Audio CDs		-	No		0000
206-450-5300-42500	Library Collection Maintenance									
	11836407 Total:	94.96								
11836408	08/12/2015	34.95	0.00	09/15/2015	Audio CDs		-	No		0000
206-450-5300-42500	Library Collection Maintenance									
	11836408 Total:	34.95								
11836475	08/12/2015	32.99	0.00	09/15/2015	Audio CDs		-	No		0000
206-450-5300-42500	Library Collection Maintenance									
	11836475 Total:	32.99								
11836521	08/12/2015	31.19	0.00	09/15/2015	Audio CDs		-	No		0000
206-450-5300-42500	Library Collection Maintenance									
	11836521 Total:	31.19								
	TEILANDM Total:	194.09								
TKDA TKDA, Inc.										
002015002640	09/04/2015	7,043.45	0.00	09/15/2015	Eagle Point Blvd Street & Utility		-	No		0000
409-480-8000-43030	Engineering Services									
	002015002640 Total:	7,043.45								
	TKDA Total:	7,043.45								
TOOLGUY The Tool Guy, LLC										
8280	09/08/2015	35.80	0.00	09/15/2015	Tools		-	No		0000
601-494-9400-42400	Small Tools & Minor Equipment									
	8280 Total:	35.80								
	TOOLGUY Total:	35.80								
TOWNCTRY Town & Country Cleaning Co										
915357	09/01/2015	215.00	0.00	09/15/2015	Cleaning Service - Library		-	No		0000
206-450-5300-44010	Repairs/Maint Bldg									
	915357 Total:	215.00								
	TOWNCTRY Total:	215.00								
WASCOUNT Washington County										
	09/09/2015	20.00	0.00	09/15/2015	Notary Fee - J. Johnson		-	No		0000
101-410-1320-44330	Dues & Subscriptions									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Total:		20.00								
WASCOUNT Total:		20.00								
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WASHLIB	Washington County Library									
Aug 15	09/09/2015	909.00	0.00	09/15/2015	Library Card Reimbursement		-	No		0000
206-450-5300-Miscellaneous										
Aug 15 Total:		909.00								
WASHLIB Total:		909.00								
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WHEATON	Wheaton Joseph									
20150901	09/08/2015	1,894.86	0.00	09/15/2015	Electrical Inspection Services - August		-	No		0000
101-000-0000-20802 Electrical Permit Fees Payable										
20150901 Total:		1,894.86								
WHEATON Total:		1,894.86								
<hr/>										
Whiteani	White Anita									
Bonus	09/02/2015	25.00	0.00	09/15/2015	CC 9/01/15		-	No		0000
101-410-1450-43620 Cable Operations										
Bonus Total:		25.00								
Cable	09/02/2015	55.00	0.00	09/15/2015	CC 9/01/15		-	No		0000
101-410-1450-43620 Cable Operations										
Cable Total:		55.00								
Whiteani Total:		80.00								
<hr/>										
WSJ	Wall Street Journal									
09/09/2015		347.88	0.00	09/15/2015	Subscription renewal		-	No		0000
206-450-5300-42500 Library Collection Maintenance										
Total:		347.88								
WSJ Total:		347.88								
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XCEL	Xcel Energy									
09/01/2015		1,860.26	0.00	09/15/2015	Utility Services		-	No		0000
601-494-9400-43810 Electric Utility										
Total:		1,860.26								
08222015	09/09/2015	86.87	0.00	09/15/2015	Utility Services		-	No		0000
101-450-5200-43810 Electric Utility										
08222015	09/09/2015	173.92	0.00	09/15/2015	Utility Services		-	No		0000
602-495-9450-43810 Electric Utility										
08222015	09/09/2015	35.16	0.00	09/15/2015	Utility Services		-	No		0000
101-430-3160-43810 Street Lighting										

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close PO Line #
08222015	09/09/2015	458.09	0.00	09/15/2015	Utility Services		-		No	0000
101-420-2220-43810	Electric Utility									
08222015	09/09/2015	342.45	0.00	09/15/2015	Utility Services		-		No	0000
101-410-1940-43810	Electric Utility									
08222015	09/09/2015	32.21	0.00	09/15/2015	Utility Services		-		No	0000
101-430-3160-43810	Street Lighting									
08222015	09/09/2015	11.79	0.00	09/15/2015	Utility Services		-		No	0000
101-450-5200-43810	Electric Utility									
08222015	09/09/2015	37.87	0.00	09/15/2015	Utility Services		-		No	0000
101-450-5200-43810	Electric Utility									
08222015	09/09/2015	35.49	0.00	09/15/2015	Utility Services		-		No	0000
101-450-5200-43810	Electric Utility									
08222015	09/09/2015	43.31	0.00	09/15/2015	Utility Services		-		No	0000
101-430-3160-43810	Street Lighting									
08222015	09/09/2015	87.09	0.00	09/15/2015	Utility Services		-		No	0000
101-450-5200-43810	Electric Utility									
08222015	09/09/2015	18.52	0.00	09/15/2015	Utility Services		-		No	0000
602-495-9450-43810	Electric Utility									
08222015	09/09/2015	17.22	0.00	09/15/2015	Utility Services		-		No	0000
602-495-9450-43810	Electric Utility									
08222015	09/09/2015	375.85	0.00	09/15/2015	Utility Services		-		No	0000
101-420-2220-43810	Electric Utility									
08222015	09/09/2015	97.35	0.00	09/15/2015	Utility Services		-		No	0000
101-450-5200-43810	Electric Utility									
08222015	09/09/2015	1,854.08	0.00	09/15/2015	Utility Services		-		No	0000
101-430-3160-43810	Street Lighting									
08222015	09/09/2015	30.46	0.00	09/15/2015	Utility Services		-		No	0000
101-430-3160-43810	Street Lighting									
08222015	09/09/2015	583.36	0.00	09/15/2015	Utility Services		-		No	0000
101-430-3100-43810	Electric Utility									
08222015	09/09/2015	29.72	0.00	09/15/2015	Utility Services		-		No	0000
601-494-9400-43810	Electric Utility									
08222015	09/09/2015	12.87	0.00	09/15/2015	Utility Services		-		No	0000
101-430-3160-43810	Street Lighting									
08222015	09/09/2015	566.45	0.00	09/15/2015	Utility Services		-		No	0000
206-450-5300-43810	Electric Utility									
08222015	09/09/2015	159.82	0.00	09/15/2015	Utility Services		-		No	0000
602-495-9450-43810	Electric Utility									
08222015	09/09/2015	111.62	0.00	09/15/2015	Utility Services		-		No	0000
601-494-9400-43810	Electric Utility									
08222015	09/09/2015	13.92	0.00	09/15/2015	Utility Services		-		No	0000
101-450-5200-43810	Electric Utility									
08222015	09/09/2015	26.16	0.00	09/15/2015	Utility Services		-		No	0000
101-430-3160-43810	Street Lighting									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
08222015	09/09/2015	29.45	0.00	09/15/2015	Utility Services		-			0000
101-430-3160-43810	Street Lighting									No
08222015	09/09/2015	2,220.55	0.00	09/15/2015	Utility Services		-			0000
601-494-9400-43810	Electric Utility									No
	08222015 Total:	7,491.65								
	XCEL Total:	9,351.91								
ZACK Zacks, Inc.										
30707	09/04/2015	232.13	0.00	09/15/2015	Supplies		-			0000
101-430-3100-42150	Shop Materials									No
30707	09/04/2015	278.28	0.00	09/15/2015	Supplies		-			0000
101-430-3120-42240	Street Maintenance Materials									No
30707	09/04/2015	98.25	0.00	09/15/2015	Supplies		-			0000
601-494-9400-42400	Small Tools & Minor Equipment									No
30707	09/04/2015	41.88	0.00	09/15/2015	Supplies		-			0000
602-495-9450-42270	Utility System Maint Supplies									No
	30707 Total:	650.54								
	ZACK Total:	650.54								
	Report Total:	386,121.93								

Accounts Payable To Be Paid Proof List

User: PattyB
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 Batch: 004-09-2015

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
LENNAR Lennar Family of Builders										
803-000-0000-22910	09/09/2015	7,374.80	0.00	09/15/2015	Refund Escrow Balance					0000
	Developer Payments				Deidrich/Reider					No
	Total:	7,374.80								
	LENNAR Total:	7,374.80								
	Report Total:	7,374.80								

Accounts Payable To Be Paid Proof List

User: PattyB

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Batch: 002-09-2015

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
AMAZONIN Amazon Inc										
206-450-5300-42500	08/10/2015	1,678.43	0.00	09/15/2015	Adult, teen & kids books & DVDs		-		No	0000
	08/10/2015	100.50	0.00	09/15/2015	Operating supplies		-		No	0000
	08/10/2015	69.23	0.00	09/15/2015	Programming		-		No	0000
	Total:	1,848.16								
	AMAZONIN Total:	1,848.16								
BAKERPAT Baker Patricia										
2015-08	09/08/2015	592.19	0.00	09/15/2015	Contract Services - August		-		No	0000
101-410-1520-43150	09/08/2015	250.00	0.00	09/15/2015	Contract Services - August		-		No	0000
2015-08	09/08/2015	1,184.38	0.00	09/15/2015	Contract Services - August		-		No	0000
101-410-1320-43150	09/08/2015	236.87	0.00	09/15/2015	Contract Services - August		-		No	0000
601-494-9400-43150	09/08/2015	355.31	0.00	09/15/2015	Contract Services - August		-		No	0000
2015-08	09/08/2015	2,618.75								
602-495-9450-43150	09/08/2015	2,618.75								
2015-08	09/08/2015									
603-496-9500-43150	09/08/2015									
	2015-08 Total:	2,618.75								
	BAKERPAT Total:	2,618.75								
BERTELSO Bertelson's										
OE-401748-1	07/30/2015	95.40	0.00	09/15/2015	Supplies		-		No	0000
101-410-1320-42000	07/30/2015	36.26	0.00	09/15/2015	Supplies		-		No	0000
OE-401748-1	07/30/2015	131.66								
101-410-1910-42000	07/30/2015	150.32	0.00	09/15/2015	Supplies		-		No	0000
	OE-401748-1 Total:	131.66								
WO-135647-1	07/27/2015									
101-410-1320-42000	07/27/2015									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
WO-135647-1	07/27/2015	16.08	0.00	09/15/2015	Supplies		-	No		0000
101-410-1520-42000	Office Supplies									
	WO-135647-1 Total:	166.40								
	BERIELSO Total:	298.06								
<hr/>										
BRAUN Braun Intertec Corporation										
B037356	09/01/2015	489.50	0.00	09/15/2015	39th Street North		-	No		0000
409-480-8000-43030	Engineering Services									
	B037356 Total:	489.50								
	BRAUN Total:	489.50								
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C A C Companion Animal Control, LLC										
Aug 15	09/15/2015	500.00	0.00	09/15/2015	Animal control services - August 15		-	No		0000
101-420-2700-43160	Impounding									
	Aug 15 Total:	500.00								
July 15	09/15/2015	500.00	0.00	09/15/2015	Animal Control Services - July		-	No		0000
101-420-2700-43160	Impounding									
July 15	09/15/2015	150.00	0.00	09/15/2015	Impound - 7am-7pm		-	No		0000
101-420-2700-43160	Impounding									
July 15	09/15/2015	45.00	0.00	09/15/2015	Impound - 7pm-7am		-	No		0000
101-420-2700-43160	Impounding									
	July 15 Total:	695.00								
	C A C Total:	1,195.00								
<hr/>										
CARQUEST Car Quest Auto Parts										
2055-357391	08/25/2015	48.34	0.00	09/15/2015	John Deere 04-1		-	No		0000
101-450-5200-42210	Equipment Parts									
	2055-357391 Total:	48.34								
2055-357431	08/25/2015	245.99	0.00	09/15/2015	Vacuum pump		-	No		0000
101-430-3100-42400	Small Tools & Minor Equipment									
	2055-357431 Total:	245.99								
2055-357434	08/25/2015	7.92	0.00	09/15/2015	Filter		-	No		0000
101-430-3120-42210	Equipment Parts									
	2055-357434 Total:	7.92								
2055-357472	08/26/2015	100.76	0.00	09/15/2015	Belts		-	No		0000
101-450-5200-42210	Equipment Parts									
	2055-357472 Total:	100.76								
	CARQUEST Total:	403.01								
<hr/>										
CENTPOW Century Power Equipment										
17297	09/01/2015	13,894.00	0.00	09/15/2015	Mower		-	No		0000
404-480-8000-45800	Other Equipment									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
667609	09/01/2015	13,894.00	0.00	09/15/2015	Oil		-	No		0000
101-430-3100-42120	Fuel, Oil and Fluids	62.66								
	17297 Total:	13,894.00								
	667609 Total:	62.66								
	CENTPOW Total:	13,956.66								
CENTURYL CenturyLink										
81915	08/19/2015	110.01	0.00	09/15/2015	Phone Service - Library		-	No		0000
206-450-5300-43210	Telephone									
81915	08/19/2015	115.00	0.00	09/15/2015	Internet - Library		-	No		0000
206-450-5300-43250	Internet									
	81915 Total:	225.01								
	CENTURYL Total:	225.01								
COLDWELL Coldwell Banker Commercial										
40534	08/19/2015	190.00	0.00	09/15/2015	Water leak and cleaning AC Unit		-	No		0000
206-450-5300-44010	Repairs/Maint Bldg									
	40534 Total:	190.00								
	COLDWELL Total:	190.00								
COMCAST Comcast										
101-420-2220-44300	08/27/2015	7.90	0.00	09/15/2015	Monthly Service		-	No		0000
	Miscellaneous									
	Total:	7.90								
	COMCAST Total:	7.90								
CTOAKWAC City of Oakdale										
August	09/01/2015	6,500.00	0.00	09/15/2015	New Connections - Aug 15 WAC Fees		-	No		0000
601-000-0000-20803	WAC due Oakdale									
	August Total:	6,500.00								
	CTOAKWAC Total:	6,500.00								
CTYBLOOM City of Bloomington										
Aug-15	08/24/2015	31.50	0.00	09/15/2015	Lab bacteria testing		-	No		0000
601-494-9400-42270	Utility System Maintenance									
	Aug-15 Total:	31.50								
	CTYBLOOM Total:	31.50								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
CTYOAKDA City of Oakdale										
August	08/31/2015	19,934.27	0.00	09/15/2015	Water meter - South pit 8/01-9/02/15		-	No		0000
601-494-9400-43820	Water Utility									
	August Total:	19,934.27								
	CTYOAKDA Total:	19,934.27								
CTYOAKDP City of Oakdale										
201509024853	08/31/2015	50.49	0.00	09/15/2015	Repair rear window defrost, CV1		-	No		0000
101-420-2220-44040	Repairs/Maint Eqpt									
	201509024853 Total:	50.49								
201509024854	08/31/2015	190.21	0.00	09/15/2015	Repair lights, sensor CV2		-	No		0000
101-420-2220-44040	Repairs/Maint Eqpt									
	201509024854 Total:	190.21								
	CTYOAKDP Total:	240.70								
CTYROSEV City of Roseville										
220568	08/25/2015	2,951.42	0.00	09/15/2015	September IT Services		-	No		0000
101-410-1450-43180	Information Technology/Web									
	220568 Total:	2,951.42								
220593	08/25/2015	107.64	0.00	09/15/2015	September Phone - Admin		-	No		0000
101-410-1320-43210	Telephone									
220593	08/25/2015	17.00	0.00	09/15/2015	September Phone - Building		-	No		0000
101-420-2400-43210	Telephone									
220593	08/25/2015	17.00	0.00	09/15/2015	September Phone - Communication		-	No		0000
101-410-1450-43210	Telephone									
220593	08/25/2015	17.00	0.00	09/15/2015	September Phone - Engineering		-	No		0000
101-410-1930-43210	Telephone									
220593	08/25/2015	34.00	0.00	09/15/2015	September Phone - Finance		-	No		0000
101-410-1520-43210	Telephone									
220593	08/25/2015	47.15	0.00	09/15/2015	September Phone - Planning		-	No		0000
101-410-1910-43210	Telephone									
220593	08/25/2015	224.65	0.00	09/15/2015	September Phone - PW		-	No		0000
101-430-3100-43210	Telephone									
	220593 Total:	464.44								
	CTYROSEV Total:	3,415.86								
DUDECK Mark Duddeck										
	09/01/2015	23.00	0.00	09/15/2015	Certification renewal		-	No		0000
602-495-9450-44370	Conferences & Training									
	Total:	23.00								
	DUDECK Total:	23.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
EMERGAUT Emergency Automotive Tech, Inc										
LG082615-2	08/26/2015	89.00	0.00	09/15/2015	Amber Strobe		-	No		0000
101-430-3100-42400	Small Tools & Minor Equipment									
	LG082615-2 Total:	89.00								
	EMERGAUT Total:	89.00								
FOCUS Focus Engineering, Inc.										
2122-2126	08/29/2015	496.25	0.00	09/15/2015	Building		-	No		0000
101-420-2400-43030	Engineering									
2122-2126	08/29/2015	694.50	0.00	09/15/2015	PW		-	No		0000
101-430-3100-43030	Engineering Services									
2122-2126	08/29/2015	1,558.50	0.00	09/15/2015	General		-	No		0000
101-410-1930-43030	Engineering Services									
2122-2126	08/29/2015	1,148.00	0.00	09/15/2015	PLanning		-	No		0000
101-410-1910-43030	Engineering Services									
2122-2126	08/29/2015	623.75	0.00	09/15/2015	ROW		-	No		0000
101-430-3100-43030	Engineering Services									
	2122-2126 Total:	4,521.00								
2127	08/29/2015	1,150.55	0.00	09/15/2015	Water		-	No		0000
601-494-9400-43030	Engineering Services									
2127	08/29/2015	505.00	0.00	09/15/2015	Sewer		-	No		0000
602-495-9450-43030	Engineering Services									
2127	08/29/2015	868.05	0.00	09/15/2015	Surface water		-	No		0000
603-496-9500-43030	Engineering Services									
	2127 Total:	2,523.60								
2128	08/29/2015	1,639.83	0.00	09/15/2015	Transportatino & Traffic		-	No		0000
409-480-8000-43030	Engineering Services									
2128	08/29/2015	178.50	0.00	09/15/2015	Street Maintenance		-	No		0000
409-480-8000-43030	Engineering Services									
2128	08/29/2015	290.00	0.00	09/15/2015	Munipal Aid		-	No		0000
409-480-8000-43030	Engineering Services									
2128	08/29/2015	554.00	0.00	09/15/2015	Capital Improvement		-	No		0000
409-480-8000-43030	Engineering Services									
	2128 Total:	2,662.33								
2129	08/29/2015	40.00	0.00	09/15/2015	Pumphouse 4		-	No		0000
601-494-9400-43030	Engineering Services									
	2129 Total:	40.00								
2130	08/29/2015	925.08	0.00	09/15/2015	CSAH 15 Corridor		-	No		0000
602-495-9450-43030	Engineering Services									
	2130 Total:	925.08								
2131	08/29/2015	347.50	0.00	09/15/2015	Production Well 4		-	No		0000
601-494-9400-43030	Engineering Services									
	2131 Total:	347.50								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
2132	08/29/2015	1,901.44	0.00	09/15/2015	LE Ave Trunk Watermain		-	No		0000
601-494-9400-43030	Engineering Services									
	2132 Total:	1,901.44								
2133	08/29/2015	9,922.60	0.00	09/15/2015	LE Ave Corridor		-	No		0000
409-480-8000-43030	Engineering Services									
	2133 Total:	9,922.60								
2134	08/29/2015	2,197.10	0.00	09/15/2015	2014 Street Impr		-	No		0000
409-480-8000-43030	Engineering Services									
	2134 Total:	2,197.10								
2135	08/29/2015	599.60	0.00	09/15/2015	State Hiway 36 Corridor		-	No		0000
409-480-8000-43030	Engineering Services									
	2135 Total:	599.60								
2136	08/29/2015	1,424.55	0.00	09/15/2015	Inwood Booster Station		-	No		0000
601-494-9400-43030	Engineering Services									
	2136 Total:	1,424.55								
2137	08/29/2015	420.00	0.00	09/15/2015	Inwood Trunk Watermain		-	No		0000
601-494-9400-43030	Engineering Services									
	2137 Total:	420.00								
2138	08/29/2015	1,275.00	0.00	09/15/2015	39th Street N		-	No		0000
409-480-8000-43030	Engineering Services									
	2138 Total:	1,275.00								
2139	08/29/2015	284.00	0.00	09/15/2015	2015 Seal Coat		-	No		0000
409-480-8000-43030	Engineering Services									
	2139 Total:	284.00								
2140	08/29/2015	284.00	0.00	09/15/2015	Eagle Point Blvd		-	No		0000
409-480-8000-43030	Engineering Services									
	2140 Total:	284.00								
2141	08/29/2015	5,543.10	0.00	09/15/2015	CSAH 13 - Ideal Ave		-	No		0000
409-480-8000-43030	Engineering Services									
	2141 Total:	5,543.10								
2142	08/29/2015	896.53	0.00	09/15/2015	2016 Street Improvements		-	No		0000
409-480-8000-43030	Engineering Services									
	2142 Total:	896.53								
2143	08/29/2015	938.00	0.00	09/15/2015	Village East Trunk Sewer		-	No		0000
602-495-9450-43030	Engineering Services									
	2143 Total:	938.00								
2144	08/29/2015	1,134.18	0.00	09/15/2015	Lennar		-	No		0000
803-000-0000-22910	Developer Payments									
	2144 Total:	1,134.18								
2145	08/29/2015	2,343.00	0.00	09/15/2015	Boulder Ponds		-	No		0000
803-000-0000-22910	Developer Payments									
	2145 Total:	2,343.00								
2146	08/29/2015	15,936.24	0.00	09/15/2015	Wildflower		-	No		0000
803-000-0000-22910	Developer Payments									
	2146 Total:	15,936.24								
		4,172.03								
		4,172.03								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
2147	08/29/2015	735.76	0.00	09/15/2015	Village Preserve		-	No		0000
803-000-0000-22910	Developer Payments									
	2147 Total:	735.76								
2148	08/29/2015	4,369.15	0.00	09/15/2015	Easton Village		-	No		0000
803-000-0000-22910	Developer Payments									
	2148 Total:	4,369.15								
2149	08/29/2015	6,475.34	0.00	09/15/2015	Savona II		-	No		0000
803-000-0000-22910	Developer Payments									
	2149 Total:	6,475.34								
2150	08/29/2015	16,279.43	0.00	09/15/2015	Inwood - Hans Hagen		-	No		0000
803-000-0000-22910	Developer Payments									
	2150 Total:	16,279.43								
2151	08/29/2015	118.00	0.00	09/15/2015	Halcyon Cemetery		-	No		0000
803-000-0000-22910	Developer Payments									
	2151 Total:	118.00								
2152	08/29/2015	17,827.88	0.00	09/15/2015	Hunters Crossing II		-	No		0000
803-000-0000-22910	Developer Payments									
	2152 Total:	17,827.88								
2153	08/29/2015	4,566.57	0.00	09/15/2015	Savona III		-	No		0000
803-000-0000-22910	Developer Payments									
	2153 Total:	4,566.57								
2154	08/29/2015	2,198.50	0.00	09/15/2015	Auto Owner Building		-	No		0000
803-000-0000-22910	Developer Payments									
	2154 Total:	2,198.50								
2155	08/29/2015	737.50	0.00	09/15/2015	Legends OP (Landucci)		-	No		0000
803-000-0000-22910	Developer Payments									
	2155 Total:	737.50								
2156	08/29/2015	1,381.00	0.00	09/15/2015	ISD 916 Eagle Point School		-	No		0000
803-000-0000-22910	Developer Payments									
	2156 Total:	1,381.00								
	FOCUS Total:	114,696.01								
<hr/>										
GKSERVIC G&K Services										
1182268429	08/26/2015	36.84	0.00	09/15/2015	Uniforms		-	No		0000
101-430-3100-44170	Uniforms									
	1182268429 Total:	36.84								
	GKSERVIC Total:	36.84								
<hr/>										
GRAINGER Grainger										
9810265745	08/06/2015	10.58	0.00	09/15/2015	Eyewash refills		-	No		0000
101-420-2220-44010	Repairs/Maint Bldg									
	9810265745 Total:	10.58								
9820703248	08/18/2015	38.42	0.00	09/15/2015	Smokehouse props		-	No		0000
101-420-2220-42090	Fire Prevention									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
	9820703248 Total:	38.42								
	GRAINGER Total:	49.00								
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HDSUPPLY HD Supply Waterworks, Ltd.										
E419062	08/27/2015	330.00	0.00	09/15/2015	Water meters		-	No		0000
601-494-9400-42300	Water Meters & Supplies									
	E419062 Total:	330.00								
E424701	08/28/2015	1,057.68	0.00	09/15/2015	Water meters		-	No		0000
601-494-9400-42300	Water Meters & Supplies									
	E424701 Total:	1,057.68								
E442797	09/01/2015	1,067.55	0.00	09/15/2015	Meter reader		-	No		0000
601-494-9400-42300	Water Meters & Supplies									
	E442797 Total:	1,067.55								
	HDSUPPLY Total:	2,455.23								
<hr/>										
INNOVAT Innovative Office Solutions										
IN-0892905	08/31/2015	145.23	0.00	09/15/2015	Supplies		-	No		0000
101-410-1320-42000	Office Supplies									
	IN-0892905 Total:	145.23								
IN0891141	08/28/2015	16.08	0.00	09/15/2015	Name plate - Clark		-	No		0000
101-410-1320-42000	Office Supplies									
	IN0891141 Total:	16.08								
IN0899472	09/04/2015	36.92	0.00	09/15/2015	Business cards - Clark		-	No		0000
101-410-1320-42000	Office Supplies									
	IN0899472 Total:	36.92								
IN0899473	09/04/2015	130.80	0.00	09/15/2015	Supplies		-	No		0000
101-410-1910-42000	Office Supplies									
	IN0899473 Total:	130.80								
IN0899473	09/04/2015	3.90	0.00	09/15/2015	Supplies		-	No		0000
101-410-1320-42000	Office Supplies									
	IN0899473 Total:	3.90								
IN0899473	09/04/2015	28.60	0.00	09/15/2015	Supplies		-	No		0000
101-420-2400-42000	Office Supplies									
	IN0899473 Total:	28.60								
	INNOVAT Total:	163.30								
	INNOVAT Total:	361.53								
<hr/>										
JANIKING Jani-King of Minnesota, Inc										
MIN04150420	09/01/2015	326.00	0.00	09/15/2015	September cleaning services		-	No		0000
101-410-1940-44010	Repairs/Maint Contractual Bldg									
	MIN04150420 Total:	326.00								
	JANIKING Total:	326.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
kathifuel Kath Fuel Oil Service Co										
525910	09/01/2015	814.06	0.00	09/15/2015	Fuel		-	No		0000
101-430-3100-42120	Fuel, Oil and Fluids									
	525910 Total:	814.06								
	kathifuel Total:	814.06								
KEYSWELL Keys Well Drilling Company										
Pay Req 10	09/08/2015	15,367.37	0.00	09/15/2015	Production Well No 4		-	No		0000
601-494-9400-43030	Engineering Services									
	Pay Req 10 Total:	15,367.37								
	KEYSWELL Total:	15,367.37								
KREMER Kremer Services, LLC										
39886	09/01/2015	37.50	0.00	09/15/2015	Patching trailer		-	No		0000
101-430-3120-42210	Equipment Parts									
	39886 Total:	37.50								
	KREMER Total:	37.50								
KWIK Kwik Trip Inc										
316313	09/01/2015	63.84	0.00	09/15/2015	Fuel		-	No		0000
101-420-2220-42120	Fuel, Oil and Fluids									
	316313 Total:	63.84								
	KWIK Total:	63.84								
Landscape Landscape Architecture, Inc										
Aug 15	08/31/2015	195.00	0.00	09/15/2015	Task Order 3 - Village Preserve		-	No		0000
101-420-2400-43150	Developer Payments									
	Total:	195.00								
	Landscape Total:	195.00								
LANG RON Ron's Inspection Services, LLC										
Aug 15	09/02/2015	4,740.00	0.00	09/15/2015	Inspection Services		-	No		0000
101-420-2400-43150	Inspector Contract Services									
Aug 15	09/02/2015	495.65	0.00	09/15/2015	Mileage		-	No		0000
101-420-2400-43310	Mileage									
	Aug 15 Total:	5,235.65								
	LANG RON Total:	5,235.65								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
LEAGMN League of MN Cities										
221357	09/01/2015	682.58	0.00	09/15/2015	Annual Membership	9/01/15-9/01/16	-	No		0000
101-410-1110-44330 Dues & Subscriptions										
221357 Total: 682.58										
221357a	09/01/2015	7,508.42	0.00	09/15/2015	Annual Membership	9/01/15-9/01/16	-	No		0000
101-000-0000-15500 Prepaid Items										
221357a Total: 7,508.42										
LEAGMN Total: 8,191.00										
LEOIL Lake Elmo Oil, Inc.										
08/31/2015										
101-420-2220-42120	Fuel, Oil and Fluids	214.55	0.00	09/15/2015	Fuel		-	No		0000
08/31/2015										
101-430-3100-42120	Fuel, Oil and Fluids	25.77	0.00	09/15/2015	Fuel		-	No		0000
Total: 240.32										
LEOIL Total: 240.32										
LibraryI Library Ideas										
08/31/2015										
47688	08/31/2015	3.50	0.00	09/15/2015	Freeding pay as you go		-	No		0000
206-450-5300-42500 Library Collection Maintenance										
47688 Total: 3.50										
LibraryI Total: 3.50										
LTG PWR L. T.G. Power Equipment										
09/01/2015										
194204	09/01/2015	38.65	0.00	09/15/2015	Parts - toro		-	No		0000
101-450-5200-42210 Equipment Parts										
194204 Total: 38.65										
LTG PWR Total: 38.65										
MARONEYS Maroney's Sanitation, Inc										
09/01/2015										
589359	09/01/2015	112.94	0.00	09/15/2015	Waste removal - city hall		-	No		0000
101-410-1940-43840 Refuse										
589359	09/01/2015	49.71	0.00	09/15/2015	Waste removal - Fire		-	No		0000
101-420-2220-43840 Refuse										
589359	09/01/2015	216.67	0.00	09/15/2015	Waste removal - PW		-	No		0000
101-430-3100-43840 Refuse										
589359	09/01/2015	216.67	0.00	09/15/2015	Waste removal - Fire		-	No		0000
101-420-2220-43840 Refuse										
589359	09/01/2015	49.89	0.00	09/15/2015	Waste removal - Library		-	No		0000
206-450-5300-43840 Refuse										
589359 Total: 645.88										

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
MARONEYS Total:		645.88								
MENARDCG Menards - Cottage Grove										
91864	08/22/2015	567.98	0.00	09/15/2015	Canopy		-	No		0000
204-450-5200-44300	Miscellaneous									
91864 Total:		567.98								
MENARDCG Total:		567.98								
MENARDSO Menards - Oakdale										
86057	09/02/2015	123.27	0.00	09/15/2015	tools		-	No		0000
601-494-9400-42400	Small Tools & Minor Equipment									
86057 Total:		123.27								
86058	09/02/2015	15.96	0.00	09/15/2015	Water Cooler refill bottles		-	No		0000
101-410-1940-44300	Miscellaneous									
86058 Total:		15.96								
MENARDSO Total:		139.23								
MES Municipal Emergency Svs. Inc.										
00652163 SNV	07/21/2015	5,986.99	0.00	09/15/2015	Equipment for new ladder		-	No		0000
410-480-8000-45500	Vehicles									
00652163 SNV Total:		5,986.99								
MES Total:		5,986.99								
METCOU Metropolitan Council										
1048304	09/03/2015	1,466.00	0.00	09/15/2015	Waste Water Services		-	No		0000
602-495-9450-43820	Sewer Utility - Met Council									
1048304 Total:		1,466.00								
METCOU Total:		1,466.00								
METSAC Metropolitan Council										
Aug 2015	09/01/2015	32,305.00	0.00	09/15/2015	SAC Charges - August 2015		-	No		0000
602-000-0000-20802	SAC due Met Council									
Aug 2015 Total:		32,305.00								
Aug 2015a	09/01/2015	-323.05	0.00	09/15/2015	SAC Charges - Aug - timely report disc.		-	No		0000
602-000-0000-37220	SAC Early Pay discount/revenue									
Aug 2015a Total:		-323.05								
METSAC Total:		31,981.95								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
MILLEREX Miller Excavating, Inc. Pay Req 1 409-480-8000-43030 Engineering Services	08/31/2015	102,582.81	0.00	09/15/2015	Eagle Point Blvd Street & Utility		-	No		0000
Pay Req 1 Total: MILLEREX Total:		102,582.81 102,582.81								
MMA Minnesota Mayors Association 2015-2016 101-410-1110-44330 Dues & Subscriptions	09/01/2015	30.00	0.00	09/15/2015	Annual Membership - M. Pearson		-	No		0000
2015-2016 Total: MMA Total:		30.00 30.00								
NYORKER The New Yorker 08/13/2015 206-450-5300-42500 Library Collection Maintenance	09/02/2015	69.99	0.00	09/15/2015	Subscription		-	No		0000
Total: NYORKER Total:		69.99 69.99								
OAKDRC Oakdale Rental Center 105584 101-430-3120-42240 Street Maintenance Materials	09/02/2015	67.52	0.00	09/15/2015	Propane		-	No		0000
105584 Total: OAKDRC Total:		67.52 67.52								
ONECALL Gopher State One Call 146514 101-430-3100-43150 Contract Services	08/31/2015	426.40	0.00	09/15/2015	Tickets		-	No		0000
146514 Total: ONECALL Total:		426.40 426.40								
PINKY Pinky's Sewer Service, Inc. 75235 206-450-5300-44010 Repairs/Maint Bldg	09/01/2015	100.00	0.00	09/15/2015	Pumped 2 tanks		-	No		0000
75235 Total: PINKY Total:		100.00 100.00								
POMPS Pomp's Tire Service, Inc. 210192063 101-430-3120-42210 Equipment Parts	09/04/2015	605.00	0.00	09/15/2015	Spray patcher		-	No		0000
210192063 Total: POMPS Total:		605.00 605.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
	POMPS Total:	605.00								
POSTOFFI Postmaster	09/08/2015	581.28	0.00	09/15/2015	Newsletter postage		-	No		0000
101-410-1450-43220 Postage		581.28								
Total:		581.28								
POSTOFFI Total:		581.28								
RCM RCM Specialties, Inc	08/24/2015	304.75	0.00	09/15/2015	Emulsion		-	No		0000
5106		304.75								
101-430-3120-42240 Street Maintenance Materials		287.00								
5106 Total:		304.75								
101-430-3120-42240 Street Maintenance Materials	09/03/2015	287.00	0.00	09/15/2015	Emulsion		-	No		0000
5126		287.00								
101-430-3120-42240 Street Maintenance Materials		591.75								
5126 Total:		591.75								
RCM Total:		591.75								
SAMBATEK Sambatek, Inc	08/06/2015	476.00	0.00	09/15/2015	Planning Services - Legends		-	No		0000
5811		476.00								
803-000-0000-22910 Developer Payments		476.00								
5811 Total:		476.00								
SAMBATEK Total:		476.00								
STILLTOW Stillwater Towing Inc	09/01/2015	100.00	0.00	09/15/2015	Towing charge		-	No		0000
156616		100.00								
101-430-3100-44040 Repairs/Maint Eqpt		100.00								
156616 Total:		100.00								
STILLTOW Total:		100.00								
STLIBRAR Stillwater Public Library	09/01/2015	540.00	0.00	09/15/2015	Library Card Reimbursement		-	No		0000
206-450-5300-44300 Miscellaneous		540.00								
Total:		540.00								
STLIBRAR Total:		540.00								
SW/WC SW/WC Service Cooperatives	08/31/2015	175.74	0.00	09/15/2015	Premium Adjustment		-	No		0000
47812		175.74								
101-000-0000-21706 Medical Insurance		175.74								
47812 Total:		175.74								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
C1210-20-7	08/27/2015	18,667.00	0.00	09/15/2015	October premium		-	No		0000
101-000-0000-21706	Medical Insurance									
	C1210-20-7 Total:	18,667.00								
	SW/WC Total:	18,842.74								
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TEILANDM TEI Landmark Audio										
11836407	08/12/2015	94.96	0.00	09/15/2015	Audio CDs		-	No		0000
206-450-5300-42500	Library Collection Maintenance									
	11836407 Total:	94.96								
11836408	08/12/2015	34.95	0.00	09/15/2015	Audio CDs		-	No		0000
206-450-5300-42500	Library Collection Maintenance									
	11836408 Total:	34.95								
11836475	08/12/2015	32.99	0.00	09/15/2015	Audio CDs		-	No		0000
206-450-5300-42500	Library Collection Maintenance									
	11836475 Total:	32.99								
11836521	08/12/2015	31.19	0.00	09/15/2015	Audio CDs		-	No		0000
206-450-5300-42500	Library Collection Maintenance									
	11836521 Total:	31.19								
	TEILANDM Total:	194.09								
<hr/>										
TKDA TKDA, Inc.										
002015002640	09/04/2015	7,043.45	0.00	09/15/2015	Eagle Point Blvd Street & Utility		-	No		0000
409-480-8000-43030	Engineering Services									
	002015002640 Total:	7,043.45								
	TKDA Total:	7,043.45								
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TOOLGUY The Tool Guy, LLC										
8280	09/08/2015	35.80	0.00	09/15/2015	Tools		-	No		0000
601-494-9400-42400	Small Tools & Minor Equipment									
	8280 Total:	35.80								
	TOOLGUY Total:	35.80								
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TOWNCTRY Town & Country Cleaning Co										
915357	09/01/2015	215.00	0.00	09/15/2015	Cleaning Service - Library		-	No		0000
206-450-5300-44010	Repairs/Maint Bldg									
	915357 Total:	215.00								
	TOWNCTRY Total:	215.00								
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WASCOUNT Washington County										
101-410-1320-44330	09/09/2015	20.00	0.00	09/15/2015	Notary Fee - J. Johnson		-	No		0000
	Dues & Subscriptions									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Total:		20.00								
WASCOUNT Total:		20.00								
WASHLIB Washington County Library										
Aug 15	09/09/2015	909.00	0.00	09/15/2015	Library Card Reimbursement		-	No		0000
206-450-5300-Miscellaneous										
Aug 15 Total:		909.00								
WASHLIB Total:		909.00								
WHEATON Wheaton Joseph										
20150901	09/08/2015	1,894.86	0.00	09/15/2015	Electrical Inspection Services - August		-	No		0000
101-000-0000-20802 Electrical Permit Fees Payable										
20150901 Total:		1,894.86								
WHEATON Total:		1,894.86								
Whiteani White Anita										
Bonus	09/02/2015	25.00	0.00	09/15/2015	CC 9/01/15		-	No		0000
101-410-1450-43620 Cable Operations										
Bonus Total:		25.00								
Cable	09/02/2015	55.00	0.00	09/15/2015	CC 9/01/15		-	No		0000
101-410-1450-43620 Cable Operations										
Cable Total:		55.00								
Whiteani Total:		80.00								
WSJ Wall Street Journal										
	09/09/2015	347.88	0.00	09/15/2015	Subscription renewal		-	No		0000
206-450-5300-42500 Library Collection Maintenance										
Total:		347.88								
WSJ Total:		347.88								
XCEL Xcel Energy										
	09/01/2015	1,860.26	0.00	09/15/2015	Utility Services		-	No		0000
601-494-9400-43810 Electric Utility										
Total:		1,860.26								
	09/09/2015	86.87	0.00	09/15/2015	Utility Services		-	No		0000
101-450-5200-43810 Electric Utility										
	09/09/2015	173.92	0.00	09/15/2015	Utility Services		-	No		0000
602-495-9450-43810 Electric Utility										
	09/09/2015	35.16	0.00	09/15/2015	Utility Services		-	No		0000
101-430-3160-43810 Street Lighting										

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close PO Line #
08222015	09/09/2015	458.09	0.00	09/15/2015	Utility Services		-		No	0000
101-420-2220-43810	Electric Utility									
08222015	09/09/2015	342.45	0.00	09/15/2015	Utility Services		-		No	0000
101-410-1940-43810	Electric Utility									
08222015	09/09/2015	32.21	0.00	09/15/2015	Utility Services		-		No	0000
101-430-3160-43810	Street Lighting									
08222015	09/09/2015	11.79	0.00	09/15/2015	Utility Services		-		No	0000
101-450-5200-43810	Electric Utility									
08222015	09/09/2015	37.87	0.00	09/15/2015	Utility Services		-		No	0000
101-450-5200-43810	Electric Utility									
08222015	09/09/2015	35.49	0.00	09/15/2015	Utility Services		-		No	0000
101-450-5200-43810	Electric Utility									
08222015	09/09/2015	43.31	0.00	09/15/2015	Utility Services		-		No	0000
101-430-3160-43810	Street Lighting									
08222015	09/09/2015	87.09	0.00	09/15/2015	Utility Services		-		No	0000
101-450-5200-43810	Electric Utility									
08222015	09/09/2015	18.52	0.00	09/15/2015	Utility Services		-		No	0000
602-495-9450-43810	Electric Utility									
08222015	09/09/2015	17.22	0.00	09/15/2015	Utility Services		-		No	0000
602-495-9450-43810	Electric Utility									
08222015	09/09/2015	375.85	0.00	09/15/2015	Utility Services		-		No	0000
101-420-2220-43810	Electric Utility									
08222015	09/09/2015	97.35	0.00	09/15/2015	Utility Services		-		No	0000
101-450-5200-43810	Electric Utility									
08222015	09/09/2015	1,854.08	0.00	09/15/2015	Utility Services		-		No	0000
101-430-3160-43810	Street Lighting									
08222015	09/09/2015	30.46	0.00	09/15/2015	Utility Services		-		No	0000
101-430-3160-43810	Street Lighting									
08222015	09/09/2015	583.36	0.00	09/15/2015	Utility Services		-		No	0000
101-430-3100-43810	Electric Utility									
08222015	09/09/2015	29.72	0.00	09/15/2015	Utility Services		-		No	0000
601-494-9400-43810	Electric Utility									
08222015	09/09/2015	12.87	0.00	09/15/2015	Utility Services		-		No	0000
101-430-3160-43810	Street Lighting									
08222015	09/09/2015	566.45	0.00	09/15/2015	Utility Services		-		No	0000
206-450-5300-43810	Electric Utility									
08222015	09/09/2015	159.82	0.00	09/15/2015	Utility Services		-		No	0000
602-495-9450-43810	Electric Utility									
08222015	09/09/2015	111.62	0.00	09/15/2015	Utility Services		-		No	0000
601-494-9400-43810	Electric Utility									
08222015	09/09/2015	13.92	0.00	09/15/2015	Utility Services		-		No	0000
101-450-5200-43810	Electric Utility									
08222015	09/09/2015	26.16	0.00	09/15/2015	Utility Services		-		No	0000
101-430-3160-43810	Street Lighting									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
08222015	09/09/2015	29.45	0.00	09/15/2015	Utility Services		-			0000
101-430-3160-43810	Street Lighting									No
08222015	09/09/2015	2,220.55	0.00	09/15/2015	Utility Services		-			0000
601-494-9400-43810	Electric Utility									No
	08222015 Total:	7,491.65								
	XCEL Total:	9,351.91								
ZACK Zacks, Inc.										
30707	09/04/2015	232.13	0.00	09/15/2015	Supplies		-			0000
101-430-3100-42150	Shop Materials									No
30707	09/04/2015	278.28	0.00	09/15/2015	Supplies		-			0000
101-430-3120-42240	Street Maintenance Materials									No
30707	09/04/2015	98.25	0.00	09/15/2015	Supplies		-			0000
601-494-9400-42400	Small Tools & Minor Equipment									No
30707	09/04/2015	41.88	0.00	09/15/2015	Supplies		-			0000
602-495-9450-42270	Utility System Maint Supplies									No
	30707 Total:	650.54								
	ZACK Total:	650.54								
	Report Total:	386,121.93								

Accounts Payable To Be Paid Proof List

User: PattyB
 Printed: 09/09/2015 - 3:33 PM
 Batch: 004-09-2015

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
LENNAR Lennar Family of Builders	09/09/2015	7,374.80	0.00	09/15/2015	Refund Escrow Balance		-			0000
803-000-0000-22910	Developer Payments				Deidrich/Reider					
	Total:	7,374.80								
	LENNAR Total:	7,374.80								
	Report Total:	7,374.80								



MAYOR & COUNCIL COMMUNICATION

DATE: September 15, 2015
CONSENT
ITEM #3

AGENDA ITEM: Monthly Assessor Report
SUBMITTED BY: Dan Raboin, City Assessor
THROUGH: Cathy Bendel, Finance Director
REVIEWED BY: Cathy Bendel, Finance Director

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to StaffMayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion.....Mayor Facilitates

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to accept the monthly assessor report for through August 2015 outlining work performed on behalf of the City of Lake Elmo. No specific motion is needed as this is recommended as part of the *Consent Agenda*.

LEGISLATIVE HISTORY/BACKGROUND INFORMATION:

Property splits/plats – 1
Sales collected and viewed – 11
Taxpayer inquiries – 6
Miscellaneous inquiries - 7
Inspections – Residential – 187; Commercial – 1
Building permit reviews – 33
Pictures taken – 196

Other work performed included:

- Completion of residential and commercial quintile.

- Monthly meeting with County residential and commercial supervisors
- Input of all inspection and permit work
- Perform sales verifications and land value analysis using MLS and other resources
- Field telephone inquiries

RECOMMENDATION: Based on the aforementioned, the staff recommends the City Council accept the August 2015 monthly assessor report.

2015 By Month
Budget to Actual Comparative
For the month ending August 31, 2015
101-General Fund Detail
By Department

DEPT 410 - GEN'L GOV'T	Full Year		MONTH				YTD				YTD variance notes	
	BUDGET 2015	% to date	BUDGET Month	ACTUAL Month	Variance (\$)	Variance (%)	BUDGET YTD	ACTUAL YTD	Variance (\$)	Variance (%)		
												Month
REVENUE												
Current Ad Valorem Taxes	2,531,080.00	45.80%	0.00	0.00	0.00	0.00%	1,265,540.00	1,159,178.20	(106,361.80)	-8.40%		
Delinquent Ad Valorem Taxes	15,000.00	168.99%	0.00	0.00	0.00	0.00%	7,500.00	25,347.86	17,847.86	237.97%		
Mobile Home Tax	11,400.00	56.33%	0.00	0.00	0.00	0.00%	5,700.00	6,421.42	721.42	12.66%		
Fiscal Disparities	160,000.00	69.25%	0.00	0.00	0.00	0.00%	80,000.00	110,796.92	30,796.92	38.50%		
Penalty & Interest on Taxes	700.00	160.65%	0.00	0.00	0.00	0.00%	350.00	1,124.58	774.58	221.31%		
Liquor License	8,350.00	97.60%	0.00	0.00	0.00	0.00%	5,350.00	8,150.00	2,800.00	52.34%		
Wastehauler License	1,680.00	28.57%	0.00	0.00	0.00	0.00%	840.00	480.00	(360.00)	-42.86%		
General Contractor License	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
Heating Contractor License	2,500.00	108.00%	200.00	300.00	100.00	50.00%	1,700.00	2,700.00	1,000.00	58.82%		
Blacktopping Contractor License	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
Building Permits	517,600.00	46.56%	43,130.00	38,531.20	(4,598.80)	-10.66%	345,040.00	240,977.61	(104,062.39)	-30.16%	16 new home permits in Aug; YTD at 75 new homes (9 Open space)	
Building Re-inspect Fees	1,000.00	0.00%	100.00	100.00	0.00	0.00%	700.00	100.00	(600.00)	-100.00%		
Heating Permits	29,040.00	64.04%	2,420.00	2,220.00	(200.00)	-8.26%	19,360.00	18,597.45	(762.55)	-3.94%		
Plumbing Permits	29,040.00	86.16%	2,420.00	5,100.00	2,680.00	110.74%	19,360.00	25,022.00	5,662.00	29.25%		
Sewer Permits	10,560.00	0.00%	880.00	0.00	(880.00)	-100.00%	7,040.00	0.00	(7,040.00)	-100.00%		
Animal License	2,500.00	79.84%	40.00	70.00	30.00	75.00%	2,340.00	1,996.00	(344.00)	-14.70%		
Utility Permits (ROW)	5,000.00	726.38%	1,000.00	14,148.00	13,148.00	1314.80%	4,000.00	36,319.00	32,319.00	807.98%	Driven by development activity	
Burning Permits	2,250.00	60.44%	500.00	90.00	(410.00)	-82.00%	1,500.00	1,360.00	(140.00)	-9.33%		
Massage Therapy Licenses	150.00	16.67%	0.00	0.00	0.00	0.00%	75.00	25.00	(50.00)	-66.67%		
Electrical Permit	6,051.00	122.54%	500.00	2,283.03	1,783.03	356.61%	4,000.00	7,414.65	3,414.65	85.37%		
Homestead Credit Aid	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
MSA-Maintenance	101,696.00	117.47%	50,848.00	0.00	(50,848.00)	-100.00%	101,696.00	119,464.00	17,768.00	17.47%	MSA funding increase for 2015; 2nd prnt budgeted Aug; rec'd July	
State Fire Aid	41,500.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
PERA Aid	2,749.00	50.00%	0.00	0.00	0.00	0.00%	1,374.50	1,374.50	0.00	0.00%		
Gravel Tax	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
Recycling Grant	15,500.00	0.00%	15,500.00	0.00	(15,500.00)	-100.00%	15,500.00	0.00	(15,500.00)	-100.00%		
Misc State Grant/Surcharge Rev	500.00	136.96%	0.00	0.00	0.00	0.00%	250.00	684.80	434.80	173.92%	Represents quarterly surcharge timely filing credit	
Cable Franchise Revenue	45,000.00	151.40%	0.00	0.00	0.00	0.00%	45,000.00	68,129.10	23,129.10	51.40%	Rec'd participant distribution of excess funding	
Zoning & Subdivision Fees	7,500.00	291.80%	1,500.00	1,345.00	(155.00)	-10.33%	5,250.00	21,885.00	16,635.00	316.86%	Very few zoning permits budgeted in 2015	
Plan Check Fees	181,923.00	75.20%	15,160.25	22,580.61	7,420.36	48.95%	121,282.00	136,804.94	15,522.94	12.80%		
Sale of Copies, Books, Maps	175.00	36.29%	25.00	1.00	(24.00)	-96.00%	100.00	63.50	(36.50)	-36.50%		
Assessment Searches	750.00	200.00%	150.00	225.00	75.00	50.00%	615.00	1,500.00	885.00	143.90%		
Clean Up Days	2,000.00	180.75%	0.00	0.00	0.00	0.00%	2,000.00	3,615.00	1,615.00	80.75%		
Cable Operation Reimbursement	2,500.00	32.03%	0.00	0.00	0.00	0.00%	1,250.00	800.63	(449.37)	-35.95%	Fines below average but typically increase in the spring/summer	
Fines	48,000.00	67.31%	4,000.00	6,109.84	2,109.84	52.75%	32,000.00	32,308.42	308.42	0.96%		
Miscellaneous Permits	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
Fire Billable Revenue	500.00	100.00%	0.00	0.00	0.00	0.00%	0.00	500.00	500.00	100.00%		
Miscellaneous Revenue	3,500.00	157.41%	300.00	0.00	(300.00)	-100.00%	2,300.00	5,509.45	3,209.45	139.54%		
Internal Charges	640.00	64.69%	22.00	8.00	(14.00)	-63.64%	560.00	414.00	(146.00)	-26.07%		
Interest Earnings	10,000.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
Donations	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
Total Revenue	3,798,334.00	53.68%	138,695.25	93,111.68	(45,583.57)	-32.87%	2,099,572.50	2,039,064.03	(60,508.47)	-2.88%		

EXPENSE	Full Year		MONTH				YTD				
	BUDGET	% to date	BUDGET	ACTUAL	Variance (\$)	Variance (%)	BUDGET	ACTUAL	Variance (\$)	Variance (%)	
	2015		Month	Month	Month	Month	YTD	YTD	YTD	YTD	
1110 - Mayor & Council											
PT Salaries	25,690.00	50.00%	0.00	0.00	0.00	0.00%	12,845.00	12,845.00	0.00	0.00%	
FICA Contributions	1,593.00	49.99%	0.00	0.00	0.00	0.00%	796.39	796.39	0.00	0.00%	
Medicare Contributions	372.00	50.07%	0.00	0.00	0.00	0.00%	186.27	186.27	0.00	0.00%	
Workers Compensation	300.00	29.66%	0.00	0.00	0.00	0.00%	300.00	88.97	211.03	70.34%	
Mileage	500.00	33.83%	0.00	0.00	0.00	0.00%	250.00	169.16	80.84	32.34%	
Miscellaneous	0.00	100.00%	0.00	0.00	0.00	0.00%	0.00	211.54	(211.54)	-100.00%	
Dues & Subscriptions	11,500.00	119.64%	1,000.00	661.88	338.12	33.81%	8,000.00	13,758.32	(5,758.32)	-71.98%	2015 share of LMC annual Pmt made in Sept 2014 plus annual YSB payment
Conferences & Training	1,000.00	100.00%	0.00	0.00	0.00	0.00%	500.00	1,000.00	(500.00)	-100.00%	
Total Mayor & Council	40,955.00	70.95%	1,000.00	661.88	338.12	33.81%	22,877.66	29,055.65	(6,177.99)	-27.00%	
1320 - Administration											
FT Salaries	198,125.00	71.27%	15,240.38	19,248.30	(4,007.92)	-26.30%	129,543.27	141,197.45	(11,654.18)	-9.00%	Variance is a result of PTO payouts to prior employees
PERA Contributions	14,364.00	61.69%	1,104.92	593.70	511.22	46.27%	9,391.85	8,861.13	530.72	5.65%	
ICMA Contributions	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
FICA Contributions	12,284.00	69.36%	944.92	1,174.52	(229.60)	-24.30%	8,031.85	8,519.98	(488.13)	-6.08%	
Medicare Contributions	2,873.00	69.36%	221.00	274.69	(53.69)	-24.29%	1,878.50	1,992.65	(114.15)	-6.08%	
Health/Dental Insurance	44,865.00	60.91%	3,451.15	2,532.00	919.15	26.63%	29,334.81	27,326.00	2,008.81	6.85%	
Unemployment Benefits	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Workers Compensation	1,000.00	106.24%	0.00	0.00	0.00	0.00%	1,000.00	1,062.37	(62.37)	-6.24%	
Office Supplies	5,500.00	67.96%	450.00	143.93	306.07	68.02%	3,600.00	3,737.55	(137.55)	-3.82%	
Printed Forms	0.00	100.00%	0.00	230.00	(230.00)	-100.00%	0.00	1,850.00	(1,850.00)	-100.00%	
Legal Services	45,000.00	144.38%	3,750.00	8,472.50	(4,722.50)	-125.93%	30,000.00	64,970.54	(34,970.54)	-116.57%	
Newsletter/Website	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Assessing Services	32,000.00	81.22%	2,500.00	2,500.00	0.00	0.00%	20,000.00	25,990.88	(5,990.88)	-29.95%	May expense includes WA assessor fees budgeted later in the year
Contract Services	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Postage	2,000.00	129.22%	0.00	500.00	(500.00)	-100.00%	1,000.00	2,584.36	(1,584.36)	-158.44%	Timing issue
Mileage	500.00	14.10%	50.00	0.00	50.00	100.00%	350.00	70.49	279.51	79.86%	
Legal Publishing	5,000.00	87.34%	400.00	599.71	(199.71)	-49.93%	3,400.00	4,366.83	(966.83)	-28.44%	
Insurance	35,000.00	93.10%	0.00	0.00	0.00	0.00%	35,000.00	32,586.00	2,414.00	6.90%	
Cable Operation Expense	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Miscellaneous	600.00	60.01%	50.00	0.00	50.00	100.00%	400.00	360.03	39.97	9.99%	
Dues & Subscriptions	2,105.00	79.26%	175.00	119.50	55.50	31.71%	1,400.00	1,668.46	(268.46)	-19.18%	
Books	0.00	100.00%	0.00	0.00	0.00	0.00%	0.00	131.89	(131.89)	-100.00%	
Conferences & Training	6,100.00	38.70%	500.00	0.00	500.00	100.00%	4,000.00	2,361.00	1,639.00	40.98%	
Staff Development	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Total Administration	407,316.00	80.93%	28,837.37	36,388.85	(7,551.48)	-26.19%	278,330.28	329,637.61	(51,307.33)	-18.43%	
1410 - Elections											
PT Salaries	0.00	100.00%	0.00	0.00	0.00	0.00%	0.00	1,280.00	(1,280.00)	-100.00%	
Office Supplies	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Legal Publications/Notification	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Equipment Repair	0.00	100.00%	0.00	0.00	0.00	0.00%	0.00	600.00	(600.00)	-100.00%	
County Election Fees	950.00	0.00%	0.00	0.00	0.00	0.00%	950.00	0.00	950.00	100.00%	
Printed Forms	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Miscellaneous	100.00	291.03%	0.00	0.00	0.00	0.00%	50.00	291.03	(241.03)	-482.06%	
Total Elections	1,050.00	206.76%	0.00	0.00	0.00	0.00%	1,000.00	2,171.03	(1,171.03)	-117.10%	

	Full Year		MONTH					YTD						
	BUDGET	% to date	BUDGET	ACTUAL	Variance (\$)	Variance (%)	BUDGET	ACTUAL	Variance (\$)	Variance (%)				
	2015		Month	Month	Month	Month	YTD	YTD	YTD	YTD				
1450 - Communications														
FT Salaries	35,876.00	32.72%	2,759.69	0.00	2,759.69	100.00%	23,457.38	11,739.09	11,718.29	49.96%				
PERA Contributions	2,601.00	27.11%	200.08	0.00	200.08	100.00%	1,700.65	705.10	995.55	58.54%				
FICA Contributions	2,224.00	32.07%	171.08	0.00	171.08	100.00%	1,454.15	713.13	741.02	50.96%				
Medicare Contributions	520.00	33.08%	40.00	0.00	40.00	100.00%	340.00	166.80	173.20	50.94%				
Health/Dental Insurance	9,970.00	36.83%	766.92	0.00	766.92	100.00%	6,518.85	3,672.00	2,846.85	43.67%				
Workers Compensation	0.00	100.00%	0.00	0.00	0.00	0.00%	0.00	177.91	(177.91)	-100.00%				
Newsletter	8,000.00	66.12%	0.00	0.00	0.00	0.00%	4,000.00	5,289.83	(1,289.83)	-32.25%				
Office Supplies	561.00	8.65%	50.00	0.00	50.00	100.00%	400.00	48.50	351.50	87.88%				
Mileage	100.00	0.00%	0.00	0.00	0.00	0.00%	50.00	57.27	(7.27)	-14.54%				
Public Notices	5,040.00	31.48%	500.00	0.00	500.00	100.00%	3,350.00	1,586.84	1,763.16	52.63%				
Cable Operations	4,800.00	54.57%	400.00	0.00	400.00	100.00%	3,200.00	2,619.15	580.85	18.15%				
Conferences	700.00	51.43%	0.00	0.00	0.00	0.00%	350.00	360.00	(10.00)	-2.86%				
Repair/Maint Equipment	450.00	0.00%	0.00	0.00	0.00	0.00%	450.00	0.00	450.00	100.00%				
Total Communications	70,842.00	38.30%	4,887.77	350.00	4,537.77	92.84%	45,271.03	27,135.62	18,135.41	40.06%				
1520 - Finance														
FT Salaries	66,863.00	59.50%	5,143.31	4,632.32	510.99	9.94%	43,718.12	39,785.19	3,932.93	9.00%				
PT Salaries	3,600.00	0.00%	276.92	0.00	276.92	100.00%	2,353.85	0.00	2,353.85	100.00%				
PERA Contributions	4,848.00	61.55%	372.92	347.43	25.49	6.84%	3,169.85	2,983.92	185.93	5.87%				
FICA Contributions	4,369.00	53.30%	336.08	272.09	63.99	19.04%	2,856.65	2,328.79	527.86	18.48%				
Medicare Contributions	1,022.00	53.28%	78.62	63.62	15.00	19.08%	668.23	544.54	123.69	18.51%				
Health/Dental Insurance	14,955.00	49.47%	1,150.38	870.40	279.98	24.34%	9,778.27	7,398.40	2,379.87	24.34%				
Unemployment Benefits	3,000.00	0.00%	0.00	0.00	0.00	0.00%	3,000.00	0.00	3,000.00	100.00%				
Workers Compensation	500.00	81.52%	0.00	0.00	0.00	0.00%	250.00	407.61	(157.61)	-63.04%				
Office Supplies	500.00	176.90%	0.00	0.00	0.00	0.00%	250.00	884.52	(634.52)	-253.81%				
Printed Forms	500.00	0.00%	0.00	0.00	0.00	0.00%	250.00	0.00	250.00	100.00%				
Audit Services	27,000.00	94.24%	0.00	0.00	0.00	0.00%	27,000.00	25,445.00	1,555.00	5.76%				
Contract Services	6,000.00	83.22%	500.00	792.35	(292.35)	-58.47%	4,000.00	4,993.47	(993.47)	-24.84%				
Mileage	50.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%				
Miscellaneous	200.00	128.28%	0.00	0.00	0.00	0.00%	100.00	256.56	(156.56)	-156.56%				
Dues & Subscriptions	740.00	22.97%	0.00	0.00	0.00	0.00%	240.00	170.00	70.00	29.17%				
Conferences & Training	500.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%				
Total Finance	134,647.00	63.28%	7,858.23	6,978.21	880.02	11.20%	97,634.97	85,198.00	12,436.97	12.74%				

Annual check stock re-order
 Fieldwork completed and billed earlier than anticipated in budget
 Will decrease now that audit substantially completed

	Full Year		MONTH					YTD					YTD variance notes		
	BUDGET 2015	% to date	BUDGET		ACTUAL		BUDGET		ACTUAL		YTD	YTD		YTD	YTD
			Month	Month	Month	Month	Month	Month	Month	Month					
1910 - Planning & Zoning															
FT Salaries	152,354.00	72.28%	11,825.31	9,865.64	1,959.67	16,577%	99,827.62	110,115.03	(10,287.41)	-10.31%					
PT Salaries	3,600.00	0.00%	276.92	0.00	276.92	100.00%	2,353.85	0.00	2,353.85	100.00%					
PERA Contributions	9,849.00	75.35%	757.63	688.19	69.44	9.17%	6,439.73	7,421.53	(981.80)	-15.25%					
FICA Contributions	8,646.00	65.62%	665.08	570.62	94.46	14.20%	5,653.15	5,673.39	(20.24)	-0.36%					
Medicare Contributions	2,022.00	64.63%	155.54	133.46	22.08	14.20%	1,322.08	1,306.81	15.27	1.15%					
Health/Dental Insurance	32,047.00	68.33%	2,465.15	1,812.00	653.15	26.50%	20,953.81	21,897.00	(943.19)	-4.50%					
Workers Compensation	800.00	100.76%	0.00	0.00	0.00	0.00%	800.00	806.07	(6.07)	-0.76%					
Developer escrow offset cost recovery	(16,500.00)	76.41%	(1,375.00)	0.00	(1,375.00)	-100.00%	(11,000.00)	(12,608.38)	1,608.38	-14.62%					
Office Supplies	1,800.00	37.00%	150.00	0.00	150.00	100.00%	1,200.00	666.05	533.95	44.50%					
Printed Forms	750.00	124.78%	0.00	15.87	(15.87)	-100.00%	500.00	935.87	(435.87)	-87.17%					
Engineering Services	20,000.00	69.90%	1,500.00	1,148.00	352.00	23.47%	14,000.00	13,979.25	20.75	0.15%					
Contract Services	5,000.00	280.80%	0.00	14,040.00	(14,040.00)	-100.00%	2,500.00	14,040.00	(11,540.00)	-461.60%					Aug = Landscape Architect Svcs; 5th Street
Postage	200.00	3.35%	0.00	0.00	0.00	0.00%	100.00	6.70	93.30	93.30%					
Mileage	250.00	21.62%	20.00	0.00	20.00	100.00%	160.00	54.05	105.95	66.22%					
Miscellaneous	500.00	5.00%	40.00	25.00	15.00	37.50%	320.00	25.00	295.00	92.19%					
Dues & Subscriptions	600.00	0.00%	50.00	0.00	50.00	100.00%	400.00	0.00	400.00	100.00%					
Books	300.00	0.00%	25.00	0.00	25.00	100.00%	200.00	0.00	200.00	100.00%					
Conferences & Training	2,000.00	11.25%	0.00	0.00	0.00	0.00%	1,000.00	225.00	775.00	77.50%					
Total Planning & Zoning	224,218.00	73.39%	16,555.63	28,298.78	(11,743.15)	-70.93%	146,730.24	164,543.37	(17,813.13)	-12.14%					
1930 - Engineering Services															
Engineering Services	54,800.00	52.85%	4,600.00	1,758.00	2,842.00	61.78%	36,400.00	28,962.90	7,437.10	20.43%					
Total Engineering Services	54,800.00	52.85%	4,600.00	1,758.00	2,842.00	61.78%	36,400.00	28,962.90	7,437.10	20.43%					
1940 - City Hall															
Cleaning Supplies	50.00	0.00%	0.00	0.00	0.00	0.00%	25.00	0.00	25.00	100.00%					
Building Repair Supplies	300.00	126.02%	25.00	0.00	25.00	100.00%	200.00	378.06	(178.06)	-89.03%					
Utilities	6,000.00	92.51%	500.00	358.90	141.10	28.22%	4,000.00	5,550.54	(1,550.54)	-38.76%					Budget assumed annex sale in 2014
Refuse	353.00	262.14%	0.00	112.94	(112.94)	-100.00%	353.00	925.36	(572.36)	-162.14%					
Repairs/Maint Contractual Bldg	6,000.00	129.54%	500.00	1,907.45	(1,407.45)	-281.49%	4,000.00	7,772.58	(3,772.58)	-94.31%					YTD: Electrical wiring needed in new rental office space (\$2.7k)
Repairs/Maint Contractual Equip	7,700.00	99.79%	650.00	752.13	(102.13)	-15.71%	5,150.00	7,683.79	(2,533.79)	-49.20%					New copier lease and usage overage fees
Facility Lease	29,532.00	66.67%	2,461.00	2,461.00	0.00	0.00%	19,688.00	19,688.00	0.00	0.00%					
Miscellaneous	300.00	548.78%	25.00	5.99	19.01	76.04%	200.00	1,646.33	(1,446.33)	-723.17%					
Total City Hall	50,235.00	86.88%	4,161.00	5,598.41	(1,437.41)	-34.54%	33,616.00	43,644.66	(10,028.66)	-29.83%					
Total General Government	984,063.00	72.19%	67,900.00	80,034.13	(12,134.13)	-17.87%	661,860.18	710,348.84	(48,488.66)	-7.33%					

DEPT 420 - PUBLIC SAFETY

	Full Year		MONTH						YTD							
	BUDGET		ACTUAL		Variance (\$)		Variance (%)		BUDGET		ACTUAL		Variance (\$)		Variance (%)	
	2015	% to date	Month	Month	Month	Month	Month	Month	YTD	YTD	YTD	YTD	YTD	YTD	YTD	
2100 - Police																
Law Enforcement Contract	517,799.00	50.92%	0.00	0.00	0.00	0.00%	0.00%	258,899.50	263,645.09	(4,745.59)	-1.83%					
Total Police	517,799.00	50.92%	0.00	0.00	0.00	0.00%	0.00%	258,899.50	263,645.09	(4,745.59)	-1.83%					
2150 - Prosecution																
Attorney Criminal	50,000.00	73.25%	4,200.00	4,512.50	(312.50)	-7.44%	33,500.00	36,625.00	(3,125.00)	-9.33%						
Total Prosecution	50,000.00	73.25%	4,200.00	4,512.50	(312.50)	-7.44%	33,500.00	36,625.00	(3,125.00)	-9.33%						
2220 - Fire																
FT Salaries	68,614.00	66.94%	5,278.00	5,409.78	(131.78)	-2.50%	44,863.00	45,930.04	(1,067.04)	-2.38%						
PT Salaries	123,121.00	50.61%	9,470.85	7,680.41	1,790.44	18.90%	80,502.19	62,307.07	18,195.12	22.60%						
PERA Contributions	12,116.00	75.97%	932.00	1,088.92	(156.92)	-16.84%	7,922.00	9,204.30	(1,282.30)	-16.19%						
FICA Contributions	7,633.00	49.56%	587.15	394.83	192.32	32.75%	4,990.81	3,782.76	1,208.05	24.21%						
Medicare Contributions	2,780.00	59.59%	213.85	183.19	30.66	14.34%	1,817.69	1,656.65	161.04	8.86%						
Health/Dental Insurance	14,243.00	68.15%	1,095.62	1,142.00	(46.38)	-4.23%	9,312.73	9,707.00	(394.27)	-4.23%						
Unemployment Benefits	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%						
Workers Compensation	9,000.00	195.48%	0.00	0.00	0.00	0.00%	9,000.00	17,592.88	(8,592.88)	-95.48%					Due to 18% rate increase	
Office Supplies	850.00	34.73%	70.00	0.00	70.00	100.00%	560.00	295.19	264.81	47.29%						
EMIS Supplies	3,400.00	13.33%	280.00	0.00	280.00	100.00%	2,240.00	453.18	1,786.82	79.77%						
Fire Prevention	3,000.00	0.00%	250.00	0.00	250.00	100.00%	2,000.00	0.00	2,000.00	100.00%						
Fuel, Oil & Fluids	13,000.00	46.64%	1,075.00	819.85	255.15	23.73%	8,600.00	6,063.05	2,536.95	29.50%						
Small Tools & Equip	20,892.00	32.83%	1,750.00	94.00	1,656.00	94.63%	14,000.00	6,858.26	7,141.74	51.01%						
Physicals	3,181.00	158.11%	265.00	3,519.47	(3,254.47)	-1228.10%	10,781.00	5,029.47	(2,909.47)	-137.24%						
Radio	21,562.00	57.56%	0.00	318.50	(318.50)	-100.00%	170.00	12,411.54	(1,630.54)	-15.12%						
Mileage	250.00	161.92%	20.00	0.00	20.00	100.00%	1,320.00	404.80	(234.80)	-138.12%						
Insurance	8,307.00	87.02%	0.00	0.00	0.00	0.00%	8,307.00	7,229.00	1,078.00	12.98%					Annual premiums billed April	
Electric Utility	17,000.00	59.72%	1,300.00	866.04	433.96	33.38%	11,200.00	10,151.84	1,048.16	9.36%						
Refuse	1,000.00	185.72%	85.00	0.00	85.00	100.00%	680.00	1,857.21	(1,177.21)	-173.12%						
Repair/Maint Bldg	2,000.00	274.25%	165.00	846.55	(681.55)	-413.06%	1,320.00	5,484.91	(4,164.91)	-315.52%						
Repair/Maint Equip	33,260.00	50.24%	2,770.00	8,288.06	(5,518.06)	-199.21%	22,160.00	16,710.17	5,449.83	24.59%					Aug is Annual svcg of all fire vehicles	
Uniforms	2,500.00	39.46%	208.00	373.90	(165.90)	-79.76%	1,660.00	986.60	677.40	40.71%						
Miscellaneous	1,500.00	152.58%	125.00	171.34	(46.34)	-37.07%	1,000.00	2,288.69	(1,288.69)	-12.98%						
Dues & Subscriptions	3,508.00	74.72%	290.00	301.00	(11.00)	-3.79%	2,320.00	2,621.04	(301.04)	-12.98%						
Books	220.00	0.09%	20.00	0.00	20.00	100.00%	150.00	20.00	130.00	86.67%						
Conferences & Training	12,375.00	56.09%	1,000.00	825.00	175.00	17.50%	8,250.00	6,941.65	1,308.35	15.86%						
Conferences & Training (Reimb)	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	(2,231.00)	2,231.00	100.00%						
Total Fire	385,312.00	60.67%	27,250.47	32,322.84	(5,072.37)	-18.61%	255,930.42	233,756.30	22,174.12	8.66%						
2250 - Fire Relief																
Fire State Aid	37,333.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%						
Total Fire Relief	37,333.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%						

	Full Year		MONTH					YTD					
	BUDGET	% to date	BUDGET	ACTUAL	Variance (\$)	Variance (%)	BUDGET	ACTUAL	Variance (\$)	Variance (%)			
	2015		Month	Month	Month	Month	YTD	YTD	YTD	YTD			
2400 - Building Inspection													
FT Salaries	149,606.00	38.08%	11,508.15	6,358.38	5,149.77	44.75%	97,819.31	56,975.93	40,843.38	41.75%			
PERA Contributions	10,846.00	39.28%	834.31	463.94	370.37	44.39%	7,091.62	4,260.23	2,831.39	39.93%			
FICA Contributions	9,276.00	35.84%	713.54	371.07	342.47	48.00%	6,065.08	3,324.85	2,740.23	45.18%			
Medicare Contributions	2,169.00	35.84%	166.85	86.79	80.06	47.98%	1,418.19	777.27	640.92	45.19%			
Health/Dental Insurance	28,486.00	42.19%	2,191.23	1,414.00	777.23	35.47%	18,625.46	12,019.00	6,606.46	35.47%			
Unemployment Benefits	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%			
Workers Compensation	1,000.00	232.40%	0.00	0.00	0.00	0.00%	1,000.00	2,323.96	(1,323.96)	-132.40%			
Office Supplies	2,100.00	7.46%	175.00	0.00	175.00	100.00%	1,400.00	156.65	1,243.35	88.81%			
Printed Forms	700.00	16.58%	0.00	0.00	0.00	0.00%	350.00	116.09	233.91	66.83%			
Fuel, Oil & Fluids	5,500.00	9.83%	450.00	88.36	361.64	80.36%	3,700.00	540.39	3,159.61	85.39%			
Engineering	9,000.00	53.22%	750.00	496.25	253.75	33.83%	6,000.00	4,790.20	1,209.80	20.16%			
Inspector Contract Services	67,200.00	30.99%	7,000.00	2,770.00	4,230.00	60.43%	41,000.00	20,827.49	20,172.51	49.20%			
Mileage	3,500.00	68.25%	400.00	277.25	122.75	30.69%	2,200.00	2,388.87	(188.87)	-8.59%			
Insurance	900.00	20.00%	75.00	0.00	75.00	100.00%	600.00	180.00	420.00	70.00%			
Repairs/Maint Equip	2,300.00	11.11%	200.00	0.00	200.00	100.00%	1,525.00	255.43	1,269.57	83.25%			
Uniforms	850.00	10.59%	70.00	0.00	70.00	100.00%	560.00	89.98	470.02	83.93%			
Miscellaneous	650.00	236.27%	55.00	1,414.00	(1,359.00)	-2470.91%	440.00	1,535.76	(1,095.76)	-249.04%			
Dues & Subscriptions	700.00	55.00%	60.00	0.00	60.00	100.00%	480.00	385.00	95.00	19.79%			
Books	3,000.00	56.41%	0.00	0.00	0.00	0.00%	2,500.00	1,692.39	807.61	32.30%			
New Truck	23,000.00	0.00%	0.00	0.00	0.00	0.00%	23,000.00	0.00	23,000.00	100.00%			
Conferences & Training	2,775.00	16.58%	0.00	0.00	0.00	0.00%	1,400.00	460.00	940.00	67.14%			
Total Building Inspections	323,558.00	34.95%	24,649.08	13,740.04	10,909.04	44.26%	217,174.66	113,099.49	104,075.17	47.92%			
2500 - Emergency Communications													
Contract Services	7,000.00	53.50%	0.00	0.00	0.00	0.00%	3,500.00	3,745.00	(245.00)	-7.00%			
Total Emergency Communications	7,000.00	53.50%	0.00	0.00	0.00	0.00%	3,500.00	3,745.00	(245.00)	-7.00%			
2700 - Animal Control													
Printed Forms	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%			
Contract Services	6,000.00	70.58%	500.00	510.00	(10.00)	-2.00%	4,000.00	4,235.00	(235.00)	-5.88%			
Miscellaneous (Impounding)	800.00	83.13%	65.00	0.00	65.00	100.00%	520.00	665.00	(145.00)	-27.88%			
Total Animal Control	6,800.00	72.06%	565.00	510.00	55.00	9.73%	4,520.00	4,900.00	(380.00)	-8.41%			
Total Public Safety	1,327,792.00	49.39%	56,664.55	51,085.38	5,579.17	9.85%	773,524.58	655,770.88	117,753.70	15.22%			

Annual premiums billed April

Avg is EG Rud svcs for lot line adj; budget exception approved by CC

DEPT 430 - PUBLIC WORKS

3100 - Public Works	Full Year		MONTH				YTD				
	BUDGET	% to date	BUDGET	ACTUAL	Variance (\$)	Variance (%)	BUDGET	ACTUAL	Variance (\$)	Variance (%)	
	2015		Month	Month	Month	Month	YTD	YTD	YTD	YTD	
FT Salaries	153,314.00	55.97%	11,793.38	9,180.31	2,613.07	22.16%	100,243.77	85,811.14	14,432.63	14.40%	Use of more FT vs PT; overall cost very close to budget
PT Salaries	23,460.00	7.18%	1,804.62	299.00	1,505.62	83.43%	15,339.23	1,684.00	13,655.23	89.02%	
PERA Contributions	11,115.00	60.02%	855.00	688.54	166.46	19.47%	7,267.50	6,670.71	596.79	8.21%	
FICA Contributions	10,960.00	46.85%	843.08	555.43	287.65	34.12%	7,166.15	5,135.03	2,031.12	28.34%	
Medicare Contributions	2,563.00	46.86%	197.15	129.88	67.27	34.12%	1,675.81	1,200.92	474.89	28.34%	
Health/Dental Insurance	34,183.00	72.09%	2,629.46	2,899.00	(269.54)	-10.25%	22,350.42	24,641.50	(2,291.08)	-10.25%	
Unemployment Benefits	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Workers Compensation	6,000.00	264.59%	500.00	0.00	500.00	100.00%	4,000.00	15,875.53	(11,875.53)	-296.89%	Expense spread out in the budget; 18% rate increase in 2015
Office Supplies	2,000.00	5.29%	165.00	64.29	100.71	61.04%	1,320.00	105.76	1,214.24	91.99%	
Shop Materials	1,500.00	73.03%	125.00	179.88	(54.88)	-43.90%	1,000.00	1,095.49	(95.49)	-9.55%	
Building Repair Supplies	500.00	17.35%	40.00	0.00	40.00	100.00%	320.00	86.75	233.25	72.89%	
Small Tools and Minor Equip	1,200.00	142.54%	100.00	331.43	(231.43)	-231.43%	800.00	1,710.48	(910.48)	-113.81%	
Engineering Services	9,000.00	90.27%	750.00	325.50	424.50	56.60%	6,000.00	8,124.50	(2,124.50)	-35.41%	
Contract Services	4,000.00	46.29%	0.00	396.05	(396.05)	-100.00%	2,000.00	1,851.43	148.57	7.43%	
Radio	1,300.00	47.55%	0.00	0.00	0.00	0.00%	650.00	618.12	31.88	4.90%	
Mileage	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Insurance	20,000.00	78.74%	0.00	0.00	0.00	0.00%	20,000.00	0.00	20,000.00	0.00%	
Electric Utility	28,000.00	57.61%	1,500.00	602.43	897.57	59.84%	17,500.00	15,748.00	1,752.00	21.26%	
Refuse	2,400.00	71.97%	200.00	216.67	(16.67)	-8.33%	1,600.00	1,613.23	1,368.77	7.82%	
Fuel, Oil, Fluids (ALL depts)	42,000.00	45.10%	2,500.00	3,530.48	(1,030.48)	-41.22%	27,500.00	18,940.83	8,559.17	31.12%	
Repair/Maint Bldg	3,500.00	92.20%	300.00	495.75	(195.75)	-55.25%	2,300.00	3,226.97	(926.97)	-40.30%	
Repair/Maint Equip (out)	500.00	117.93%	40.00	589.64	(549.64)	-1374.10%	320.00	589.64	(269.64)	-84.26%	
Equipment Parts	5,000.00	77.29%	400.00	3,394.52	(2,994.52)	-748.63%	3,400.00	3,864.56	(464.56)	-13.66%	Tire replacements needed for winter season
Uniforms	2,000.00	34.71%	625.00	347.83	277.17	44.35%	5,000.00	2,602.92	2,397.08	47.94%	
Miscellaneous	1,000.00	80.49%	165.00	189.67	(24.67)	-14.95%	1,320.00	1,609.86	(289.86)	-21.96%	
Landscaping Material	500.00	0.00%	125.00	0.00	125.00	100.00%	500.00	0.00	500.00	100.00%	
Dues & Subscriptions	200.00	0.00%	0.00	0.00	0.00	0.00%	100.00	0.00	100.00	100.00%	
Conferences & Training	1,500.00	0.00%	0.00	0.00	0.00	0.00%	750.00	0.00	750.00	100.00%	
Clean up Days	5,000.00	111.28%	0.00	0.00	0.00	0.00%	5,000.00	5,563.82	(563.82)	-11.28%	
Total Public Works	380,195.00	59.27%	25,807.69	24,416.30	1,391.39	5.39%	256,172.88	225,326.82	30,846.06	12.04%	
3120 - Streets											
Equipment Parts	3,000.00	47.07%	250.00	0.00	250.00	100.00%	2,000.00	1,412.18	587.82	29.39%	
Street Maintenance Materials	20,000.00	59.54%	2,000.00	2,678.68	(678.68)	-33.93%	15,000.00	11,908.94	3,091.06	20.61%	
Seal Coating/Crack Filling	186,578.00	90.66%	0.00	0.00	0.00	0.00%	186,578.00	169,150.44	17,427.56	9.34%	Entire project budgeted in June
Sign Repair Materials	2,500.00	15.12%	300.00	0.00	300.00	100.00%	1,900.00	3,731.04	(1,831.04)	-96.42%	
Contract Services	8,000.00	46.64%	2,000.00	935.00	1,065.00	53.25%	8,000.00	3,731.04	4,268.96	53.36%	
Repairs/Maint Equipment	2,500.00	40.29%	210.00	797.20	(587.20)	-279.62%	1,680.00	1,007.30	672.70	40.04%	
Total Streets	222,578.00	84.28%	4,760.00	4,410.88	349.12	7.33%	215,158.00	187,587.99	27,570.01	12.81%	

	Full Year		MONTH					YTD				
	BUDGET	2015	BUDGET	ACTUAL	Variance (\$)	Variance (%)	BUDGET	ACTUAL	Variance (\$)	Variance (%)		
		% to date	Month	Month	Month	Month	YTD	YTD	YTD	YTD		
3125 - Ice & Snow Removal												
Landscaping Material	0.00	100.00%	0.00	0.00	0.00	0.00%	0.00	794.14	(794.14)	-100.00%		
Sand/Salt	80,000.00	57.05%	0.00	21,915.11	(21,915.11)	-100.00%	45,000.00	45,639.52	(639.52)	-1.42%		
Contract Services	6,000.00	0.00%	500.00	0.00	500.00	100.00%	4,000.00	0.00	4,000.00	100.00%		
Repairs/Maint Equipment	9,500.00	95.22%	850.00	0.00	850.00	100.00%	6,300.00	9,045.92	(2,745.92)	-43.59%		
Total Ice & Snow Removal	95,500.00	58.09%	1,350.00	21,915.11	(20,565.11)	-1523.34%	55,300.00	55,479.58	(179.58)	-0.32%		
												Includes \$7,200 for snow plow blades
3160 - Street Lighting												
Street Lighting	28,000.00	54.65%	2,350.00	2,043.81	306.19	13.03%	18,800.00	15,301.36	3,498.64	18.61%		
Total Street Lighting	28,000.00	54.65%	2,350.00	2,043.81	306.19	13.03%	18,800.00	15,301.36	3,498.64	18.61%		
3200 - Recycling												
Recycling Supplies	3,500.00	0.00%	0.00	0.00	0.00	0.00%	1,750.00	0.00	1,750.00	100.00%		
Miscellaneous	6,000.00	9.47%	500.00	0.00	500.00	100.00%	4,000.00	568.03	3,431.97	85.80%		
Total Recycling	9,500.00	5.98%	500.00	0.00	500.00	100.00%	5,750.00	568.03	5,181.97	90.12%		
3250 - Tree Program												
Contract Services	6,000.00	0.00%	500.00	0.00	500.00	100.00%	4,000.00	0.00	4,000.00	100.00%		
Total Tree Program	6,000.00	0.00%	500.00	0.00	500.00	100.00%	4,000.00	0.00	4,000.00	100.00%		
Total Public Works	741,773.00	65.28%	35,267.69	52,786.10	(17,518.41)	-49.67%	555,180.88	484,263.78	70,917.10	12.77%		

DEPT 450 - CULTURE, RECREATIO	Full Year		MONTH					YTD										
	BUDGET	% to date	BUDGET	ACTUAL	Variance (\$)	Variance (%)	BUDGET	ACTUAL	Variance (\$)	Variance (%)								
	2015		Month	Month	Month	Month	YTD	YTD	YTD	YTD								
5200 - Parks & Recreation																		
FT Salaries	77,847.00	114.11%	5,988.23	9,845.81	(3,857.58)	-64.42%	50,899.96	88,833.16	(37,933.20)	-74.53%								
PT Salaries	6,820.00	210.56%	524.62	3,640.50	(3,115.88)	-593.93%	4,459.23	14,360.13	(9,900.90)	-222.03%								
PERA Contributions	5,644.00	114.92%	434.15	738.43	(304.28)	-70.09%	3,690.31	6,485.86	(2,795.55)	-75.75%								
FICA Contributions	5,249.00	117.03%	403.77	804.43	(400.66)	-99.23%	3,432.04	6,143.09	(2,711.05)	-78.99%								
Medicare Contributions	1,228.00	116.99%	94.46	188.16	(93.70)	-99.20%	802.92	1,436.67	(633.75)	-78.93%								
Health/Dental Insurance	19,940.00	61.84%	1,533.85	1,450.80	83.05	5.41%	13,037.69	12,331.00	706.69	5.42%								
Unemployment Benefits	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%								
Workers Compensation	4,000.00	114.27%	0.00	0.00	0.00	0.00%	4,000.00	4,570.91	(570.91)	-14.27%								
Shop Materials	500.00	145.93%	40.00	17.05	22.95	57.38%	320.00	729.66	(409.66)	-128.02%								
Chemicals	750.00	104.99%	62.50	300.21	(237.71)	-380.34%	500.00	787.39	(287.39)	-57.48%								
Equipment Parts	2,000.00	71.36%	165.00	23.75	141.25	85.61%	1,320.00	1,427.18	(107.18)	-8.12%								
Building Repair Supplies	500.00	15.26%	40.00	0.00	40.00	100.00%	320.00	76.32	243.68	76.15%								
Landscaping Materials	3,000.00	54.70%	250.00	0.00	250.00	100.00%	2,000.00	1,641.02	358.98	17.95%								
Small Tools and Minor Equip	1,000.00	156.46%	85.00	0.00	85.00	100.00%	675.00	1,564.60	(889.60)	-131.79%								
Milage	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%								
Insurance	3,200.00	95.03%	0.00	0.00	0.00	0.00%	3,200.00	3,041.00	159.00	4.97%								
Electric Utility	8,500.00	77.10%	600.00	630.86	(30.86)	-5.14%	5,350.00	6,553.35	(1,203.35)	-22.49%								
Refuse	2,500.00	0.00%	208.33	0.00	208.33	100.00%	1,666.64	0.00	1,666.64	100.00%								
Repair/Maint Bldg	1,000.00	129.41%	85.00	10.00	75.00	88.24%	675.00	1,294.07	(619.07)	-91.71%								
Repair/Maint NOT Bldg	2,500.00	116.97%	225.00	1,769.02	(1,544.02)	-686.23%	1,700.00	2,924.25	(1,224.25)	-72.01%								
Rental Buildings	1,500.00	0.00%	125.00	235.71	(110.71)	-88.57%	1,000.00	353.46	646.54	64.65%								
Miscellaneous	4,600.00	103.34%	383.33	846.00	(462.67)	-120.70%	3,066.64	4,753.78	(1,687.14)	-55.02%								
Total Parks & Recreation	750.00	114.95%	62.50	0.00	62.50	100.00%	500.00	862.10	(362.10)	-72.42%								
	153,028.00	104.67%	11,310.74	20,500.73	(9,189.99)	-81.25%	102,615.43	160,169.00	(57,553.57)	-56.09%								
IT & Telephone																		
IT-Hardware	9,100.00	55.53%	0.00	0.00	0.00	0.00%	4,550.00	5,052.98	(502.98)	-11.05%								
IT-Software	16,000.00	46.93%	1,333.00	0.00	1,333.00	100.00%	10,664.00	7,508.00	3,156.00	29.59%								
IT-Support Services	36,000.00	65.59%	3,000.00	0.00	3,000.00	100.00%	24,000.00	23,611.36	388.64	1.62%								
IT-Networking	7,800.00	0.00%	0.00	0.00	0.00	0.00%	3,900.00	0.00	3,900.00	100.00%								
INET Contingency	16,000.00	0.00%	0.00	0.00	0.00	0.00%	16,000.00	0.00	16,000.00	100.00%								
Telephone	24,660.00	48.91%	2,055.00	1,036.52	1,018.48	49.56%	16,440.00	12,062.42	4,377.58	26.63%								
Total IT & Telephone	109,560.00	44.03%	6,388.00	1,036.52	5,351.48	83.77%	75,554.00	48,234.76	27,319.24	36.16%								
Grand Total all Expenses	3,316,216.00	62.08%	177,530.98	205,442.86	(27,911.88)	-15.72%	2,168,735.07	2,058,787.26	109,947.81	5.07%								
Subtotal Net Income over Expenses	482,118.00	-4.09%	(38,835.73)	(112,331.18)	(73,495.45)	-189.25%	(69,162.57)	(19,723.23)	49,439.34	71.48%								
DEPT 460 - COMP ADJ	35,000.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%								
Debt Service Increase	247,118.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%								
Transfer to City Projects (Streets)	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%								
DEPT 493 - OTH FINANCING	200,000.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%								
GRAND TOTAL EXP ALL DEPTS	3,798,334.00	54.20%	177,530.98	205,442.86	(27,911.88)	-15.72%	2,168,735.07	2,058,787.26	109,947.81	5.07%								
Net Income over Expenses	0.00	0.00%	(38,835.73)	(112,331.18)	(73,495.45)	-189.25%	(69,162.57)	(19,723.23)	49,439.34	71.48%								

Position switch from new employee at lower rate to long term ee

City of Lake Elmo
 Budget to Actual
 2015 By Month
 As of August 31, 2015
 206-Library Fund
 By Department

	Full Year		Month		YTD		Notes
	BUDGET 2015	% to date	2015 BUDGET	2015 ACTUALS	2015 BUDGET	2015 ACTUALS	
REVENUE							
Current Ad Valorem Taxes	231,261.00	50.00%	0.00	0.00	115,630.50	115,630.50	0.00
Rental Income	11,400.00	229.95%	950.00	5,664.00	7,600.00	26,214.00	18,614.00
Interest Earnings	0.00	0.00%	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenue	0.00	0.00%	0.00	0.00	0.00	200.55	200.55
Donations	0.00	100.00%	0.00	0.00	0.00	1,235.00	1,235.00
Total Revenue	242,661.00	59.05%	950.00	5,664.00	123,230.50	143,280.05	20,049.55
							(Over)/ under

	Full Year		Month		YTD		Notes
	BUDGET 2015	% to date	2015 BUDGET	2015 ACTUALS	2015 BUDGET	2015 ACTUALS	
EXPENSE							
FT Salaries	45,000.00	65.86%	3,750.00	3,460.80	30,000.00	29,637.12	362.88
PT Salaries	16,000.00	26.62%	1,333.33	1,004.50	10,666.67	4,259.50	6,407.17
PERA Contributions	4,422.50	57.11%	368.54	334.90	2,948.33	2,525.74	422.59
FICA Contributions	3,782.00	51.78%	315.17	261.26	2,521.33	1,958.19	563.14
Medicare Contributions	884.50	51.78%	73.71	61.11	589.67	458.00	131.67
Health/Dental Insurance	11,987.00	77.15%	998.92	1,088.00	7,991.33	9,248.00	(1,256.67)
Unemployment Benefits	0.00	0.00%	0.00	0.00	0.00	0.00	0.00
Workers Compensation	350.00	0.00%	0.00	0.00	350.00	0.00	350.00
Library svcs supplies	1,100.00	0.00%	91.67	0.00	733.35	0.00	733.35
Office Supplies	4,100.00	26.51%	341.67	968.12	2,733.36	1,086.79	1,646.57
Library Collection Maintenance	49,700.00	34.38%	4,141.67	3,699.68	33,133.33	17,087.46	16,045.87
Legal Services	2,000.00	67.70%	0.00	93.50	1,000.00	1,354.00	(354.00)
Contract Services	3,000.00	3.45%	250.00	0.00	2,000.00	103.50	1,896.50
Telephone	1,600.00	56.32%	133.33	0.00	1,066.64	901.05	165.59
Internet	1,000.00	38.63%	83.33	0.00	666.67	386.29	280.38
Information Technology (Equino	3,220.00	96.27%	0.00	0.00	3,220.00	3,100.00	120.00
Software	0.00	0.00%	0.00	0.00	0.00	0.00	0.00
Insurance	2,700.00	69.74%	0.00	0.00	1,350.00	1,883.00	(533.00)
Utilities	7,550.00	65.17%	616.66	677.94	5,033.28	4,920.63	112.65
Refuse	550.00	72.35%	45.83	49.89	366.64	397.90	(31.26)
Repair/Maint Bldg	14,000.00	130.45%	1,166.67	315.00	9,333.33	18,262.50	(8,929.17)
Repair/Maint NOT Bldg	0.00	0.00%	500.00	0.00	500.00	0.00	500.00
Repair/Maint Equip (out-LH Imp	0.00	100.00%	0.00	0.00	0.00	420.00	(420.00)
Library Card Reimbursements	24,000.00	76.32%	1,700.00	2,004.00	19,700.00	18,316.34	1,383.66
Miscellaneous	2,000.00	14.68%	166.66	0.00	1,333.28	293.62	1,039.66
Building Purchase Rept	0.00	0.00%	0.00	0.00	0.00	0.00	0.00
Building-Property Tax	2,600.00	44.88%	0.00	0.00	1,300.00	1,167.00	133.00
Other Equipment	0.00	100.00%	0.00	0.00	0.00	738.00	(738.00)
Subscriptions	0.00	0.00%	0.00	100.00	0.00	100.00	(100.00)
Conferences & Training	2,500.00	0.00%	0.00	175.00	0.00	175.00	(175.00)
Programs	7,500.00	0.00%	625.00	0.00	5,000.00	0.00	5,000.00
Internal charges	1,600.00	25.88%	130.00	8.00	1,080.00	414.00	666.00
Total Expense	213,146.00	55.92%	16,832.16	14,301.70	144,617.21	119,193.63	25,423.58
							(Over)/ under

	2015 BUDGET	2015 ACTUALS	Over/ (under)	2015 BUDGET	2015 ACTUALS	Over/ (under)
Net Income/(Expense)	29,515.00	(15,882.16)	7,244.46	(21,386.71)	24,086.42	45,473.13
12/31/14 Cash Balance	172,205.10		-45.61%	(8,637.70)	206,407.26	-212.62%

Net Income/(Expense)	29,515.00		7,244.46	(21,386.71)	24,086.42	45,473.13	
Accrued AP					24,086.42		
CIP (self funded)	(70,000.00)				(3,015.87)		
Contingencies	0.00						
2014 AP accrual reversal							
Ending Cash Balance		131,720.10			227,477.81		

\$2 per card processing fee plus billable City resources

Library card reimb are processed by County eff 5/1/15

YTD includes Roof repairs

Budget showed consistent monthly cost; not impact of multiple pay period months

Cost to recover delinquent rent from prior tenant Snow PLOWING



MAYOR & COUNCIL COMMUNICATION

DATE: September 15, 2015
CONSENT
ITEM #4
MOTION

AGENDA ITEM: August 2015 Financial Reporting

SUBMITTED BY: Cathy Bendel, Finance Director

THROUGH: Cathy Bendel, Finance Director

REVIEWED BY: Finance Committee

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion Mayor Facilitates

POLICY RECOMMENDER: Finance

FISCAL IMPACT: NA

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to accept the August 2015 Financial Reporting Packet. No specific motion is needed as this is recommended to be part of the overall approval of the *Consent Agenda*.

BACKGROUND INFORMATION: The City of Lake Elmo has fiduciary authority and responsibility to conduct normal business operations and report the financial (unaudited) statement to the City Council. City guidelines suggest the Council be updated on a regular basis.

STAFF REPORT: Attached please find the comparative financial statements for the month of August 2015 reflecting the monthly and year to date detail, comparing the actual results to the 2015 Budget.

GENERAL FUND:

Revenues:

Total revenue for the month was 32.9% below budget for the month bringing the year to date total revenue to 2.9% below budget. The most significant budget to actual revenue variances are as follows:

- The first installment of property tax proceeds were received on 7/2/15 for \$1,302,869 which was 4% lower than budgeted. It is anticipated that the second installment will be slightly above this amount and that the year will come in very close to the budgeted amount.
- Building Permit revenue was 10.7% below budget for the month bringing the year to date to 30.1% below budget. In August there were 14 new home starts to the budgeted 11 new home starts per month. Although more homes than budgeted for the month, the fee revenue is slightly lower due to there being a four-plex included in August which have a lower home valuation which results in lower fees. The year to date new home starts is at 73, of which 9 were open space new homes. The 2015 budget did not include any open space new homes.
- As mentioned last month, the second installment for MSA maintenance was received in July. This installment was budgeted in August based on when received in prior years resulting in the timing related variance.
- Recycling grant proceeds were expected to be received in August as in prior years, however the recycling grant reimbursement request was submitted later than budgeted.

Expenses:

Total expenses for the month were 15.7% above budget bringing the year to date expenses to 5.1% less than budget. All departments continue to manage to the bottom line.

The following summarizes variances of note:

General:

- Planning & Zoning – The contract services expenses are 100% above budget for the month. These expenses are for contract work performed by the Landscape Architects on the 5th Street project.
- Fire – The repairs and maintenance-equipment expense for the month of August is 199% above budget for the month, however, the year to date expense is at 24.5% below budget. This expense is for the annual safety inspections for all the fire vehicles and was budgeted throughout the year rather than all in one month.

- Building Inspection – The building inspection expenses are 44.3% below budget for the month and 47.9% below budget year to date primarily due to the building permit volume being below the level anticipated in the plan. The City Council approved the hiring of a contractor to assist with a lot line review related to a code enforcement situation resulting in the budget to actual variance for the month and year to date of \$1.4k.
- Public Works – The general Public Works expense were \$1.4 below budget for the month and \$30.8 below budget year to date. Although expending funds to prepare for winter (tires etc), the budget is closely being adhered to.
- Ice and snow removal – the last delivery of the 2014/2015 contract season was ordered and received in August to prepare for winter. As a result, the monthly expense was \$20.6 greater than budget and within 0.3% year to date.

In summary, as discussed during the 2015 budget process, expenses are being closely monitored until the development ramps up to cover growth driven expenses. Year to date actual expenses continue to be less than budgeted and the net income through August is better than budget due to everyone managing to the bottom line.

LIBRARY FUND:

Revenues: Revenues on a year to date basis far exceeded budget as a result of recovering the delinquent rent from a prior tenant of \$20.6k.

Expenses: Expenses for the month of August were below budget for the month. This was primarily due to spending less than anticipated on building repairs during the month. On a year to date basis the actual expenses are 17.6% below budget.

On a net income basis, the August results are 45.6% above budget primarily due to collection of an additional installment related to the delinquent rent mentioned in prior months.

The ending July cash balance in the library fund is \$227.5k.

RECOMMENDATION: Based on the aforementioned, the staff recommends the City Council accept the attached August Financial Report.

ATTACHMENT:

1. August Financial Reports

2015 By Month
Budget to Actual Comparative
For the month ending August 31, 2015
101-General Fund Summary
By Department

DEPT 410 - GEN'L GOV'T	Full Year BUDGET 2015	% to date	MONTH					YTD						
			BUDGET Month	ACTUAL Month	Variance (\$) Month	Variance (%) Month	BUDGET YTD	ACTUAL YTD	Variance (\$) YTD	Variance (%) YTD				
REVENUE														
Total Revenue	3,798,334.00	53.68%	138,695.25	93,111.68	(45,583.57)	-32.87%	2,099,572.50	2,039,064.03	(60,508.47)	-2.88%				
EXPENSE														
Total Mayor & Council	40,955.00	70.95%	1,000.00	661.88	338.12	33.81%	22,877.66	29,055.65	(6,177.99)	-27.00%				
Total Administration	407,316.00	80.93%	28,837.37	36,388.85	(7,551.48)	-26.19%	278,330.28	329,637.61	(51,307.33)	-18.43%				
Total Elections	1,050.00	206.76%	0.00	0.00	0.00	0.00%	1,000.00	2,171.03	(1,171.03)	-117.10%				
Total Communications	70,842.00	38.30%	4,887.77	350.00	4,537.77	92.84%	45,271.03	27,135.62	18,135.41	40.06%				
Total Finance	134,647.00	63.28%	7,858.23	6,978.21	880.02	11.20%	97,634.97	85,198.00	12,436.97	12.74%				
Total Planning & Zoning	224,218.00	73.38%	16,555.63	28,298.78	(11,743.15)	-70.93%	146,730.24	164,543.37	(17,813.13)	-12.14%				
Total Engineering Services	54,800.00	52.85%	4,600.00	1,758.00	2,842.00	61.78%	36,400.00	28,962.90	7,437.10	20.43%				
Total City Hall	50,235.00	86.88%	4,161.00	5,598.41	(1,437.41)	-34.54%	33,616.00	43,644.66	(10,028.66)	-29.83%				
Total General Government	984,063.00	72.18%	67,900.00	80,034.13	(12,134.13)	-17.87%	661,860.18	710,348.84	(48,488.66)	-7.33%				
DEPT 420 - PUBLIC SAFETY														
Total Police	517,799.00	50.92%	0.00	0.00	0.00	0.00%	258,899.50	263,645.09	(4,745.59)	-1.83%				
Total Prosecution	50,000.00	73.25%	4,200.00	4,512.50	(312.50)	-7.44%	33,500.00	36,625.00	(3,125.00)	-9.33%				
Total Fire	385,312.00	60.67%	27,250.47	32,322.84	(5,072.37)	-18.61%	255,930.42	233,756.30	22,174.12	8.66%				
Total Fire Relief	37,323.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%				
Total Building Inspections	323,558.00	34.95%	24,649.08	13,740.04	10,909.04	44.26%	217,174.66	113,099.49	104,075.17	47.92%				
Total Emergency Communications	7,000.00	53.50%	0.00	0.00	0.00	0.00%	3,500.00	3,745.00	(245.00)	-7.00%				
Total Animal Control	6,800.00	72.06%	565.00	510.00	55.00	9.73%	4,520.00	4,900.00	(380.00)	-8.41%				
Total Public Safety	1,327,792.00	49.39%	56,664.55	51,085.38	5,579.17	9.85%	773,524.58	655,770.88	117,753.70	15.22%				

	MONTH				YTD				
	BUDGET	ACTUAL	Variance (\$)	Variance (%)	BUDGET	ACTUAL	Variance (\$)	Variance (%)	
	Month	Month	Month	Month	YTD	YTD	YTD	YTD	
DEPT 430 - PUBLIC WORKS									
Total Public Works	380,195.00	25,807.69	1,391.39	5.39%	256,172.88	225,326.82	30,846.06	12.04%	
Total Streets	222,578.00	4,760.00	349.12	7.33%	215,158.00	187,587.99	27,570.01	12.81%	
Total Ice & Snow Removal	95,500.00	1,350.00	(20,565.11)	-1523.34%	55,300.00	55,479.58	(179.58)	-0.32%	
Total Street Lighting	28,000.00	2,350.00	306.19	13.03%	18,800.00	15,301.36	3,498.64	18.61%	
Total Recycling	9,500.00	500.00	500.00	100.00%	5,750.00	568.03	5,181.97	90.12%	
Total Tree Program	6,000.00	500.00	500.00	100.00%	4,000.00	0.00	4,000.00	100.00%	
Total Public Works	741,773.00	35,267.69	(17,518.41)	-49.67%	555,180.88	484,263.78	70,917.10	12.77%	
DEPT 450 - CULTURE, RECREATION									
Total Parks & Recreation	153,028.00	11,310.74	20,500.73	(9,189.99)	-81.25%	102,615.43	160,169.00	(57,553.57)	-56.09%
IT & Telephone	109,560.00	6,388.00	1,036.52	5,351.48	83.77%	75,554.00	48,234.76	27,319.24	36.16%
GRAND TOTAL ALL EXPENSES	3,316,216.00	177,530.98	205,442.86	(27,911.88)	-15.72%	2,168,735.07	2,058,787.26	109,947.81	5.07%
SUB TOTAL NET INC OVER EXP	482,118.00	(38,835.73)	(112,331.18)	(73,495.45)	-189.22%	(69,162.57)	(19,723.23)	49,439.34	71.50%
DEPT 460 - COMP ADJ	35,000.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
DEPT 490 - CONTINGENCY FUND	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Debt Service Increase	247,118.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
DEPT 493 - OTH FINANCING	200,000.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
GRAND TOTAL ALL DEPTS	3,798,334.00	177,530.98	205,442.86	(27,911.88)	-15.72%	2,168,735.07	2,058,787.26	109,947.81	5.07%
Net Income over Expenses	0.00	(38,835.73)	(112,331.18)	(73,495.45)	-189.25%	(69,162.57)	(19,723.23)	49,439.34	71.48%

2015 By Month
Budget to Actual Comparative
For the month ending August 31, 2015
101-General Fund Detail
By Department

DEPT 410 - GEN'L GOV'T	Full Year		MONTH				YTD				YTD variance notes	
	BUDGET 2015	% to date	BUDGET Month	ACTUAL Month	Variance (\$) Month	Variance (%) Month	BUDGET YTD	ACTUAL YTD	Variance (\$) YTD	Variance (%) YTD		
REVENUE												
Current Ad Valorem Taxes	2,531,080.00	45.80%	0.00	0.00	0.00	0.00%	1,265,540.00	1,159,178.20	(106,361.80)	-8.40%		
Delinquent Ad Valorem Taxes	15,000.00	168.99%	0.00	0.00	0.00	0.00%	7,500.00	25,347.86	17,847.86	237.97%		
Mobile Home Tax	11,400.00	56.33%	0.00	0.00	0.00	0.00%	5,700.00	6,421.42	721.42	12.66%		
Fiscal Disparities	160,000.00	69.25%	0.00	0.00	0.00	0.00%	80,000.00	110,796.92	30,796.92	38.50%		
Penalty & Interest on Taxes	700.00	160.65%	0.00	0.00	0.00	0.00%	350.00	1,124.58	774.58	221.31%		
Liquor License	8,350.00	97.60%	0.00	0.00	0.00	0.00%	5,350.00	8,150.00	2,800.00	52.34%		
Wastehauler License	1,680.00	28.57%	0.00	0.00	0.00	0.00%	840.00	480.00	(360.00)	-42.86%		
General Contractor License	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
Heating Contractor License	2,500.00	108.00%	200.00	300.00	100.00	50.00%	1,700.00	2,700.00	1,000.00	58.82%		
Blacktopping Contractor License	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
Building Permits	517,600.00	46.56%	43,130.00	38,531.20	(4,598.80)	-10.66%	345,040.00	240,977.61	(104,062.39)	-30.16%	16 new home permits in Aug; YTD at 75 new homes (9 Open space)	
Building Re-inspect Fees	1,000.00	0.00%	100.00	100.00	0.00	0.00%	700.00	100.00	(600.00)	-100.00%		
Heating Permits	29,040.00	64.04%	2,420.00	2,220.00	(200.00)	-8.26%	19,360.00	18,597.45	(762.55)	-3.94%		
Plumbing Permits	29,040.00	86.16%	2,420.00	5,100.00	2,680.00	110.74%	19,360.00	25,022.00	5,662.00	29.25%		
Sewer Permits	10,560.00	0.00%	880.00	0.00	(880.00)	-100.00%	7,040.00	0.00	(7,040.00)	-100.00%		
Animal License	2,500.00	79.84%	40.00	70.00	30.00	75.00%	2,340.00	1,996.00	(344.00)	-14.70%		
Utility Permits (ROW)	5,000.00	726.38%	1,000.00	14,148.00	13,148.00	1314.80%	4,000.00	36,319.00	32,319.00	807.98%	Driven by development activity	
Burning Permits	2,250.00	60.44%	500.00	90.00	(410.00)	-82.00%	1,500.00	1,360.00	(140.00)	-9.33%		
Massage Therapy Licenses	150.00	16.67%	0.00	0.00	0.00	0.00%	75.00	25.00	(50.00)	-66.67%		
Electrical Permit	6,051.00	122.54%	500.00	2,283.03	1,783.03	356.61%	4,000.00	7,414.65	3,414.65	85.37%		
Homestead Credit Aid	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
MSA-Maintenance	101,696.00	117.47%	50,848.00	0.00	(50,848.00)	-100.00%	101,696.00	119,464.00	17,768.00	17.47%	MSA funding increase for 2015; 2nd prnt budgeted Aug; rec'd July	
State Fire Aid	41,500.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
PERA Aid	2,749.00	50.00%	0.00	0.00	0.00	0.00%	1,374.50	1,374.50	0.00	0.00%		
Gravel Tax	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
Recycling Grant	15,500.00	0.00%	15,500.00	0.00	(15,500.00)	-100.00%	15,500.00	0.00	(15,500.00)	-100.00%		
Misc State Grant/Surcharge Rev	500.00	136.96%	0.00	0.00	0.00	0.00%	250.00	684.80	434.80	173.92%	Represents quarterly surcharge timely filing credit	
Cable Franchise Revenue	45,000.00	151.40%	0.00	0.00	0.00	0.00%	45,000.00	68,129.10	23,129.10	51.40%	Rec'd participant distribution of excess funding	
Zoning & Subdivision Fees	7,500.00	291.80%	1,500.00	1,345.00	(155.00)	-10.33%	5,250.00	21,885.00	16,635.00	316.86%	Very few zoning permits budgeted in 2015	
Plan Check Fees	181,923.00	75.20%	15,160.25	22,580.61	7,420.36	48.95%	121,282.00	136,804.94	15,522.94	12.80%		
Sale of Copies, Books, Maps	175.00	36.29%	25.00	1.00	(24.00)	-96.00%	100.00	63.50	(36.50)	-36.50%		
Assessment Searches	750.00	200.00%	150.00	225.00	75.00	50.00%	615.00	1,500.00	885.00	143.90%		
Clean Up Days	2,000.00	180.75%	0.00	0.00	0.00	0.00%	2,000.00	3,615.00	1,615.00	80.75%		
Cable Operation Reimbursement	2,500.00	32.03%	0.00	0.00	0.00	0.00%	1,250.00	800.63	(449.37)	-35.95%		
Fines	48,000.00	67.31%	4,000.00	6,109.84	2,109.84	52.75%	32,000.00	32,308.42	308.42	0.96%	Fines below average but typically increase in the spring/summer	
Miscellaneous Permits	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
Fire Billable Revenue	500.00	100.00%	0.00	0.00	0.00	0.00%	0.00	500.00	500.00	100.00%		
Miscellaneous Revenue	3,500.00	157.41%	300.00	0.00	(300.00)	-100.00%	2,300.00	5,509.45	3,209.45	139.54%		
Internal Charges	640.00	64.69%	22.00	8.00	(14.00)	-63.64%	560.00	414.00	(146.00)	-26.07%		
Interest Earnings	10,000.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
Donations	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
Total Revenue	3,798,334.00	53.68%	138,695.25	93,111.68	(45,583.57)	-32.87%	2,099,572.50	2,039,064.03	(60,508.47)	-2.88%		

EXPENSE	Full Year		MONTH				YTD				
	BUDGET	% to date	BUDGET	ACTUAL	Variance (\$)	Variance (%)	BUDGET	ACTUAL	Variance (\$)	Variance (%)	
	2015		Month	Month	Month	Month	YTD	YTD	YTD	YTD	
1110 - Mayor & Council											
PT Salaries	25,690.00	50.00%	0.00	0.00	0.00	0.00%	12,845.00	12,845.00	0.00	0.00%	
FICA Contributions	1,593.00	49.99%	0.00	0.00	0.00	0.00%	796.39	796.39	0.00	0.00%	
Medicare Contributions	372.00	50.07%	0.00	0.00	0.00	0.00%	186.27	186.27	0.00	0.00%	
Workers Compensation	300.00	29.66%	0.00	0.00	0.00	0.00%	300.00	88.97	211.03	70.34%	
Mileage	500.00	33.83%	0.00	0.00	0.00	0.00%	250.00	169.16	80.84	32.34%	
Miscellaneous	0.00	100.00%	0.00	0.00	0.00	0.00%	0.00	211.54	(211.54)	-100.00%	
Dues & Subscriptions	11,500.00	119.64%	1,000.00	661.88	338.12	33.81%	8,000.00	13,758.32	(5,758.32)	-71.98%	2015 share of LMC annual Pmt made in Sept 2014 plus annual YSB payment
Conferences & Training	1,000.00	100.00%	0.00	0.00	0.00	0.00%	500.00	1,000.00	(500.00)	-100.00%	
Total Mayor & Council	40,955.00	70.95%	1,000.00	661.88	338.12	33.81%	22,877.66	29,055.65	(6,177.99)	-27.00%	
1320 - Administration											
FT Salaries	198,125.00	71.27%	15,240.38	19,248.30	(4,007.92)	-26.30%	129,543.27	141,197.45	(11,654.18)	-9.00%	Variance is a result of PTO payouts to prior employees
PERA Contributions	14,364.00	61.69%	1,104.92	593.70	511.22	46.27%	9,391.85	8,861.13	530.72	5.65%	
ICMA Contributions	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
FICA Contributions	12,284.00	69.36%	944.92	1,174.52	(229.60)	-24.30%	8,031.85	8,519.98	(488.13)	-6.08%	
Medicare Contributions	2,873.00	69.36%	221.00	274.69	(53.69)	-24.29%	1,878.50	1,992.65	(114.15)	-6.08%	
Health/Dental Insurance	44,865.00	60.91%	3,451.15	2,532.00	919.15	26.63%	29,334.81	27,326.00	2,008.81	6.85%	
Unemployment Benefits	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Workers Compensation	1,000.00	106.24%	0.00	0.00	0.00	0.00%	1,000.00	1,062.37	(62.37)	-6.24%	
Office Supplies	5,500.00	67.96%	450.00	143.93	306.07	68.02%	3,600.00	3,737.55	(137.55)	-3.82%	
Printed Forms	0.00	100.00%	0.00	230.00	(230.00)	-100.00%	0.00	1,850.00	(1,850.00)	-100.00%	
Legal Services	45,000.00	144.38%	3,750.00	8,472.50	(4,722.50)	-125.93%	30,000.00	64,970.54	(34,970.54)	-116.57%	
Newsletter/Website	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Assessing Services	32,000.00	81.22%	2,500.00	2,500.00	0.00	0.00%	20,000.00	25,990.88	(5,990.88)	-29.95%	May expense includes WA assessor fees budgeted later in the year
Contract Services	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Postage	2,000.00	129.22%	0.00	500.00	(500.00)	-100.00%	1,000.00	2,584.36	(1,584.36)	-158.44%	Timing issue
Mileage	500.00	14.10%	50.00	0.00	50.00	100.00%	350.00	70.49	279.51	79.86%	
Legal Publishing	5,000.00	87.34%	400.00	599.71	(199.71)	-49.93%	3,400.00	4,366.83	(966.83)	-28.44%	
Insurance	35,000.00	93.10%	0.00	0.00	0.00	0.00%	35,000.00	32,586.00	2,414.00	6.90%	
Cable Operation Expense	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Miscellaneous	600.00	60.01%	50.00	0.00	50.00	100.00%	400.00	360.03	39.97	9.99%	
Dues & Subscriptions	2,105.00	79.26%	175.00	119.50	55.50	31.71%	1,400.00	1,668.46	(268.46)	-19.18%	
Books	0.00	100.00%	0.00	0.00	0.00	0.00%	0.00	131.89	(131.89)	-100.00%	
Conferences & Training	6,100.00	38.70%	500.00	0.00	500.00	100.00%	4,000.00	2,361.00	1,639.00	40.98%	
Staff Development	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Total Administration	407,316.00	80.93%	28,837.37	36,388.85	(7,551.48)	-26.19%	278,330.28	329,637.61	(51,307.33)	-18.43%	
1410 - Elections											
PT Salaries	0.00	100.00%	0.00	0.00	0.00	0.00%	0.00	1,280.00	(1,280.00)	-100.00%	
Office Supplies	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Legal Publications/Notification	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Equipment Repair	0.00	100.00%	0.00	0.00	0.00	0.00%	0.00	600.00	(600.00)	-100.00%	
County Election Fees	950.00	0.00%	0.00	0.00	0.00	0.00%	950.00	0.00	950.00	100.00%	
Printed Forms	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
Miscellaneous	100.00	291.03%	0.00	0.00	0.00	0.00%	50.00	291.03	(241.03)	-482.06%	
Total Elections	1,050.00	206.76%	0.00	0.00	0.00	0.00%	1,000.00	2,171.03	(1,171.03)	-117.10%	

	Full Year		MONTH					YTD						
	BUDGET	% to date	BUDGET	ACTUAL	Variance (\$)	Variance (%)	BUDGET	ACTUAL	Variance (\$)	Variance (%)				
	2015		Month	Month	Month	Month	YTD	YTD	YTD	YTD				
1450 - Communications														
FT Salaries	35,876.00	32.72%	2,759.69	0.00	2,759.69	100.00%	23,457.38	11,739.09	11,718.29	49.96%				
PERA Contributions	2,601.00	27.11%	200.08	0.00	200.08	100.00%	1,700.65	705.10	995.55	58.54%				
FICA Contributions	2,224.00	32.07%	171.08	0.00	171.08	100.00%	1,454.15	713.13	741.02	50.96%				
Medicare Contributions	520.00	33.08%	40.00	0.00	40.00	100.00%	340.00	166.80	173.20	50.94%				
Health/Dental Insurance	9,970.00	36.83%	766.92	0.00	766.92	100.00%	6,518.85	3,672.00	2,846.85	43.67%				
Workers Compensation	0.00	100.00%	0.00	0.00	0.00	0.00%	0.00	177.91	(177.91)	-100.00%				
Newsletter	8,000.00	66.12%	0.00	0.00	0.00	0.00%	4,000.00	5,289.83	(1,289.83)	-32.25%				
Office Supplies	561.00	8.65%	50.00	0.00	50.00	100.00%	400.00	48.50	351.50	87.88%				
Mileage	100.00	0.00%	0.00	0.00	0.00	0.00%	50.00	57.27	(7.27)	-14.54%				
Public Notices	5,040.00	31.48%	500.00	0.00	500.00	100.00%	3,350.00	1,586.84	1,763.16	52.63%				
Cable Operations	4,800.00	54.57%	400.00	0.00	400.00	100.00%	3,200.00	2,619.15	580.85	18.15%				
Conferences	700.00	51.43%	0.00	0.00	0.00	0.00%	350.00	360.00	(10.00)	-2.86%				
Repair/Maint Equipment	450.00	0.00%	0.00	0.00	0.00	0.00%	450.00	0.00	450.00	100.00%				
Total Communications	70,842.00	38.30%	4,887.77	350.00	4,537.77	92.84%	45,271.03	27,135.62	18,135.41	40.06%				
1520 - Finance														
FT Salaries	66,863.00	59.50%	5,143.31	4,632.32	510.99	9.94%	43,718.12	39,785.19	3,932.93	9.00%				
PT Salaries	3,600.00	0.00%	276.92	0.00	276.92	100.00%	2,353.85	0.00	2,353.85	100.00%				
PERA Contributions	4,848.00	61.55%	372.92	347.43	25.49	6.84%	3,169.85	2,983.92	185.93	5.87%				
FICA Contributions	4,369.00	53.30%	336.08	272.09	63.99	19.04%	2,856.65	2,328.79	527.86	18.48%				
Medicare Contributions	1,022.00	53.28%	78.62	63.62	15.00	19.08%	668.23	544.54	123.69	18.51%				
Health/Dental Insurance	14,955.00	49.47%	1,150.38	870.40	279.98	24.34%	9,778.27	7,398.40	2,379.87	24.34%				
Unemployment Benefits	3,000.00	0.00%	0.00	0.00	0.00	0.00%	3,000.00	0.00	3,000.00	100.00%				
Workers Compensation	500.00	81.52%	0.00	0.00	0.00	0.00%	250.00	407.61	(157.61)	-63.04%				
Office Supplies	500.00	176.90%	0.00	0.00	0.00	0.00%	250.00	884.52	(634.52)	-253.81%				
Printed Forms	500.00	0.00%	0.00	0.00	0.00	0.00%	250.00	0.00	250.00	100.00%				
Audit Services	27,000.00	94.24%	0.00	0.00	0.00	0.00%	27,000.00	25,445.00	1,555.00	5.76%				
Contract Services	6,000.00	83.22%	500.00	792.35	(292.35)	-58.47%	4,000.00	4,993.47	(993.47)	-24.84%				
Mileage	50.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%				
Miscellaneous	200.00	128.28%	0.00	0.00	0.00	0.00%	100.00	256.56	(156.56)	-156.56%				
Dues & Subscriptions	740.00	22.97%	0.00	0.00	0.00	0.00%	240.00	170.00	70.00	29.17%				
Conferences & Training	500.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%				
Total Finance	134,647.00	63.28%	7,858.23	6,978.21	880.02	11.20%	97,634.97	85,198.00	12,436.97	12.74%				

Annual check stock re-order
Fieldwork completed and billed earlier than anticipated in budget
Will decrease now that audit substantially completed

	Full Year		MONTH					YTD					YTD variance notes		
	BUDGET 2015	% to date	BUDGET		ACTUAL		BUDGET		ACTUAL		YTD	YTD		YTD	
			Month	Month	Month	Month	Month	Month	Month	Month					Month
1910 - Planning & Zoning															
FT Salaries	152,354.00	72.28%	11,825.31	9,865.64	1,959.67	16,577%	99,827.62	110,115.03	(10,287.41)	-10.31%					
PT Salaries	3,600.00	0.00%	276.92	0.00	276.92	100.00%	2,353.85	0.00	2,353.85	100.00%					
PERA Contributions	9,849.00	75.35%	757.63	688.19	69.44	9.17%	6,439.73	7,421.53	(981.80)	-15.25%					
FICA Contributions	8,646.00	65.62%	665.08	570.62	94.46	14.20%	5,653.15	5,673.39	(20.24)	-0.36%					
Medicare Contributions	2,022.00	64.63%	155.54	133.46	22.08	14.20%	1,322.08	1,306.81	15.27	1.15%					
Health/Dental Insurance	32,047.00	68.33%	2,465.15	1,812.00	653.15	26.50%	20,953.81	21,897.00	(943.19)	-4.50%					
Workers Compensation	800.00	100.76%	0.00	0.00	0.00	0.00%	800.00	806.07	(6.07)	-0.76%					
Developer escrow offset cost recovery	(16,500.00)	76.41%	(1,375.00)	0.00	(1,375.00)	-100.00%	(11,000.00)	(12,608.38)	1,608.38	-14.62%					
Office Supplies	1,800.00	37.00%	150.00	0.00	150.00	100.00%	1,200.00	666.05	533.95	44.50%					
Printed Forms	750.00	124.78%	0.00	15.87	(15.87)	-100.00%	500.00	935.87	(435.87)	-87.17%					
Engineering Services	20,000.00	69.90%	1,500.00	1,148.00	352.00	23.47%	14,000.00	13,979.25	20.75	0.15%					
Contract Services	5,000.00	280.80%	0.00	14,040.00	(14,040.00)	-100.00%	2,500.00	14,040.00	(11,540.00)	-461.60%					Aug = Landscape Architect Svcs; 5th Street
Postage	200.00	3.35%	0.00	0.00	0.00	0.00%	100.00	6.70	93.30	93.30%					
Mileage	250.00	21.62%	20.00	0.00	20.00	100.00%	160.00	54.05	105.95	66.22%					
Miscellaneous	500.00	5.00%	40.00	25.00	15.00	37.50%	320.00	25.00	295.00	92.19%					
Dues & Subscriptions	600.00	0.00%	50.00	0.00	50.00	100.00%	400.00	0.00	400.00	100.00%					
Books	300.00	0.00%	25.00	0.00	25.00	100.00%	200.00	0.00	200.00	100.00%					
Conferences & Training	2,000.00	11.25%	0.00	0.00	0.00	0.00%	1,000.00	225.00	775.00	77.50%					
Total Planning & Zoning	224,218.00	73.39%	16,555.63	28,298.78	(11,743.15)	-70.93%	146,730.24	164,543.37	(17,813.13)	-12.14%					
1930 - Engineering Services															
Engineering Services	54,800.00	52.85%	4,600.00	1,758.00	2,842.00	61.78%	36,400.00	28,962.90	7,437.10	20.43%					
Total Engineering Services	54,800.00	52.85%	4,600.00	1,758.00	2,842.00	61.78%	36,400.00	28,962.90	7,437.10	20.43%					
1940 - City Hall															
Cleaning Supplies	50.00	0.00%	0.00	0.00	0.00	0.00%	25.00	0.00	25.00	100.00%					
Building Repair Supplies	300.00	126.02%	25.00	0.00	25.00	100.00%	200.00	378.06	(178.06)	-89.03%					
Utilities	6,000.00	92.51%	500.00	358.90	141.10	28.22%	4,000.00	5,550.54	(1,550.54)	-38.76%					Budget assumed annex sale in 2014
Refuse	353.00	262.14%	0.00	112.94	(112.94)	-100.00%	353.00	925.36	(572.36)	-162.14%					
Repairs/Maint Contractual Bldg	6,000.00	129.54%	500.00	1,907.45	(1,407.45)	-281.49%	4,000.00	7,772.58	(3,772.58)	-94.31%					YTD: Electrical wiring needed in new rental office space (\$2.7k)
Repairs/Maint Contractual Equip	7,700.00	99.79%	650.00	752.13	(102.13)	-15.71%	5,150.00	7,683.79	(2,533.79)	-49.20%					New copier lease and usage coverage fees
Facility Lease	29,532.00	66.67%	2,461.00	2,461.00	0.00	0.00%	19,688.00	19,688.00	0.00	0.00%					
Miscellaneous	300.00	548.78%	25.00	5.99	19.01	76.04%	200.00	1,646.33	(1,446.33)	-723.17%					
Total City Hall	50,235.00	86.88%	4,161.00	5,598.41	(1,437.41)	-34.54%	33,616.00	43,644.66	(10,028.66)	-29.83%					
Total General Government	984,063.00	72.19%	67,900.00	80,034.13	(12,134.13)	-17.87%	661,860.18	710,348.84	(48,488.66)	-7.33%					

DEPT 420 - PUBLIC SAFETY

	Full Year		MONTH						YTD							
	BUDGET		ACTUAL		Variance (\$)		Variance (%)		BUDGET		ACTUAL		Variance (\$)		Variance (%)	
	2015	% to date	Month	Month	Month	Month	Month	Month	YTD	YTD	YTD	YTD	YTD	YTD	YTD	
2100 - Police																
Law Enforcement Contract	517,799.00	50.92%	0.00	0.00	0.00	0.00%	0.00%	258,899.50	263,645.09	(4,745.59)	-1.83%					
Total Police	517,799.00	50.92%	0.00	0.00	0.00	0.00%	0.00%	258,899.50	263,645.09	(4,745.59)	-1.83%					
2150 - Prosecution																
Attorney Criminal	50,000.00	73.25%	4,200.00	4,512.50	(312.50)	-7.44%	33,500.00	36,625.00	(3,125.00)	-9.33%						
Total Prosecution	50,000.00	73.25%	4,200.00	4,512.50	(312.50)	-7.44%	33,500.00	36,625.00	(3,125.00)	-9.33%						
2220 - Fire																
FT Salaries	68,614.00	66.94%	5,278.00	5,409.78	(131.78)	-2.50%	44,863.00	45,930.04	(1,067.04)	-2.38%						
PT Salaries	123,121.00	50.61%	9,470.85	7,680.41	1,790.44	18.90%	80,502.19	62,307.07	18,195.12	22.60%						
PERA Contributions	12,116.00	75.97%	932.00	1,088.92	(156.92)	-16.84%	7,922.00	9,204.30	(1,282.30)	-16.19%						
FICA Contributions	7,633.00	49.56%	587.15	394.83	192.32	32.75%	4,990.81	3,782.76	1,208.05	24.21%						
Medicare Contributions	2,780.00	59.59%	213.85	183.19	30.66	14.34%	1,817.69	1,656.65	161.04	8.86%						
Health/Dental Insurance	14,243.00	68.15%	1,095.62	1,142.00	(46.38)	-4.23%	9,312.73	9,707.00	(394.27)	-4.23%						
Unemployment Benefits	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%						
Workers Compensation	9,000.00	195.48%	0.00	0.00	0.00	0.00%	9,000.00	17,592.88	(8,592.88)	-95.48%					Due to 18% rate increase	
Office Supplies	850.00	34.73%	70.00	0.00	70.00	100.00%	560.00	295.19	264.81	47.29%						
EMIS Supplies	3,400.00	13.33%	280.00	0.00	280.00	100.00%	2,240.00	453.18	1,786.82	79.77%						
Fire Prevention	3,000.00	0.00%	250.00	0.00	250.00	100.00%	2,000.00	0.00	2,000.00	100.00%						
Fuel, Oil & Fluids	13,000.00	46.64%	1,075.00	819.85	255.15	23.73%	8,600.00	6,063.05	2,536.95	29.50%						
Small Tools & Equip	20,892.00	32.83%	1,750.00	94.00	1,656.00	94.63%	14,000.00	6,858.26	7,141.74	51.01%						
Physicals	3,181.00	158.11%	265.00	3,519.47	(3,254.47)	-1228.10%	10,781.00	5,029.47	(2,909.47)	-137.24%						
Radio	21,562.00	57.56%	0.00	318.50	(318.50)	-100.00%	170.00	12,411.54	(1,630.54)	-15.12%						
Mileage	250.00	161.92%	20.00	0.00	20.00	100.00%	8,307.00	404.80	(234.80)	-138.12%						
Insurance	8,307.00	87.02%	0.00	0.00	0.00	0.00%	11,200.00	7,229.00	1,078.00	12.98%					Annual premiums billed April	
Electric Utility	17,000.00	59.72%	1,300.00	866.04	433.96	33.38%	8,307.00	10,151.84	1,048.16	9.36%						
Refuse	1,000.00	185.72%	85.00	0.00	85.00	100.00%	680.00	1,857.21	(1,177.21)	-173.12%						
Repair/Maint Bldg	2,000.00	274.25%	165.00	0.00	165.00	100.00%	1,320.00	5,484.91	(4,164.91)	-315.52%						
Repair/Maint Equip	33,260.00	50.24%	2,770.00	828.06	(5,518.06)	-199.21%	22,160.00	16,710.17	5,449.83	24.59%					Aug is Annual svcg of all fire vehicles	
Uniforms	2,500.00	39.46%	208.00	373.90	(165.90)	-79.76%	1,664.00	986.60	677.40	40.71%						
Miscellaneous	1,500.00	152.58%	125.00	171.34	(46.34)	-37.07%	1,000.00	2,288.69	(1,288.69)	-12.98%						
Dues & Subscriptions	3,508.00	74.72%	290.00	301.00	(11.00)	-3.79%	2,320.00	2,621.04	(301.04)	-12.98%						
Books	220.00	0.09%	20.00	0.00	20.00	100.00%	150.00	20.00	130.00	86.67%						
Conferences & Training	12,375.00	56.09%	1,000.00	825.00	175.00	17.50%	8,250.00	6,941.65	1,308.35	15.86%						
Conferences & Training (Reimb)	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	(2,231.00)	2,231.00	100.00%						
Total Fire	385,312.00	60.67%	27,250.47	32,322.84	(5,072.37)	-18.61%	255,930.42	233,756.30	22,174.12	8.66%						
2250 - Fire Relief																
Fire State Aid	37,333.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%						
Total Fire Relief	37,333.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%						

	Full Year		MONTH					YTD				
	BUDGET	% to date	BUDGET	ACTUAL	Variance (\$)	Variance (%)	BUDGET	ACTUAL	Variance (\$)	Variance (%)		
	2015		Month	Month	Month	Month	YTD	YTD	YTD	YTD		
2400 - Building Inspection												
FT Salaries	149,606.00	38.08%	11,508.15	6,358.38	5,149.77	44.75%	97,819.31	56,975.93	40,843.38	41.75%		
PERA Contributions	10,846.00	39.28%	834.31	463.94	370.37	44.39%	7,091.62	4,260.23	2,831.39	39.93%		
FICA Contributions	9,276.00	35.84%	713.54	371.07	342.47	48.00%	6,065.08	3,324.85	2,740.23	45.18%		
Medicare Contributions	2,169.00	35.84%	166.85	86.79	80.06	47.98%	1,418.19	777.27	640.92	45.19%		
Health/Dental Insurance	28,486.00	42.19%	2,191.23	1,414.00	777.23	35.47%	18,625.46	12,019.00	6,606.46	35.47%		
Unemployment Benefits	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
Workers Compensation	1,000.00	232.40%	0.00	0.00	0.00	0.00%	1,000.00	2,323.96	(1,323.96)	-132.40%		
Office Supplies	2,100.00	7.46%	175.00	0.00	175.00	100.00%	1,400.00	156.65	1,243.35	88.81%		
Printed Forms	700.00	16.58%	0.00	0.00	0.00	0.00%	350.00	116.09	233.91	66.83%		
Fuel, Oil & Fluids	5,500.00	9.83%	450.00	88.36	361.64	80.36%	3,700.00	540.39	3,159.61	85.39%		
Engineering	9,000.00	53.22%	750.00	496.25	253.75	33.83%	6,000.00	4,790.20	1,209.80	20.16%		
Inspector Contract Services	67,200.00	30.99%	7,000.00	2,770.00	4,230.00	60.43%	41,000.00	20,827.49	20,172.51	49.20%		
Mileage	3,500.00	68.25%	400.00	277.25	122.75	30.69%	2,200.00	2,388.87	(188.87)	-8.59%		
Insurance	900.00	20.00%	75.00	0.00	75.00	100.00%	600.00	180.00	420.00	70.00%		
Repairs/Maint Equip	2,300.00	11.11%	200.00	0.00	200.00	100.00%	1,525.00	255.43	1,269.57	83.25%		
Uniforms	850.00	10.59%	70.00	0.00	70.00	100.00%	560.00	89.98	470.02	83.93%		
Miscellaneous	650.00	236.27%	55.00	1,414.00	(1,359.00)	-2470.91%	440.00	1,535.76	(1,095.76)	-249.04%		
Dues & Subscriptions	700.00	55.00%	60.00	0.00	60.00	100.00%	480.00	385.00	95.00	19.79%		
Books	3,000.00	56.41%	0.00	0.00	0.00	0.00%	2,500.00	1,692.39	807.61	32.30%		
New Truck	23,000.00	0.00%	0.00	0.00	0.00	0.00%	23,000.00	0.00	23,000.00	100.00%		
Conferences & Training	2,775.00	16.58%	0.00	0.00	0.00	0.00%	1,400.00	460.00	940.00	67.14%		
Total Building Inspections	323,558.00	34.95%	24,649.08	13,740.04	10,909.04	44.26%	217,174.66	113,099.49	104,075.17	47.92%		
2500 - Emergency Communications												
Contract Services	7,000.00	53.50%	0.00	0.00	0.00	0.00%	3,500.00	3,745.00	(245.00)	-7.00%		
Total Emergency Communications	7,000.00	53.50%	0.00	0.00	0.00	0.00%	3,500.00	3,745.00	(245.00)	-7.00%		
2700 - Animal Control												
Printed Forms	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
Contract Services	6,000.00	70.58%	500.00	510.00	(10.00)	-2.00%	4,000.00	4,235.00	(235.00)	-5.88%		
Miscellaneous (Impounding)	800.00	83.13%	65.00	0.00	65.00	100.00%	520.00	665.00	(145.00)	-27.88%		
Total Animal Control	6,800.00	72.06%	565.00	510.00	55.00	9.73%	4,520.00	4,900.00	(380.00)	-8.41%		
Total Public Safety	1,327,792.00	49.39%	56,664.55	51,085.38	5,579.17	9.85%	773,524.58	655,770.88	117,753.70	15.22%		

Annual premiums billed April

Avg is EG Rud svcs for lot line adj; budget exception approved by CC

DEPT 430 - PUBLIC WORKS

3100 - Public Works	Full Year		MONTH					YTD				
	BUDGET	% to date	BUDGET	ACTUAL	Variance (\$)	Variance (%)	BUDGET	ACTUAL	Variance (\$)	Variance (%)		
	2015		Month	Month	Month	Month	YTD	YTD	YTD	YTD		
FT Salaries	153,314.00	55.97%	11,793.38	9,180.31	2,613.07	22.16%	100,243.77	85,811.14	14,432.63	14.40%	Use of more FT vs PT; overall cost very close to budget	
PT Salaries	23,460.00	7.18%	1,804.62	299.00	1,505.62	83.43%	15,339.23	1,684.00	13,655.23	89.02%		
PERA Contributions	11,115.00	60.02%	855.00	688.54	166.46	19.47%	7,267.50	6,670.71	596.79	8.21%	Expense spread out in the budget; 18% rate increase in 2015	
FICA Contributions	10,960.00	46.85%	843.08	555.43	287.65	34.12%	7,166.15	5,135.03	2,031.12	28.34%		
Medicare Contributions	2,563.00	46.86%	197.15	129.88	67.27	34.12%	1,675.81	1,200.92	474.89	28.34%		
Health/Dental Insurance	34,183.00	72.09%	2,629.46	2,899.00	(269.54)	-10.25%	22,350.42	24,641.50	(2,291.08)	-10.25%		
Unemployment Benefits	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
Workers Compensation	6,000.00	264.59%	500.00	0.00	500.00	100.00%	4,000.00	15,875.53	(11,875.53)	-296.89%		
Office Supplies	2,000.00	5.29%	165.00	64.29	100.71	61.04%	1,320.00	105.76	1,214.24	91.99%		
Shop Materials	1,500.00	73.03%	125.00	179.88	(54.88)	-43.90%	1,000.00	1,095.49	(95.49)	-9.55%		
Building Repair Supplies	500.00	17.35%	40.00	0.00	40.00	100.00%	320.00	86.75	233.25	72.89%		
Small Tools and Minor Equip	1,200.00	142.54%	100.00	331.43	(231.43)	-231.43%	800.00	1,710.48	(910.48)	-113.81%		
Engineering Services	9,000.00	90.27%	750.00	325.50	424.50	56.60%	6,000.00	8,124.50	(2,124.50)	-35.41%		
Contract Services	4,000.00	46.29%	0.00	396.05	(396.05)	-100.00%	2,000.00	1,851.43	148.57	7.43%		
Radio	1,300.00	47.55%	0.00	0.00	0.00	0.00%	650.00	618.12	31.88	4.90%		
Mileage	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
Insurance	20,000.00	78.74%	0.00	0.00	0.00	0.00%	20,000.00	15,748.00	4,252.00	21.26%		
Electric Utility	28,000.00	57.61%	1,500.00	602.43	897.57	59.84%	17,500.00	16,131.23	1,368.77	7.82%		
Refuse	2,400.00	71.97%	200.00	216.67	(16.67)	-8.33%	1,600.00	1,727.20	(127.20)	-7.95%		
Fuel, Oil, Fluids (ALL depts)	42,000.00	45.10%	2,500.00	3,530.48	(1,030.48)	-41.22%	27,500.00	18,940.83	8,559.17	31.12%		
Repair/Maint Bldg	3,500.00	92.20%	300.00	495.75	(195.75)	-55.25%	2,300.00	3,226.97	(926.97)	-40.30%		
Repair/Maint Equip (out)	500.00	117.93%	40.00	589.64	(549.64)	-1374.10%	320.00	589.64	(269.64)	-84.26%		
Repair/Maint NOT Bldg	5,000.00	77.29%	400.00	3,394.52	(2,994.52)	-748.63%	3,400.00	3,864.56	(464.56)	-13.66%		
Equipment Parts	7,500.00	34.71%	625.00	347.83	277.17	44.35%	5,000.00	2,602.92	2,397.08	47.94%		
Uniforms	2,000.00	80.49%	165.00	189.67	(24.67)	-14.95%	1,320.00	1,609.86	(289.86)	-21.96%		
Miscellaneous	1,000.00	71.04%	150.00	0.00	150.00	100.00%	750.00	710.43	39.57	5.28%		
Landscaping Material	500.00	0.00%	125.00	0.00	125.00	100.00%	500.00	0.00	500.00	100.00%		
Dues & Subscriptions	200.00	0.00%	0.00	0.00	0.00	0.00%	100.00	0.00	100.00	100.00%		
Conferences & Training	1,500.00	0.00%	0.00	0.00	0.00	0.00%	750.00	0.00	750.00	100.00%		
Clean up Days	5,000.00	111.28%	0.00	0.00	0.00	0.00%	5,000.00	5,563.82	(563.82)	-11.28%		
Total Public Works	380,195.00	59.27%	25,807.69	24,416.30	1,391.39	5.39%	256,172.88	225,326.82	30,846.06	12.04%		
3120 - Streets												
Equipment Parts	3,000.00	47.07%	250.00	0.00	250.00	100.00%	2,000.00	1,412.18	587.82	29.39%	Entire project budgeted in June	
Street Maintenance Materials	20,000.00	59.54%	2,000.00	2,678.68	(678.68)	-33.93%	15,000.00	11,908.94	3,091.06	20.61%		
Seal Coating/Crack Filling	186,578.00	90.66%	0.00	0.00	0.00	0.00%	186,578.00	169,150.44	17,427.56	9.34%		
Sign Repair Materials	2,500.00	15.12%	300.00	0.00	300.00	100.00%	1,900.00	3,781.09	1,521.91	80.10%		
Contract Services	8,000.00	46.64%	2,000.00	935.00	1,065.00	53.25%	8,000.00	3,731.04	4,268.96	53.36%		
Repairs/Maint Equipment	2,500.00	40.29%	210.00	797.20	(587.20)	-279.62%	1,680.00	1,007.30	672.70	40.04%		
Total Streets	222,578.00	84.28%	4,760.00	4,410.88	349.12	7.33%	215,158.00	187,587.99	27,570.01	12.81%		

	Full Year		MONTH					YTD				
	BUDGET	2015	BUDGET	ACTUAL	Variance (\$)	Variance (%)	BUDGET	ACTUAL	Variance (\$)	Variance (%)		
		% to date	Month	Month	Month	Month	YTD	YTD	YTD	YTD		
3125 - Ice & Snow Removal												
Landscaping Material	0.00	100.00%	0.00	0.00	0.00	0.00%	0.00	794.14	(794.14)	-100.00%		
Sand/Salt	80,000.00	57.05%	0.00	21,915.11	(21,915.11)	-100.00%	45,000.00	45,639.52	(639.52)	-1.42%		
Contract Services	6,000.00	0.00%	500.00	0.00	500.00	100.00%	4,000.00	0.00	4,000.00	100.00%		
Repairs/Maint Equipment	9,500.00	95.22%	850.00	0.00	850.00	100.00%	6,300.00	9,045.92	(2,745.92)	-43.59%		
Total Ice & Snow Removal	95,500.00	58.09%	1,350.00	21,915.11	(20,565.11)	-1523.34%	55,300.00	55,479.58	(179.58)	-0.32%		
												Includes \$7,200 for snow plow blades
3160 - Street Lighting												
Street Lighting	28,000.00	54.65%	2,350.00	2,043.81	306.19	13.03%	18,800.00	15,301.36	3,498.64	18.61%		
Total Street Lighting	28,000.00	54.65%	2,350.00	2,043.81	306.19	13.03%	18,800.00	15,301.36	3,498.64	18.61%		
3200 - Recycling												
Recycling Supplies	3,500.00	0.00%	0.00	0.00	0.00	0.00%	1,750.00	0.00	1,750.00	100.00%		
Miscellaneous	6,000.00	9.47%	500.00	0.00	500.00	100.00%	4,000.00	568.03	3,431.97	85.80%		
Total Recycling	9,500.00	5.98%	500.00	0.00	500.00	100.00%	5,750.00	568.03	5,181.97	90.12%		
3250 - Tree Program												
Contract Services	6,000.00	0.00%	500.00	0.00	500.00	100.00%	4,000.00	0.00	4,000.00	100.00%		
Total Tree Program	6,000.00	0.00%	500.00	0.00	500.00	100.00%	4,000.00	0.00	4,000.00	100.00%		
Total Public Works	741,773.00	65.28%	35,267.69	52,786.10	(17,518.41)	-49.67%	555,180.88	484,263.78	70,917.10	12.77%		

DEPT 450 - CULTURE, RECREATIO	Full Year		MONTH					YTD					
	BUDGET	% to date	BUDGET	ACTUAL	Variance (\$)	Variance (%)	BUDGET	ACTUAL	Variance (\$)	Variance (%)			
	2015		Month	Month	Month	Month	YTD	YTD	YTD	YTD			
5200 - Parks & Recreation													
FT Salaries	77,847.00	114.11%	5,988.23	9,845.81	(3,857.58)	-64.42%	50,899.96	88,833.16	(37,933.20)	-74.53%			
PT Salaries	6,820.00	210.56%	524.62	3,640.50	(3,115.88)	-593.93%	4,459.23	14,360.13	(9,900.90)	-222.03%			
PERA Contributions	5,644.00	114.92%	434.15	738.43	(304.28)	-70.09%	3,690.31	6,485.86	(2,795.55)	-75.75%			
FICA Contributions	5,249.00	117.03%	403.77	804.43	(400.66)	-99.23%	3,432.04	6,143.09	(2,711.05)	-78.99%			
Medicare Contributions	1,228.00	116.99%	94.46	188.16	(93.70)	-99.20%	802.92	1,436.67	(633.75)	-78.93%			
Health/Dental Insurance	19,940.00	61.84%	1,533.85	1,450.80	83.05	5.41%	13,037.69	12,331.00	706.69	5.42%			
Unemployment Benefits	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%			
Workers Compensation	4,000.00	114.27%	0.00	0.00	0.00	0.00%	4,000.00	4,570.91	(570.91)	-14.27%			
Shop Materials	500.00	145.93%	40.00	17.05	22.95	57.38%	320.00	729.66	(409.66)	-128.02%			
Chemicals	750.00	104.99%	62.50	300.21	(237.71)	-380.34%	500.00	787.39	(287.39)	-57.48%			
Equipment Parts	2,000.00	71.36%	165.00	23.75	141.25	85.61%	1,320.00	1,427.18	(107.18)	-8.12%			
Building Repair Supplies	500.00	152.26%	40.00	0.00	40.00	100.00%	320.00	76.32	243.68	76.15%			
Landscaping Materials	3,000.00	54.70%	250.00	0.00	250.00	100.00%	2,000.00	1,641.02	358.98	17.95%			
Small Tools and Minor Equip	1,000.00	156.46%	85.00	0.00	85.00	100.00%	675.00	1,564.60	(889.60)	-131.79%			
Milage	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%			
Insurance	3,200.00	95.03%	0.00	0.00	0.00	0.00%	3,200.00	3,041.00	159.00	4.97%			
Electric Utility	8,500.00	77.10%	600.00	630.86	(30.86)	-5.14%	5,350.00	6,553.35	(1,203.35)	-22.49%			
Refuse	2,500.00	0.00%	208.33	0.00	208.33	100.00%	1,666.64	0.00	1,666.64	100.00%			
Repair/Maint Bldg	1,000.00	129.41%	85.00	10.00	75.00	88.24%	675.00	1,294.07	(619.07)	-91.71%			
Repair/Maint NOT Bldg	2,500.00	116.97%	225.00	1,769.02	(1,544.02)	-686.23%	1,700.00	2,924.25	(1,224.25)	-72.01%			
Rental Buildings	1,500.00	0.00%	125.00	235.71	(110.71)	-88.57%	1,000.00	353.46	646.54	64.65%			
Miscellaneous	4,600.00	103.34%	383.33	846.00	(462.67)	-120.70%	3,066.64	4,753.78	(1,687.14)	-55.02%			
Total Parks & Recreation	750.00	114.95%	62.50	0.00	62.50	100.00%	500.00	862.10	(362.10)	-72.42%			
	153,028.00	104.67%	11,310.74	20,500.73	(9,189.99)	-81.25%	102,615.43	160,169.00	(57,553.57)	-56.09%			
IT & Telephone													
IT-Hardware	9,100.00	55.53%	0.00	0.00	0.00	0.00%	4,550.00	5,052.98	(502.98)	-11.05%			
IT-Software	16,000.00	46.93%	1,333.00	0.00	1,333.00	100.00%	10,664.00	7,508.00	3,156.00	29.59%			
IT-Support Services	36,000.00	65.59%	3,000.00	0.00	3,000.00	100.00%	24,000.00	23,611.36	388.64	1.62%			
IT-Networking	7,800.00	0.00%	0.00	0.00	0.00	0.00%	3,900.00	0.00	3,900.00	100.00%			
INET Contingency	16,000.00	0.00%	0.00	0.00	0.00	0.00%	16,000.00	0.00	16,000.00	100.00%			
Telephone	24,660.00	48.91%	2,055.00	1,036.52	1,018.48	49.56%	16,440.00	12,062.42	4,377.58	26.63%			
Total IT & Telephone	109,560.00	44.03%	6,388.00	1,036.52	5,351.48	83.77%	75,554.00	48,234.76	27,319.24	36.16%			
Grand Total all Expenses	3,316,216.00	62.08%	177,530.98	205,442.86	(27,911.88)	-15.72%	2,168,735.07	2,058,787.26	109,947.81	5.07%			
Subtotal Net Income over Expenses	482,118.00	-4.09%	(38,835.73)	(112,331.18)	(73,495.45)	-189.25%	(69,162.57)	(19,723.23)	49,439.34	71.48%			
DEPT 460 - COMP ADJ	35,000.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%			
Debt Service Increase	247,118.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%			
Transfer to City Projects (Streets)	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%			
DEPT 493 - OTH FINANCING	200,000.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%			
GRAND TOTAL EXP ALL DEPTS	3,798,334.00	54.20%	177,530.98	205,442.86	(27,911.88)	-15.72%	2,168,735.07	2,058,787.26	109,947.81	5.07%			
Net Income over Expenses	0.00	0.00%	(38,835.73)	(112,331.18)	(73,495.45)	-189.25%	(69,162.57)	(19,723.23)	49,439.34	71.48%			

Position switch from new employee at lower rate to long term ee

City of Lake Elmo
 Budget to Actual
 2015 By Month
 As of August 31, 2015
 206-Library Fund
 By Department

	Full Year		Month		YTD		Notes
	BUDGET 2015	% to date	2015 BUDGET	2015 ACTUALS	2015 BUDGET	2015 ACTUALS	
REVENUE							
Current Ad Valorem Taxes	231,261.00	50.00%	0.00	0.00	115,630.50	115,630.50	0.00
Rental Income	11,400.00	229.95%	950.00	5,664.00	7,600.00	26,214.00	18,614.00
Interest Earnings	0.00	0.00%	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenue	0.00	0.00%	0.00	0.00	0.00	200.55	200.55
Donations	0.00	100.00%	0.00	0.00	0.00	1,235.00	1,235.00
Total Revenue	242,661.00	59.05%	950.00	5,664.00	123,230.50	143,280.05	20,049.55
							(Over)/ under

	Full Year		Month		YTD		Notes
	BUDGET 2015	% to date	2015 BUDGET	2015 ACTUALS	2015 BUDGET	2015 ACTUALS	
EXPENSE							
FT Salaries	45,000.00	65.86%	3,750.00	3,460.80	30,000.00	29,637.12	362.88
PT Salaries	16,000.00	26.62%	1,333.33	1,004.50	10,666.67	4,259.50	6,407.17
PERA Contributions	4,422.50	57.11%	368.54	334.90	2,948.33	2,525.74	422.59
FICA Contributions	3,782.00	51.78%	315.17	261.26	2,521.33	1,958.19	563.14
Medicare Contributions	884.50	51.78%	73.71	61.11	589.67	458.00	131.67
Health/Dental Insurance	11,987.00	77.15%	998.92	1,088.00	7,991.33	9,248.00	(1,256.67)
Unemployment Benefits	0.00	0.00%	0.00	0.00	0.00	0.00	0.00
Workers Compensation	350.00	0.00%	0.00	0.00	350.00	0.00	350.00
Library svcs supplies	1,100.00	0.00%	91.67	0.00	733.35	0.00	733.35
Office Supplies	4,100.00	26.51%	341.67	968.12	2,733.36	1,086.79	1,646.57
Library Collection Maintenance	49,700.00	34.38%	4,141.67	3,699.68	33,133.33	17,087.46	16,045.87
Legal Services	2,000.00	67.70%	0.00	93.50	1,000.00	1,354.00	(354.00)
Contract Services	3,000.00	3.45%	250.00	0.00	2,000.00	103.50	1,896.50
Telephone	1,600.00	56.32%	133.33	0.00	1,066.64	901.15	165.59
Internet	1,000.00	38.63%	83.33	0.00	666.67	386.29	280.38
Information Technology (Equino	3,220.00	96.27%	0.00	0.00	3,220.00	3,100.00	120.00
Software	0.00	0.00%	0.00	0.00	0.00	0.00	0.00
Insurance	2,700.00	69.74%	0.00	0.00	1,350.00	1,883.00	(533.00)
Utilities	7,550.00	65.17%	616.66	677.94	5,033.28	4,920.63	112.65
Refuse	550.00	72.35%	45.83	49.89	366.64	397.90	(31.26)
Repair/Maint Bldg	14,000.00	130.45%	1,166.67	315.00	9,333.33	18,262.50	(8,929.17)
Repair/Maint NOT Bldg	0.00	0.00%	500.00	0.00	500.00	0.00	500.00
Repair/Maint Equip (out-LH Imp	0.00	100.00%	0.00	0.00	0.00	420.00	(420.00)
Library Card Reimbursements	24,000.00	76.32%	1,700.00	2,004.00	19,700.00	18,316.34	1,383.66
Miscellaneous	2,000.00	14.68%	166.66	0.00	1,333.28	293.62	1,039.66
Building Purchase Rept	0.00	0.00%	0.00	0.00	0.00	0.00	0.00
Building-Property Tax	2,600.00	44.88%	0.00	0.00	1,300.00	738.00	(738.00)
Other Equipment	0.00	100.00%	0.00	0.00	0.00	1,000.00	(1,000.00)
Subscriptions	0.00	0.00%	0.00	100.00	0.00	175.00	(175.00)
Conferences & Training	2,500.00	0.00%	0.00	175.00	5,000.00	0.00	5,000.00
Programs	7,500.00	0.00%	625.00	8.00	1,080.00	414.00	666.00
Internal charges	1,600.00	25.88%	130.00	8.00	1,080.00	414.00	666.00
Total Library	213,146.00	55.92%	16,832.16	14,301.70	144,617.21	119,193.63	25,423.58
							\$2 per card processing fee plus billable City resources

	2015 BUDGET	2015 ACTUALS	Over/ (under)
Net Income/(Expense)	29,515.00	(15,882.16)	7,244.46
12/31/14 Cash Balance	172,205.10	(8,637.70)	-45.61%

	2015 BUDGET	2015 ACTUALS	Over/ (under)
Net Income/(Expense)	29,515.00	24,086.42	45,473.13
Accrued AP	(70,000.00)	(3,015.87)	-212.62%
CIP (self funded)	0.00	227,477.81	
Contingencies			
2014 AP accrual reversal			
Ending Cash Balance	131,720.10	227,477.81	

Cost to recover delinquent rent from prior tenant
 Snow PLOWING
 Budget showed consistent monthly cost; not impact of multiple pay period months

YTD includes Roof repairs
 Library card reimb are processed by County eff 5/1/15



MAYOR AND COUNCIL COMMUNICATION

DATE: September 15, 2015
CONSENT
ITEM #5
MOTION

AGENDA ITEM: Approve Purchase of replacement “Skid Unit” for Brush Truck

SUBMITTED BY: Greg Malmquist, Fire Chief

THROUGH: Greg Malmquist, Fire Chief

REVIEWED BY: Finance Director and Finance Committee

SUGGESTED ORDER OF BUSINESS:

- Introduction of ItemFinance Director
- Report/Presentation..... Fire Chief
- Questions from City Council Mayor Facilitates
- Call for Motion
- Discussion.....
- Action on Motion.....

POLICY RECOMMENDER: Fire Department

FISCAL IMPACT: The purchase of a replacement skid unit. Quoted price of \$11,550.00 will be offset by a donation of \$1,000.00 from KwikTrip and a \$5,000.00 Grant from the MN DNR. The net cost to the City will be \$5,550.00

SUMMARY AND ACTION REQUESTED: This item was presented in our 2015 budget and due to the uncertainty surrounding the grants that had been applied for, the Finance Committee removed this item from the 2015 budget. However, the stipulation was made that if significant grant funding were to be obtained, that the item could then be brought back for review once the net cost to the City was known.

The Fire Department has been very successful in seeking out funding for this as mentioned above, and is respectfully requesting that the City match the grant/donation proceeds. Attached is an updated quote for the skid unit since the original quote was obtained in 2014. This item would be funded from the General Fund.

LEGISLATIVE HISTORY: The reason for recommendation of replacement is as follows: The equipment we are replacing was originally on a 1985 Grass Rig. We then modified it to a skid unit to allow for it to be utilized on newer vehicles and to be removed in the winter. The equipment is now 30 years old and requires more maintenance every year and making it more unreliable as some parts are unavailable. The newer unit will increase our fire suppression capabilities as it is equipped with foam.

BACKGROUND INFORMATION (SWOT):

Strengths	Replace worn out current skid unit with reliable updated unit thereby reducing maintenance costs.
Weaknesses	Disposition of old unit.
Opportunities	New skid unit will transfer to future vehicles as in the past. Utilization of Grant/Donation funding.
Threats	Maintenance downtime

RECOMMENDATION: Based on the aforementioned, it is recommended that this item be approved for purchase.

ATTACHMENTS:

- Original quote of \$11,745.00
- Updated quote of \$11,550.00
- Spec sheet showing FIRELITE TRANSPORT FDHP-160-302 (skid unit to be purchased)
- MN DNR Grant Award cover letter

KIMTEK CORPORATION

"HOME OF THE AFFORDABLE SKID UNIT!"

2163 VT RT 5A
 ORLEANS, VT 05860
 Phone 1-888-546-8358 Fax 1-802-525-3441

Kimball Johnson
1-888-546-8358

QUOTE

DATE: June 26, 2014
QUOTE #: LE-062614
FOR: FIRELITE Transport
 FDHP-302-160

Quote To:
 Noah Maquist
 Lake Elm Fire Department
 3510 Lavigne Ave
 Lake Elm MN 55042



Build lead time is 4-6 weeks from date of PO

DESCRIPTION	AMOUNT
1- FIRELITE Transport Deluxe Skid Unit FDHP-302-160 Darley-Davey Pump 13 HP Electric Start* Handay Electric 4000 Reel with 100' of 3/4" or 50' of 1" Booster Hose/ Rescue Area/ Hose Storage Area w. Tailgate/ 160 Gallon Baffled Tank w/ Integrated 5 Gallon Foam Cell/ Water & Foam Tank Sight Gauges/ Scotty Around the Pump Class A Foam System/ Reinforced Skid Plate Bottom & 4 I- Bolt lifting points/ Includes 4 adjustable tie down turnbuckles and mounting plates/ 10- 24"Velcro D loop straps for securing long board or stokes basket / all stainless steel piping and brass 1/4 turn valves *Manual start backup	\$ 9,600.00
1- Crating & Shipping	870.00
1- Add lower roller off drivers side of truck, high roller off passenger side	450.00
1- To add a cross lay tray (dead lay) to hold approx. 150' of 1-1/2" line length of the unit. One long pool holder box length of the skid unit with a full length door opening to the side of the unit (off pass. side) for easy access	675.00
1- To add preconnect swivel w/ gated valve to the cross lay tray adjacent to pump only	150.00
<i>Fork Tines</i>	
TOTAL	\$ 11,745.00

Make all checks payable to KIMTEK CORPORATION
 If you have any questions concerning this quote, contact:
 Kimball Johnson, President 1-888-546-8358 or email sales@kimtekresearch.com
A Finance Charge of 1.5% (18 Annum) Will Be Charged To Invoice Past Due 30 Days.
 Prices subject to change without notice. All quotes good for up to 30 days.

THANK YOU FOR YOUR BUSINESS!

KIMTEK CORPORATION

QUOTE

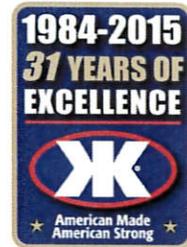
"HOME OF THE AFFORDABLE SKID UNIT!"

2163 VT RT 5A
 ORLEANS, VT 05860
 Phone 1-888-546-8358 Fax 1-802-754-2300

DATE: August 18, 2015
QUOTE #: LE-081815
FOR: FIRELITE Transport
 FDHP-302-160

Quote To:

Noah Malmquist
 Lake Elmo Fire Department
 3510 Laverne Ave
 Lake Elmo MN 55042



Build lead time is 4-6 weeks from date of PO

DESCRIPTION	AMOUNT
1- FIRELITE Transport Deluxe Skid Unit FDHP-302-160 Darley-Davey Pump 13 HP Electric Start* Hannay Electric 4000 Reel with 100' of 3/4" or 50' of 1" Booster Hose/ Rescue Area/ Hose Storage Area w. Tailgate/ 160 Gallon Baffled Tank w/ Integrated 5 Gallon Foam Cell/ Water & Foam Tank Sight Gauges/ Scotty Around the Pump Class A Foam System/ Reinforced Skid Plate Bottom & 4 I- Bolt lifting points/ Includes four mounting plates / 10- 24" Velcro D loop straps for securing long board or stokes basket / all stainless steel piping and brass 1/4 turn valves *Manual start backup	\$ 9,600.00
1- Add lower roller off drivers side of truck, high roller off passenger side	450.00
1- To add a cross lay tray (dead lay) to hold approx. 150' of 1-1/2" line length of the unit. One long tool holder box length of the skid unit with a full length door opening to the side of the unit (off pass. side) for easy access	675.00
1- To add preconnect swivel w/ gated valve to the cross lay tray adjacent to pump only	150.00
1- Crating & Shipping	675.00
<p><i>Shipping charges quoted do not include accessorial charges such as but not limited to:</i></p> <p><i>Liftgate service \$160, call prior to delivery \$40, inside delivery \$100, etc.</i></p> <p><i>Please add these charges to your budget as you see fit.</i></p> <p><i>For any additional services, please call for a quote.</i></p>	
TOTAL	\$ 11,550.00

Make all checks payable to **KIMTEK CORPORATION**

If you have any questions concerning this quote, contact:

Kimball Johnson, President 1-888-546-8358 or email sales@kimtekresearch.com

A Finance Charge of 1.5% (18 Annum) Will Be Charged To Invoice Past Due 30 Days.

Prices subject to change without notice. All quotes good for up to 30 days.

THANK YOU FOR YOUR BUSINESS!

FIRELITE TRANSPORT FDHP-302-160

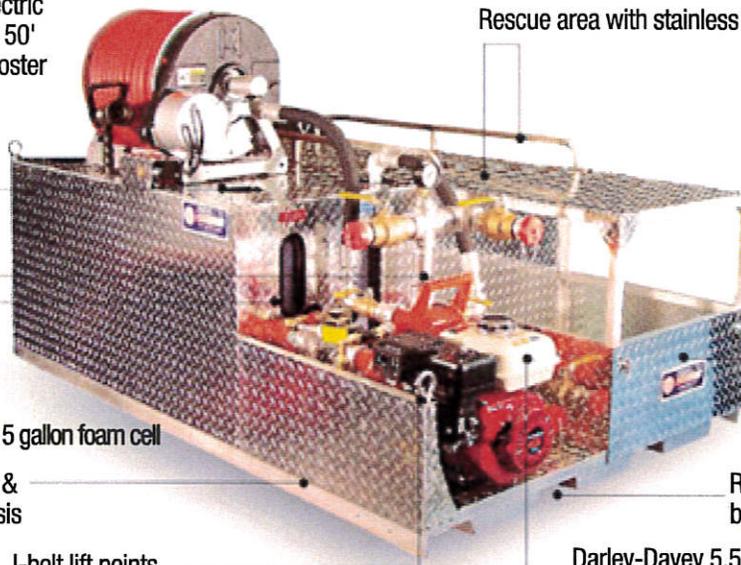
Hannay 4000 series Electric reel with your choice of 50' or 1" or 100' of 3/4" booster hose

Top water tank fill point 125, 160, or 200 gallon poly water tank

Pump features stainless steel piping & brass valves

Scotty foam system w/ith 5 gallon foam cell

All aluminum tubing & Diamond plate chassis



Rescue area with stainless steel grab bars

Large hose storage area

Reinforced skid plate bottom for fork lifts

Darley-Davey 5.5, 9, or 13 hp stationary pump

BASE PRICE STARTS AT: \$8,100.00 + SHIPPING

ADD UPGRADED VIPER NOZZLE WITH PISTOL GRIP AND BALE: \$300

UPGRADE TO 9HP ELEC START \$1,200

UPGRADE TO 13HP ELECT START \$1,500

Darley Davey Pump GPM/PSI		
Pump	GPM	PSI
AK304 5.5 HP	65	48
	50	81
	20	120
AK308 9 HP	120	36
	60	118
	20	144
AK 306 13 HP	120	40
	60	133
	20	146

All of these standard features included in base price above

- 160 gallon baffled poly water tank with 5 gallon foam cell
- Scotty Around The Pump, Class A Foam System
- 4000 series Hannay Electric Rewind Reel
- 100' of 3/4" or 50' of 1" booster hose
- Self-priming up to 19' with initial prime
- Stokes basket area with stainless steel grab rails
- Hose storage area with tailgate
- Fork liftable to standard pickup bed & lifting I-bolt hooks
- 1.5" gated auxiliary suction
- 1.5" gated tank recirculation
- 1" gated to booster reel
- 2- 1.5" gated discharges
- CS 105/15 1" NST nozzle

Dimensions	Dry Weight	Wet Weight + foam	Crated Weight
5.5 HP 48"W x 74"L x 45"H	700	2020	955
9 HP 48"W x 76"L x 45"H	745	2065	1000
13 HP 48"W x 76"L x 45"H	760	2080	1015

*weights & dimensions are approximate only

ALL UNITS SHIP FULLY ASSEMBLED

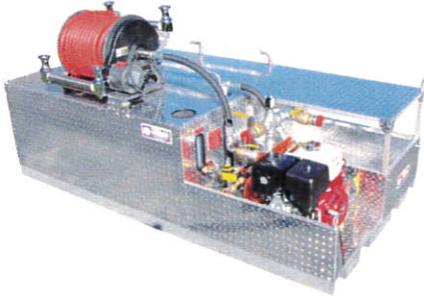


KIMTEK CORPORATION

2163 VT RT 5a WESTMORE VT 05860 | 888.546.8358 KIMTEKRESEARCH.com



FIRELITE TRANSPORT FDHP-302-160 PICK-UP TRUCK SERIES OPTIONS



Add lower roller off driver's side of truck, high roller off passenger side

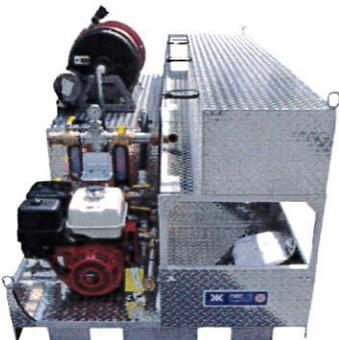
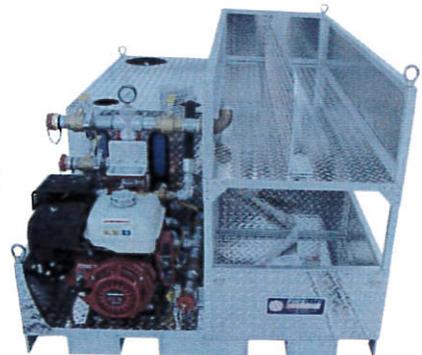
Add cross lay tray (dead lay) to hold approximately 150' of 1.5" line for the length of the unit. One long tool holder box length of skid unit with a full length door opening to the side of the unit (off passenger side) for easy access.



Add a 4' cross lay tray (pre-connect) to hold booster line and one open toolbox holder to carry long tools with holder for long board on passenger side of skid unit

**Optional high roller also shown*

Add custom built cross lay tray (pre-connect) the length of the skid unit to hold approximately 150' of 1.5" line. Second cross lay tray (dead lay) length of the bed to hold approximately 150' of 2.5" line.



Add cross lay tray (pre-connect) to hold approximately 150' of 1.5" line for the length of the unit. One long tool holder box length of skid unit with a full length door opening to the side of the unit (off passenger side) for easy access.

Other options include:

Increase length of hose to 100' of 1" or 150' of 3/4" (requires larger reel at additional cost)

**Dead lay or pre-connect available for area adjacent to pump only.

**ALL UNITS SHIP
FULLY ASSEMBLED**



**KIMTEK
CORPORATION**

2163 VT RT 5a WESTMORE VT 05860 | 888.546.8358 KIMTEKRESEARCH.com



Minnesota Department of Natural Resources

402 SE 11th Street • Grand Rapids, MN • 55744



August 11, 2015

RE: 2016 VOLUNTEER FIRE ASSISTANCE (VFA) GRANT AWARD

Please find enclosed the grant contract for your "Volunteer Fire Assistance" matching grant award. The amount of the grant is indicated on the grant contract under "Consideration of Payment" and at the bottom of Exhibit A. Start and end dates are found under "Terms of Grant" and these dates are firm. Also, please review the attached grant request (exhibit A) for which project has been approved. This is a 50:50 match so for example if your grant award is for \$2500.00, you would need to spend \$5,000.00 to get the full payment.

On page six (6), there are **two (2)** signatures needed as the Grantee, by people who are delegated the authority to sign a legal and binding contract. City and Township officials will provide the signatures for municipalities. Departments incorporated unto themselves, non-municipalities, the President and Chief or secretary will sign.

Keep the copy of your agreement. Return the signature page within 30 days to:

Kristie Prah
DNR Fire Center
402 Southeast Eleventh Street
Grand Rapids, Minnesota 55744

After the State Agency signs the contract signature page, I will forward a signed copy back to you. If you need to talk with me, my number is (218) 322-2692.

Thank you.

A handwritten signature in cursive script that reads "Kristie Prah".

Kristie Prah
VFA Grant Contract Specialist
Kristie.prah@state.mn.us

www.mndnr.gov/grants/ruralfire

enc



MAYOR & COUNCIL COMMUNICATION

DATE: September 15, 2015
CONSENT
ITEM # 6

AGENDA ITEM: Eagle Point Blvd Street and Utility Improvements – Pay Request No. 1

SUBMITTED BY: Ryan Stempiski, Project Engineer

THROUGH: Clark Schroeder, Interim City Administrator

REVIEWED BY: Jack Griffin, City Engineer
Cathy Bendel, Finance Director

SUGGESTED ORDER OF BUSINESS *if removed from the Consent Agenda*:

- Questions from Council to Staff Mayor Facilitates
- Public Input, if Appropriate.....Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Engineering.

FISCAL IMPACT:

None. Partial payment is proposed in accordance with the Contract for the project. Payment remains within the authorized scope and budget.

SUMMARY AND ACTION REQUESTED:

The City Council is respectfully requested to consider approving Pay Request No. 1 for the Eagle Point Boulevard Street and Utility Improvements project. If removed from the consent agenda, the recommended motion for the action is as follows:

“Move to approve Pay Request No. 1 to Miller Excavating, Inc. in the amount of \$102,582.81 for the Eagle Point Boulevard Street and Utility Improvements”.

LEGISLATIVE HISTORY/BACKGROUND INFORMATION:

Miller Excavating, Inc., the Contractor for the project, has submitted Partial Pay Estimate No. 1 in the amount of \$102,582.81. The request has been reviewed and payment is recommended in the amount requested. In accordance with the contract documents, the City has retained 5% of the total work completed. The amount retained is \$5,399.10.

RECOMMENDATION:

Staff is recommending that the City Council consider approving, *as part of the Consent Agenda*, Pay Request No. 1 for the Eagle Point Boulevard Street and Utility Improvements project. If removed from the consent agenda, the recommended motion for the action is as follows:

“Move to approve Pay Request No. 1 to Miller Excavating, Inc. in the amount of \$102,582.81 for the Eagle Point Boulevard Street and Utility Improvements”.

ATTACHMENT(S):

1. Partial Pay Estimate No. 1

PROJECT PAY FORM

PARTIAL PAY ESTIMATE NO. <u> 1 </u>	FOCUS ENGINEERING, inc.
---	--------------------------------

EAGLE POINT BLVD STREET & UTILITY IMPROVEMENTS PROJECT NO. 2015.120	PERIOD OF ESTIMATE FROM <u> 8/3/2014 </u> TO <u> 8/31/2015 </u>
--	--

PROJECT OWNER: CITY OF LAKE ELMO 3800 LAVERNE AVENUE NORTH LAKE ELMO, MN 55042 ATTN: JACK GRIFFIN, CITY ENGINEER	CONTRACTOR: MILLER EXCAVATING, INC. 3636 STAGECOACH TRAIL NORTH STILLWATER, MN 55082 ATTN: STEVE ST. CLAIRE, PROJECT MANAGER
---	---

CONTRACT CHANGE ORDER SUMMARY				PAY ESTIMATE SUMMARY	
No.	Approval Date	Amount			
		Additions	Deductions		
				1. Original Contract Amount	\$1,249,494.09
				2. Net Change Order Sum	\$0.00
				3. Revised Contract (1+2)	\$1,249,494.09
				4. *Work Completed	\$107,981.90
				5. *Stored Materials	\$0.00
				6. Subtotal (4+5)	\$107,981.90
				7. Retainage* <u> 5.0% </u>	\$5,399.10
				8. Previous Payments	\$0.00
				9. Amount Due (6-7-8)	\$102,582.81
TOTALS		\$0.00	\$0.00		
NET CHANGE		\$0.00			

*Detailed Breakdown Attached

CONTRACT TIME					
START DATE: <u> 7/31/2015 </u>	ORIGINAL DAYS <u> 320 </u>	ON SCHEDULE			
SUBSTANTIAL COMPLETION: <u> 10/15/2015 </u>	REVISED DAYS <u> 0 </u>	YES	<input checked="" type="checkbox"/>		
FINAL COMPLETION: <u> 6/15/2016 </u>	REMAINING <u> 289 </u>	NO	<input type="checkbox"/>		

ENGINEER'S CERTIFICATION: The undersigned certifies that the work has been reviewed and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.	FOCUS Engineering, inc. _____ ENGINEER <u> 9/9/2015 </u> DATE
--	---

CONTRACTOR'S CERTIFICATION: The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.	CONTRACTOR _____ BY _____ DATE
--	--

APPROVED BY OWNER: CITY OF LAKE ELMO, MINNESOTA	
_____ BY	_____ BY
_____ DATE	_____ DATE

**EAGLE POINT BLVD STREET & UTILITY IMPROVEMENTS
CITY OF LAKE ELMO, MINNESOTA
PROJECT NO. 2015.120**



ITEM	DESCRIPTION OF PAY ITEM	UNIT	CONTRACT AMOUNT			THIS PERIOD		TOTAL TO DATE	
			QUANTITY	UNIT PRICE	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
DIVISION 1 - GENERAL									
1	MOBILIZATION	LS	1	\$29,900.00	\$29,900.00	0.50	\$14,950.00	0.50	\$14,950.00
2	TRAFFIC CONTROL	LS	1	\$6,850.00	\$6,850.00	0.50	\$3,425.00	0.50	\$3,425.00
3	SILT FENCE	LF	3,100	\$2.00	\$6,200.00	1,550.00	\$3,100.00	1,550.00	\$3,100.00
4	INLET PROTECTION	EA	17	\$200.00	\$3,400.00	8.00	\$1,600.00	8.00	\$1,600.00
5	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EA	2	\$1,000.00	\$2,000.00	0.00	\$0.00	0.00	\$0.00
6	STREET SWEEPING	HR	20	\$100.00	\$2,000.00	0.00	\$0.00	0.00	\$0.00
7	6" TOPSOIL AND SOD	SY	5,145	\$10.50	\$54,022.50	0.00	\$0.00	0.00	\$0.00
8	HYDRAULIC MULCH (TEMPORARY)	SY	2,575	\$1.15	\$2,961.25	0.00	\$0.00	0.00	\$0.00
SUBTOTAL - DIVISION 1					\$107,333.75		\$23,075.00		\$23,075.00
DIVISION 2 - SANITARY SEWER									
9	CONNECT TO EXISTING SANITARY SEWER MANHOLE	EA	2	\$2,800.00	\$5,600.00	2.00	\$5,600.00	2	\$5,600.00
10	SANITARY SEWER PIPE - 8"	LF	764	\$33.60	\$25,670.40	764.00	\$25,670.40	764	\$25,670.40
11	SANITARY SEWER MANHOLE - TYPE 301	EA	3	\$3,400.00	\$10,200.00	3.00	\$10,200.00	3	\$10,200.00
12	EXCESS MANHOLE DEPTH	LF	12	\$240.00	\$2,880.00	12.00	\$2,880.00	12	\$2,880.00
13	REMOVAL OF UNSTABLE FOUNDATION MATERIAL	CY	42	\$52.00	\$2,184.00	0.00	\$0.00	0	\$0.00
14	STABILIZING AGGREGATE BORROW	CY	42	\$68.00	\$2,856.00	0.00	\$0.00	0	\$0.00
15	TELEVISION	LF	764	\$3.50	\$2,674.00	0.00	\$0.00	0	\$0.00
SUBTOTAL - DIVISION 2					\$52,064.40		\$44,350.40		\$44,350.40
DIVISION 3 - WATERMAIN									
16	CONNECT TO EXISTING WATERMAIN	EA	1	\$2,650.00	\$2,650.00	0.00	\$0.00	0	\$0.00
17	6" GATE VALVE & BOX	EA	1	\$1,990.00	\$1,990.00	0.00	\$0.00	0	\$0.00
18	12" GATE VALVE	EA	2	\$4,770.00	\$9,540.00	0.00	\$0.00	0	\$0.00
19	16" BUTTERFLY VALVE & BOX	EA	1	\$4,990.00	\$4,990.00	0.00	\$0.00	0	\$0.00
20	HYDRANT	EA	1	\$4,560.00	\$4,560.00	0.00	\$0.00	0	\$0.00
21	16" DIP CL. 52 WATERMAIN	LF	209	\$108.00	\$22,572.00	0.00	\$0.00	0	\$0.00
22	REMOVE AND REPLACE VALVE BOX	EA	2	\$985.00	\$1,970.00	0.00	\$0.00	0	\$0.00
23	16"x45" BEND MJ DUCTILE IRON COMPACT FITTING	EA	1	\$1,560.00	\$1,560.00	0.00	\$0.00	0	\$0.00
24	16"x16" TEE MJ DUCTILE IRON COMPACT FITTING	EA	1	\$2,190.00	\$2,190.00	0.00	\$0.00	0	\$0.00
25	16"x12" REDUCER MJ DUCTILE IRON COMPACT FITTING	EA	2	\$1,380.00	\$2,760.00	0.00	\$0.00	0	\$0.00
26	16"x6" REDUCER MJ DUCTILE IRON COMPACT FITTING	EA	1	\$1,270.00	\$1,270.00	0.00	\$0.00	0	\$0.00
27	4" POLYSTYRENE INSULATION	SF	32	\$10.00	\$320.00	0.00	\$0.00	0	\$0.00
SUBTOTAL - DIVISION 3					\$56,372.00		\$0.00		\$0.00
DIVISION 4 - STORM SEWER									
28	REMOVE EXISTING STORM SEWER STRUCTURE	EA	2	\$400.00	\$800.00	0.00	\$0.00	0	\$0.00
29	REMOVE EXISTING STORM SEWER (ALL TYPES AND SIZES)	LF	65	\$15.00	\$975.00	0.00	\$0.00	0.00	\$0.00
30	CONNECT TO EXISTING STORM SEWER STRUCTURE	EA	2	\$890.00	\$1,780.00	0.00	\$0.00	0.00	\$0.00
31	STORM SEWER PIPE - 12" RCP	LF	117	\$33.00	\$3,861.00	0.00	\$0.00	0.00	\$0.00
32	STORM SEWER PIPE - 15" RCP	LF	971	\$34.50	\$33,499.50	0.00	\$0.00	0.00	\$0.00
33	CATCH BASIN - TYPE 404	EA	3	\$1,695.00	\$5,085.00	0.00	\$0.00	0.00	\$0.00
34	CATCH BASIN/MANHOLE - TYPE 406	EA	7	\$2,665.00	\$18,655.00	0.00	\$0.00	0.00	\$0.00
35	RESET EXISTING CATCH BASIN CASTING	EA	2	\$475.00	\$950.00	0.00	\$0.00	0.00	\$0.00
36	REPAIR EXISTING CATCH BASIN CONCRETE	SF	27	\$36.00	\$972.00	0.00	\$0.00	0.00	\$0.00
SUBTOTAL - DIVISION 4					\$66,577.50		\$0.00		\$0.00
DIVISION 5 - STREETS									
37	SALVAGE POST AND SIGN	EA	11.00	\$60.00	\$660.00	0.00	\$0.00	0	\$0.00
38	REMOVE POST AND SIGN	EA	1.00	\$60.00	\$60.00	0.00	\$0.00	0	\$0.00
39	SAWCUT BITUMINOUS OR CONCRETE	LF	553.00	\$3.00	\$1,659.00	0.00	\$0.00	0	\$0.00
40	REMOVE AND DISPOSE OF EXISTING BITUMINOUS PAVEMENT (DRIVEWAY)	SY	266.00	\$5.00	\$1,330.00	0.00	\$0.00	0	\$0.00
41	REMOVE AND DISPOSE OF EXISTING CONCRETE PAVEMENT (DRIVEWAY)	SY	380.00	\$6.00	\$2,280.00	0.00	\$0.00	0	\$0.00
42	REMOVE AND DISPOSE OF EXISTING CONCRETE CURB	LF	7,036.00	\$2.00	\$14,072.00	2,050.00	\$4,100.00	2,050	\$4,100.00
43	COMMON EXCAVATION	LS	1.00	\$214,450.00	\$214,450.00	0.17	\$36,456.50	0.17	\$36,456.50
44	SELECT GRANULAR BORROW (CV) (P)	CY	12,000.00	\$11.95	\$143,400.00	0.00	\$0.00	0	\$0.00
45	SUBGRADE CORRECTION	SY	2,700.00	\$9.00	\$24,300.00	0.00	\$0.00	0	\$0.00
46	SUBGRADE PREPARATION	RS	34.00	\$150.00	\$5,100.00	0.00	\$0.00	0	\$0.00
47	CLASS 6 AGGREGATE BASE	TN	9,850.00	\$12.65	\$124,602.50	0.00	\$0.00	0	\$0.00
48	AGGREGATE TRAIL RESTORATION	TN	9.00	\$80.00	\$720.00	0.00	\$0.00	0	\$0.00
49	BITUMINOUS NON-WEAR COURSE	TN	1,825.00	\$62.00	\$113,150.00	0.00	\$0.00	0	\$0.00

ITEM	DESCRIPTION OF PAY ITEM	UNIT	CONTRACT AMOUNT			THIS PERIOD		TOTAL TO DATE	
			QUANTITY	UNIT PRICE	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
50	BITUMINOUS WEAR COURSE	TN	1,825.00	\$62.00	\$113,150.00	0.00	\$0.00	0	\$0.00
51	BITUMINOUS MATERIAL FOR TACK COAT	GA	842.00	\$3.00	\$2,526.00	0.00	\$0.00	0	\$0.00
52	CONCRETE CURB AND GUTTER	LF	6,596.00	\$12.00	\$79,152.00	0.00	\$0.00	0	\$0.00
53	DRIVEWAY VALLEY GUTTER	EA	4.00	\$2,970.00	\$11,880.00	0.00	\$0.00	0	\$0.00
54	6" CONCRETE DRIVEWAY PAVEMENT	SY	40.00	\$55.00	\$2,200.00	0.00	\$0.00	0	\$0.00
55	BITUMINOUS DRIVEWAY PAVEMENT	SY	295.00	\$27.00	\$7,965.00	0.00	\$0.00	0	\$0.00
56	PERFORATED PVC EDGE DRAIN	LF	6,660.00	\$9.00	\$59,940.00	0.00	\$0.00	0	\$0.00
57	DRAINTILE CLEANOUT	EA	50.00	\$150.00	\$7,500.00	0.00	\$0.00	0	\$0.00
58	DRAINTILE CONNECTION INTO CATCH BASIN	EA	8.00	\$400.00	\$3,200.00	0.00	\$0.00	0	\$0.00
59	PRECAST CONCRETE HEADWALL FOR DRAINTILE	EA	6.00	\$515.00	\$3,090.00	0.00	\$0.00	0	\$0.00
60	ADJUST MANHOLE CASTING	EA	4.00	\$600.00	\$2,400.00	0.00	\$0.00	0	\$0.00
61	ADJUST GATE VALVE BOX	EA	18.00	\$350.00	\$6,300.00	0.00	\$0.00	0	\$0.00
62	FURNISH SIGN PANEL	SF	15.00	\$45.00	\$675.00	0.00	\$0.00	0	\$0.00
63	INSTALL SIGN PANELS	EA	2.00	\$200.00	\$400.00	0.00	\$0.00	0	\$0.00
64	4" SOLID LINE WHITE EPOXY	LF	7,116.00	\$0.53	\$3,771.48	0.00	\$0.00	0	\$0.00
65	4" SOLID LINE YELLOW EPOXY	LF	1,524.00	\$0.53	\$807.72	0.00	\$0.00	0	\$0.00
66	4" BROKEN LINE YELLOW EPOXY	LF	2,558.00	\$0.53	\$1,355.74	0.00	\$0.00	0	\$0.00
67	STOP BAR - POLY PREFORMED	EA	2.00	\$1,200.00	\$2,400.00	0.00	\$0.00	0	\$0.00
68	TEMPORARY PAVEMENT STRIPING	LS	1.00	\$4,500.00	\$4,500.00	0.00	\$0.00	0	\$0.00
69	PAVEMENT MARKINGS - POLY PREFORMED	EA	10.00	\$815.00	\$8,150.00	0.00	\$0.00	0	\$0.00
SUBTOTAL - DIVISION 5					\$967,146.44	\$40,556.50	\$40,556.50		

TOTALS - BASE CONTRACT

\$1,249,494.09

\$67,425.40

\$107,981.90



MAYOR & COUNCIL COMMUNICATION

DATE: September 15, 2015

CONSENT

ITEM # 7

AGENDA ITEM: Production Well No. 4 – Pay Request No. 10 (FINAL)

SUBMITTED BY: Chad Isakson, Project Engineer

THROUGH: Clark Schroeder, Interim City Administrator

REVIEWED BY: Jack Griffin, City Engineer
Cathy Bendel, Finance Director
Mike Bouthilet, Public Works

SUGGESTED ORDER OF BUSINESS (if removed from the Consent Agenda):

- Questions from Council to Staff Mayor Facilitates
- Public Input, if Appropriate.....Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Engineering

FISCAL IMPACT:

None. Final payment is proposed in accordance with the Contract for the project. The total project cost remains within authorized amounts and approved change orders for the project.

SUMMARY AND ACTION REQUESTED:

The City Council is respectfully requested to consider accepting the improvements and approving Pay Request No. 10 (Final) for the Production Well No. 4 Improvements. The work has been reviewed by the Engineer and is fully completed in accordance with the Contract, Plans and Specifications and Change Orders. If removed from the consent agenda, the recommended motion for the action is as follows:

“Move to accept the improvements for the Production Well No. 4 and approve Pay Request No. 10 (Final) to Keys Well Drilling Company in the amount of \$15,367.37.”

LEGISLATIVE HISTORY/BACKGROUND INFORMATION:

Keys Well Drilling Co., the Contractor for the project, has completed the Production Well No. 4 Improvements in accordance with the construction contract awarded by the council on May 21, 2013. The Project Engineer has prepared a Certification of Completion indicating that all work is completed including all punchlist items and is recommending the acceptance of the improvements and release of the final retainage. Project acceptance will initiate the one-year warranty period for the improvements. The one-year warranty will begin on September 15, 2015 and will extend through September 15, 2016.

The final total construction costs for the project is \$307,347.50 which is 0.8% over the original contract amount of \$304,800.00. Added project costs are primarily related to additional well development time and rock removal required to achieve the design capacity of the well. The project was partially funded through the MN-DEED water system grant. A breakdown of the project costs compared with the previously approved budget is shown below.

	Post Construction Costs	Authorized Project Budget Costs
Total Project Costs:	\$423,173	\$444,400
Funding Source:		
<i>DEED Water Agreement Funds:</i>	\$163,141	\$170,000
<i>Water Enterprise Funds:</i>	\$260,032	\$274,400

RECOMMENDATION:

Staff is recommending that the City Council consider, *as part of the Consent Agenda*, accepting the improvements for the Production Well No. 4 and approving Pay Request No. 10 (Final) in the amount of \$15,367.37. If removed from the consent agenda, the recommended motion for the action is as follows:

“Move to accept the improvements for the Production Well No. 4 and approve Pay Request No. 10 (Final) to Keys Well Drilling Company in the amount of \$15,367.37.”

ATTACHMENT(S):

1. Certificate of Completion
2. Partial Pay Estimate No. 10 (Final).

PROJECT PAY FORM

PARTIAL PAY ESTIMATE NO. 10 (Final)

FOCUS ENGINEERING, inc.

PRODUCTION WELL NO. 4
PROJECT NO. 2013.125

PERIOD OF ESTIMATE
FROM 6/30/2015 TO 8/7/2015

PROJECT OWNER:
CITY OF LAKE ELMO
3800 LAVERNE AVENUE NORTH
LAKE ELMO, MN 55042
ATTN: JACK GRIFFIN, P.E., CITY ENGINEER

CONTRACTOR:
KEYS WELL DRILLING CO.
1156 HOMER ST
ST. PAUL, MN 55116
ATTN: JEFFREY KEYS

CONTRACT CHANGE ORDER SUMMARY

PAY ESTIMATE SUMMARY

No.	Approval Date	Amount	
		Additions	Deductions
1	11/19/2013	N/A	N/A
2	8/17/2015	\$2,547.50	
TOTALS		\$2,547.50	\$0.00
NET CHANGE		\$2,547.50	

1. Original Contract Amount	\$304,800.00
2. Net Change Order Sum	\$2,547.50
3. Revised Contract (1+2)	\$307,347.50
4. *Work Completed	\$307,347.50
5. *Stored Materials	\$0.00
6. Subtotal (4+5)	\$307,347.50
7. Retainage* <u>0.0%</u>	\$0.00
8. Previous Payments	\$291,980.13
9. Amount Due (10)	\$15,367.37

*Detailed Breakdown Attached

CONTRACT TIME

START DATE: 7/8/2013
SUBSTANTIAL COMPLETION: 11/29/2013
FINAL COMPLETION: 12/13/2013

ORIGINAL DAYS 158
REVISED DAYS 0
REMAINING -602

ON SCHEDULE
YES
NO

ENGINEER'S CERTIFICATION:

The undersigned certifies that the work has been reviewed and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

FOCUS Engineering, inc.



ENGINEER

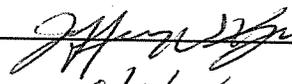
8/7/2015

DATE

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR

BY 

8/2/15
DATE

APPROVED BY OWNER: **CITY OF LAKE ELMO, MINNESOTA**

BY _____
DATE _____

BY _____
DATE _____

PARTIAL PAY ESTIMATE NO. 10 (Final)



PRODUCTION WELL NO. 4
CITY OF LAKE ELMO, MINNESOTA
PROJECT NO. 2013.125

ITEM	DESCRIPTION OF PAY ITEM	UNIT	CONTRACT			THIS PERIOD		TOTAL TO DATE	
			QUANTITY	UNIT PRICE	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
1	MOBILIZATION / SITE WORK	LS	1	\$26,000.00	\$26,000.00	-	\$0.00	1.00	\$26,000.00
2	SILT FENCE	LF	550	\$5.00	\$2,750.00	-	\$0.00	275.00	\$1,375.00
3	24-INCH STEEL CASING	LF	95	\$200.00	\$19,000.00	-	\$0.00	89.00	\$17,800.00
4	24-INCH OPEN HOLE	LF	110	\$125.00	\$13,750.00	-	\$0.00	122.00	\$15,250.00
5	18-INCH STEEL CASING	LF	210	\$80.00	\$16,800.00	-	\$0.00	211.00	\$16,880.00
6	18-INCH OPEN HOLE	LF	85	\$60.00	\$5,100.00	-	\$0.00	81.00	\$4,860.00
7	GROUT	CY	50	\$410.00	\$20,500.00	-	\$0.00	29.00	\$11,890.00
8	EXPLOSIVES	LB	400	\$28.00	\$11,200.00	-	\$0.00	410.00	\$11,480.00
9	REMOVAL OF ROCK	CY	750	\$70.00	\$52,500.00	-	\$0.00	1071.00	\$74,970.00
10	AIR SURGING MOBILIZATION	LS	1	\$4,500.00	\$4,500.00	-	\$0.00	2.00	\$9,000.00
11	AIR SURGING DEVELOPMENT	HRS	125	\$210.00	\$26,250.00	-	\$0.00	121.50	\$25,515.00
12	TELEVISION SURVEY	LS	1	\$1,400.00	\$1,400.00	-	\$0.00	1.00	\$1,400.00
13	TEST PUMP MOBILIZATION & INSTALL.	LS	1	\$5,000.00	\$5,000.00	-	\$0.00	2.00	\$10,000.00
14	TEST PUMPING	HRS	80	\$140.00	\$11,200.00	-	\$0.00	63.50	\$8,890.00
15	TEST PUMPING DISCHARGE PIPE	LF	2,500	\$5.50	\$13,750.00	-	\$0.00	2425.00	\$13,337.50
16	SAND CONTENT TESTS	EA	5	\$50.00	\$250.00	-	\$0.00	3.00	\$150.00
17	CHEM. ANALYSIS & BACT. TEST	LS	1	\$4,500.00	\$4,500.00	-	\$0.00	1.00	\$4,500.00
18	SOUNDS BARRIER CONSTRUCTION	SF	1,600	\$8.00	\$12,800.00	-	\$0.00	-	\$0.00
19	GAMMA LOG	EA	1	\$800.00	\$800.00	-	\$0.00	1.00	\$800.00
20	RESTORATION	LS	1	\$3,500.00	\$3,500.00	-	\$0.00	-	\$0.00
21	WELL PUMP	LS	1	\$53,250.00	\$53,250.00	0.08	\$4,260.00	1.00	\$53,250.00

TOTALS - BASE CONTRACT **\$304,800.00** **\$4,260.00** **\$307,347.50**

CHANGE ORDER NO. 1

CO1-1	REVISE COMPLETION DATE	LS	1.0	\$0.00	\$0.00	1.0	\$0.00	0.0	\$0.00
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TOTALS - CHANGE ORDER NO. 1 **\$0.00** **\$0.00** **\$0.00**

COMPENSATING CHANGE ORDER NO. 2

CO2-1	COMPENSATING CHANGE ORDER	LS	1.0	\$2,547.50	\$2,547.50	0.0	\$0.00	0.0	\$0.00
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TOTALS - COMPENSATING CHANGE ORDER NO. 2 **\$2,547.50** **\$0.00** **\$0.00**

TOTALS - REVISED CONTRACT **\$307,347.50** **\$4,260.00** **\$307,347.50**



MAYOR & COUNCIL COMMUNICATION

DATE: September 15, 2015

CONSENT

ITEM # 8

AGENDA ITEM: Production Well No. 4 – Compensating Change Order No. 2

SUBMITTED BY: Chad Isakson, Project Engineer

THROUGH: Clark Schroeder, Interim City Administrator

REVIEWED BY: Jack Griffin, City Engineer
Cathy Bendel, Finance Director

SUGGESTED ORDER OF BUSINESS *if removed from the Consent Agenda*:

- Questions from Council to Staff Mayor Facilitates
- Public Input, if Appropriate.....Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Engineering.

FISCAL IMPACT: Increase of \$2,547.50 to the final construction contract amount.

This change order reconciles the estimated and actual quantities installed on the project and increases the contract by \$2,547.50. With this change order the final contract amount is \$307,347.50.

SUMMARY AND ACTION REQUESTED:

The City Council is respectfully requested to consider approving, *as part of the consent agenda*, Compensating Change Order No. 2 for the Production Well No. 4 project to reconcile the estimated and actual quantities installed on the project. If removed from the consent agenda, the recommended motion for the action is as follows:

“Move to approve Compensating Change Order No. 2 for the Production Well No. 4 project thereby increasing the final contract amount by \$2,547.50.”

LEGISLATIVE HISTORY/BACKGROUND INFORMATION:

Keys Well Drilling Company was awarded a construction contract on May 22, 2013 to complete the Production Well No. 4 project. The contractor has completed the work in accordance with the contract, plans and specifications; and with approval of this change order the contract amount will be adjusted to reflect quantities actually installed as part of the project. The overall increase in the contract amount for this change order is \$2,547.50 as detailed on the attached itemization. The added cost was the result of additional development time and material removal in order to achieve the designed well pumping capacity.

The final construction contract amount is \$307,347.50 or 0.8% over the original construction contract award.

RECOMMENDATION:

Staff is recommending that the City Council consider, *as part of the Consent Agenda*, approving Compensating Change Order No. 2 for the Production Well No. 4 project thereby increasing the final contract amount by \$2,547.50. If removed from the consent agenda, the recommended motion for this action is as follows:

“Move to approve Compensating Change Order No. 2 for the Production Well No. 4 project thereby increasing the final contract amount by \$2,547.50.”

ATTACHMENT(S):

1. Compensating Change Order No. 2

CONTRACT CHANGE ORDER FORM

PRODUCTION WELL NO. 4 CITY OF LAKE ELMO, MINNESOTA PROJECT NO. 2013.125	FOCUS ENGINEERING, inc.
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CHANGE ORDER NO. 2 DATE: August 7, 2015

TO: KEYS WELL DRILLING CO., 1156 HOMER ST, ST. PAUL MN 55116

This Document will become a supplement to the Contract and all provisions will apply hereto. The Contract Documents are modified as follows upon execution of this Change Order.

CHANGE ORDER DESCRIPTION / JUSTIFICATION:

Per the project Contract Documents the original contract amount and basis of award is established using the estimated quantities for each item of work listed in the bid schedule and multiplying them by the Contractor's corresponding unit bid price. The Contractor is paid for the actual final quantities installed on the project at the unit bid prices.

At the completion of the project, a compensating change order is prepared to revise the estimated quantities for each work item listed in the bid schedule to the actual quantities installed and the corresponding Contract Amount is revised accordingly.

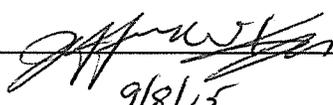
This compensating change order reflects a net increase to the contract amount by \$2,547.50. The primary areas of increased pay items include additional development time and material removed to achieve the designed well capacity.

Attachments (list documents supporting change): None

ITEM	DESCRIPTION OF PAY ITEM	UNIT	QTY	UNIT PRICE	INCREASE/(DECREASE)
	*See attached itemization for Change Order items				\$2,547.50
NET CONTRACT CHANGE					\$2,547.50

Amount of Original Contract	\$	304,800.00
Sum of Additions/Deductions approved to date (CO Nos. 1)	\$	0.00
Contract Amount to date	\$	304,800.00
Amount of this Change Order (ADD) (DEDUCT) (NO CHANGE)	\$	2,547.50
Revised Contract Amount	\$	307,347.50

The Contract Period for Completion will be ~~(UNCHANGED)~~ ~~(INCREASED)~~ ~~(DECREASED)~~ 0 days

APPROVED BY ENGINEER: FOCUS Engineering, inc.  _____ ENGINEER <u>8/7/2015</u> _____ DATE	APPROVED BY CONTRACTOR  _____ BY <u>9/8/15</u> _____ DATE
APPROVED BY OWNER: CITY OF LAKE ELMO, MINNESOTA _____ BY _____ DATE	

COMPENSATING CHANGE ORDER NO. 2



PRODUCTION WELL NO. 4
CITY OF LAKE ELMO, MINNESOTA
PROJECT NO. 2013.125

ITEM	DESCRIPTION OF PAY ITEM	UNIT	CONTRACT			TOTAL TO DATE		COMPENSATING CO #2	
			QUANTITY	UNIT PRICE	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
1	MOBILIZATION / SITE WORK	LS	1	\$26,000.00	\$26,000.00	1.00	\$26,000.00	-	\$0.00
2	SILT FENCE	LF	550	\$5.00	\$2,750.00	275.00	\$1,375.00	-275.00	-\$1,375.00
3	24-INCH STEEL CASING	LF	95	\$200.00	\$19,000.00	89.00	\$17,800.00	-6.00	-\$1,200.00
4	24-INCH OPEN HOLE	LF	110	\$125.00	\$13,750.00	122.00	\$15,250.00	12.00	\$1,500.00
5	18-INCH STEEL CASING	LF	210	\$80.00	\$16,800.00	211.00	\$16,880.00	1.00	\$80.00
6	18-INCH OPEN HOLE	LF	85	\$60.00	\$5,100.00	81.00	\$4,860.00	-4.00	-\$240.00
7	GROUT	CY	50	\$410.00	\$20,500.00	29.00	\$11,890.00	-21.00	-\$8,610.00
8	EXPLOSIVES	LB	400	\$28.00	\$11,200.00	410.00	\$11,480.00	10.00	\$280.00
9	REMOVAL OF ROCK	CY	750	\$70.00	\$52,500.00	1071.00	\$74,970.00	321.00	\$22,470.00
10	AIR SURGING MOBILIZATION	LS	1	\$4,500.00	\$4,500.00	2.00	\$9,000.00	1.00	\$4,500.00
11	AIR SURGING DEVELOPMENT	HRS	125	\$210.00	\$26,250.00	121.50	\$25,515.00	-3.50	-\$735.00
12	TELEVISION SURVEY	LS	1	\$1,400.00	\$1,400.00	1.00	\$1,400.00	-	\$0.00
13	TEST PUMP MOBILIZATION & INSTALL.	LS	1	\$5,000.00	\$5,000.00	2.00	\$10,000.00	1.00	\$5,000.00
14	TEST PUMPING	HRS	80	\$140.00	\$11,200.00	63.50	\$8,890.00	-16.50	-\$2,310.00
15	TEST PUMPING DISCHARGE PIPE	LF	2,500	\$5.50	\$13,750.00	2425.00	\$13,337.50	-75.00	-\$412.50
16	SAND CONTENT TESTS	EA	5	\$50.00	\$250.00	3.00	\$150.00	-2.00	-\$100.00
17	CHEM. ANALYSIS & BACT. TEST	LS	1	\$4,500.00	\$4,500.00	1.00	\$4,500.00	-	\$0.00
18	SOUNDS BARRIER CONSTRUCTION	SF	1,600	\$8.00	\$12,800.00	-	\$0.00	-1600.00	-\$12,800.00
19	GAMMA LOG	EA	1	\$800.00	\$800.00	1.00	\$800.00	-	\$0.00
20	RESTORATION	LS	1	\$3,500.00	\$3,500.00	-	\$0.00	-1.00	-\$3,500.00
21	WELL PUMP	LS	1	\$53,250.00	\$53,250.00	1.00	\$53,250.00	-	\$0.00

TOTALS - BASE CONTRACT **\$304,800.00** **\$307,347.50** **\$2,547.50**

CHANGE ORDER NO. 1

CO1-1	REVISE COMPLETION DATE	LS	1.0	\$0.00	\$0.00	1.0	\$0.00	0.0	\$0.00
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TOTALS - CHANGE ORDER NO. 1 **\$0.00** **\$0.00** **\$0.00**

TOTALS - DIFFERENCE IN CONTRACT AND ACTUAL WORK COMPLETE **\$304,800.00** **\$307,347.50** **\$2,547.50**



MAYOR & COUNCIL COMMUNICATION

DATE: September 15, 2015
CONSENT
ITEM 9
MOTION

AGENDA ITEM: New Single Family Home Permit Report

SUBMITTED BY: Rick Chase, Building Official

THROUGH: Rick Chase, Building Official

REVIEWED BY: Kyle Klatt, Planning Director

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item..... City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff.....Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion.....Mayor Facilitates

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to accept the monthly new single family home permit report through August, 2015. No specific motion is needed as this is recommended as part of the *Consent Agenda*.

LEGISLATIVE HISTORY/BACKGROUND INFORMATION:

	<u>2015</u>	<u>2014</u>	<u>2013</u>
New Homes	75	17	23
Total valuation	\$24,663,000	\$10,018,000	\$10,553,000
Average home value	328,000	589,000	459,000
Total Valuation YTD	29,283,000	15,169,000	13,077,000

❖ One new home rebuilt in 2015 due to fire.

RECOMMENDATION: Based on the aforementioned, the staff recommends the City Council accept the August, 2015 monthly new home building permit report.



MAYOR & COUNCIL COMMUNICATION

DATE: September 15, 2015

CONSENT

ITEM # 10

AGENDA ITEM: Approval of Resolution No. 2015-74, Appointing 2015 Election Judges

SUBMITTED BY: Julie Johnson, City Clerk

THROUGH: Clark Schroeder, City Administrator

REVIEWED BY: Clark Schroeder, City Administrator

SUGGESTED ORDER OF BUSINESS (if removed from Consent):

- Introduction of ItemCity Clerk
- Report/Presentation.....City Clerk
- Questions from Council to Staff Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Staff

FISCAL IMPACT: None. All expenses are reimbursed by the school district.

SUMMARY AND ACTION REQUESTED:

As part of the Consent Agenda, the City Council is respectfully requested to approve Resolution No. 2015-74, A Resolution Appointing Election Judges for the 2015 Special Election. Please find attached Exhibit A with the names of the 2015 election judges. As part of the Consent Agenda, no formal motion is needed; however, if the Council wishes to further discuss the topic, they can remove this item from the Consent Agenda and approve the Resolution by taking the following action:

“Move to approve Resolution No. 2015-74, A Resolution Appointing Election Judges for the 2015 Special Election, as presented herein.”

LEGISLATIVE HISTORY:

North St. Paul/Maplewood/Oakdale Independent School District 622 has called for a special election to be held on November 3, 2015. It is the City's responsibility to run the election including appointing supervising election judges to work the polls; however, all costs and legal notice publications associated with the election are the responsibility of ISD 622.

Pursuant to Section 204B.21 of the Minnesota Election Laws, election judges shall be appointed by the municipality. The appointments shall be made at least 25 days before the election at which the judges will serve. The election judges are required to receive compensation equal to at least the prevailing Minnesota minimum wage for each hour spent carrying out duties at the polling place and attending training.

The City Council approved the appointment of the judges on the attached Exhibit A to serve for the ISD 834 special election in May, 2015. Staff is requesting the individuals listed on the attached Exhibit A be re-appointed to serve as election judges for the November 3, 2015 Special Election at the hourly rate of \$10.00 for election judges and \$11.00 for head election judges. As allowed by law if circumstances change before the election, the resolution authorizes the City Clerk to appoint additional election judges as necessary.

RECOMMENDATION:

Staff recommends the City Council approve Resolution No. 2015-19, A Resolution Appointing Election Judges for the 2015 Special Election depicted in the attached Exhibit A. As part of the Consent Agenda, no formal motion is needed; however, if the Council wishes to further discuss the topic, they can remove this item from the Consent Agenda and approve the Resolution by taking the following action:

“Move to approve Resolution No. 2015-74, A Resolution Appointing Election Judges for the 2015 Special Election, as presented herein.”

ATTACHMENTS:

1. Exhibit A – 2015 Election Judge Roster
2. Resolution No. 2015-74, A Resolution Appointing Election Judges for the 2015 Special Election

Exhibit A – 2015 Lake Elmo Election Judges

Jim Allen
Diane Allen
Ella Menendez
Janice Roth
Linda Wagner
Pat O'Donnell
Donald Slinger
Gloria VanDemmeltraadt
Barb Bjorkman
Abdullah Battah
Sally Wacker
Bob Schumacher
Jim Carlson
Nancy Hansen
Armando Menendez
Phyllis Paulson
Jan Kiefner
Wil Hirsch
Jim Roth
Wendy Tait Loos
Maggie Lindberg
Jan Krueger
Bill Wacker
Janet Carlson
Mary Grundeen
Shirley Durand

**CITY OF LAKE ELMO
WASHINGTON COUNTY
STATE OF MINNESOTA**

RESOLUTION NO. 2015-74

A RESOLUTION APPOINTING ELECTION JUDGES FOR THE 2015 SPECIAL ELECTION

WHEREAS, pursuant to Section 204B.21 of the Minnesota Election Laws, Election judges shall be appointed by the municipality; and

WHEREAS, the appointments shall be made at least 25 days before the election at which the judges will serve; and

WHEREAS, election judges and election judge trainees shall receive at least the prevailing Minnesota minimum wage for each hour spent carrying out duties at the polling place and attending training; and

WHEREAS, the City of Lake Elmo is dependent upon and appreciative of citizen assistance for its election process; and

WHEREAS, the Lake Elmo 2015 Special Election Judge appointments consist of individuals recommended by the City Clerk with the approval by majority of the City Council; and

WHEREAS, the City Clerk may appoint additional election judges as necessary,

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Lake Elmo that the individuals listed on the attached Exhibit A are appointed to serve as election judges for the November 3, 2015 Special Election at the hourly rate of \$10.00 for election judges and \$11.00 for head election judges.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF LAKE ELMO THIS 15th DAY OF SEPTEMBER 2015.

By: _____
Mike Pearson
Mayor

(Seal)

ATTEST:

Julie Johnson
City Clerk



MAYOR & COUNCIL COMMUNICATION

DATE: September 15, 2015

CONSENT

ITEM # 11

AGENDA ITEM: Phase 2 Downtown Street, Drainage, and Utility Improvements: Request County to Proceed with 30th Street Right-of-Way Acquisition

SUBMITTED BY: Chad Isakson, Project Engineer

THROUGH: Clark Schroeder, Interim City Administrator

REVIEWED BY: Jack Griffin, City Engineer
David Snyder, City Attorney
Mike Bouthilet, Public Works

SUGGESTED ORDER OF BUSINESS (if removed from the Consent Agenda):

- Questions from Council to Staff Mayor Facilitates
- Public Input, if Appropriate.....Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Staff and Legal.

FISCAL IMPACT: Approval of this motion will provide direction to Washington County as it works to acquire City owned right-of-way along 30th Street to facilitate the Phase 2 Downtown Street, Drainage, and Utility Improvements planned for construction in 2016.

Based upon Phase 1 Downtown Improvement appraisal information it is estimated the right-of-way acquisition will cost \$172,000 plus appraisal and acquisition costs. These costs have been previously identified in the project cost estimates and were included in the Cooperative Agreement with the County. Final costs will not be known until the county completes the Phase 2 Downtown Improvement appraisal process and successfully negotiates each acquisition.

SUMMARY AND ACTION REQUESTED:

The City Council is respectfully requested to direct Washington County to proceed with 30th Street right-of-way acquisition. If removed from the consent agenda, the recommended motion for the action is as follows:

“Move to direct Washington County to acquire right-of-way along 30th Street as necessary to construct improvements proposed for the Phase 2 Downtown Street, Drainage, and Utility Improvements.”

LEGISLATIVE HISTORY/BACKGROUND INFORMATION:

Final design is underway for the Phase 2 Downtown Street, Drainage, and Utility Improvements project which includes extension of sanitary sewer along 30th Street from Lake Elmo Avenue to Reid Park. Historic research has shown an indication that the City of Lake Elmo may own right-of-way along this corridor, however nothing was officially recorded or platted. In order to complete the improvements Washington County is recommending that the City direct the County to acquire right-of-way from the property owners from the back of the existing curb to the extent of the project construction limits, approximately 27 feet south of the existing roadway centerline. Under this scenario the City is assuming that prescriptive easement rights exist along 30th Street from back of curb to the back of curb due to the long standing maintenance of a public roadway but not beyond the curb line. This recommendation requires the City to acquire approximately 25,000 sf. of right-of-way to complete the proposed Phase 2 improvements. The County needs official direction on how to proceed with the acquisition in order to maintain their project schedule.

The City’s decision must weigh the risk and cost of litigation against the time and expense of obtaining this right-of-way. The City could proceed with the presumption that the 30 foot right-of-way exists based on deed records and no additional acquisition would be needed to complete the improvements as proposed. There would be no cost for acquisition but the City may be required to withstand challenges by property owners.

LEGAL OPINION:

The County has requested that the City clarify whether or not it wants to fully acquire easements in the affected areas sufficient to allow construction of a sidewalk. It appears that the City has a roadway and related easements established by longstanding use of the area and the proposed sidewalk would lie within areas that are essentially right-of-way. In any event, some portions of the sidewalk may not lie entirely within the right-of-way and some other related improvements may lie slightly outside of the right-of-way. The County suggests and requests that the areas affected by the sidewalk be acquired by the City through quick take eminent domain proceedings. Since most of the area is burdened with City right-of-way in any event, the acquisitions would not be difficult.

RECOMMENDATION:

Staff is recommending that the City Council, *as part of the Consent Agenda*, direct Washington County to proceed with 30th Street right-of-way acquisition. If removed from the consent agenda, the recommended motion for the action is as follows:

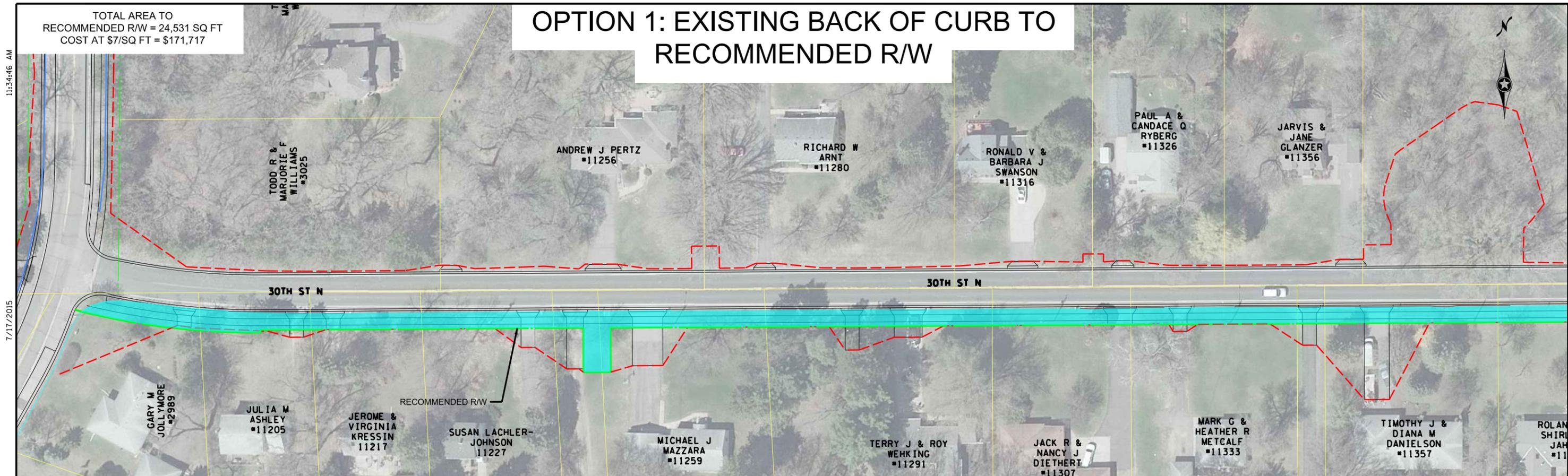
“Move to direct Washington County to acquire right-of-way along 30th Street as necessary to construct improvements proposed for the Phase 2 Downtown Street, Drainage, and Utility Improvements.”

ATTACHMENT(S):

1. Acquisition Map – Option 1 Existing Back of Curb to Recommended R/W extents.

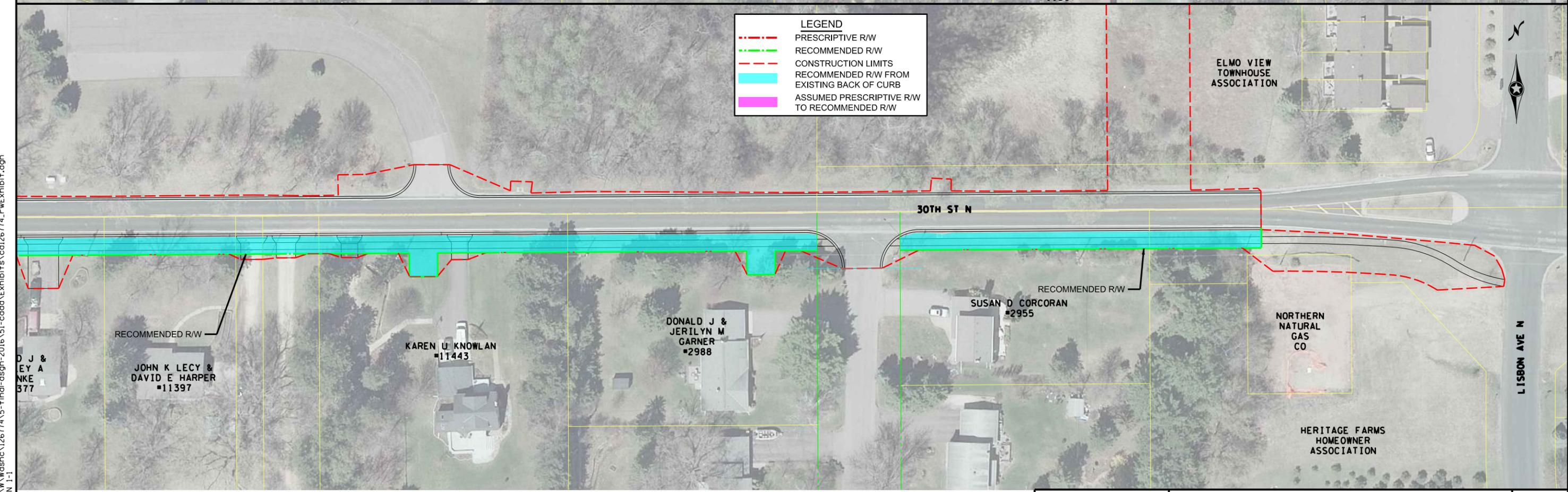
TOTAL AREA TO
RECOMMENDED R/W = 24,531 SQ FT
COST AT \$7/SQ FT = \$171,717

OPTION 1: EXISTING BACK OF CURB TO RECOMMENDED R/W



LEGEND

- PRESCRIPTIVE R/W
- RECOMMENDED R/W
- CONSTRUCTION LIMITS
- RECOMMENDED R/W FROM EXISTING BACK OF CURB
- ASSUMED PRESCRIPTIVE R/W TO RECOMMENDED R/W



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OPTION 1-1

SEH
PHONE: (651)490-2000
3535 VAONAI CENTER DR.
ST. PAUL, MN 55110

**LAKE ELMO OLD VILLAGE
RIGHT-OF-WAY OPTION #1,
30 TH STREET**

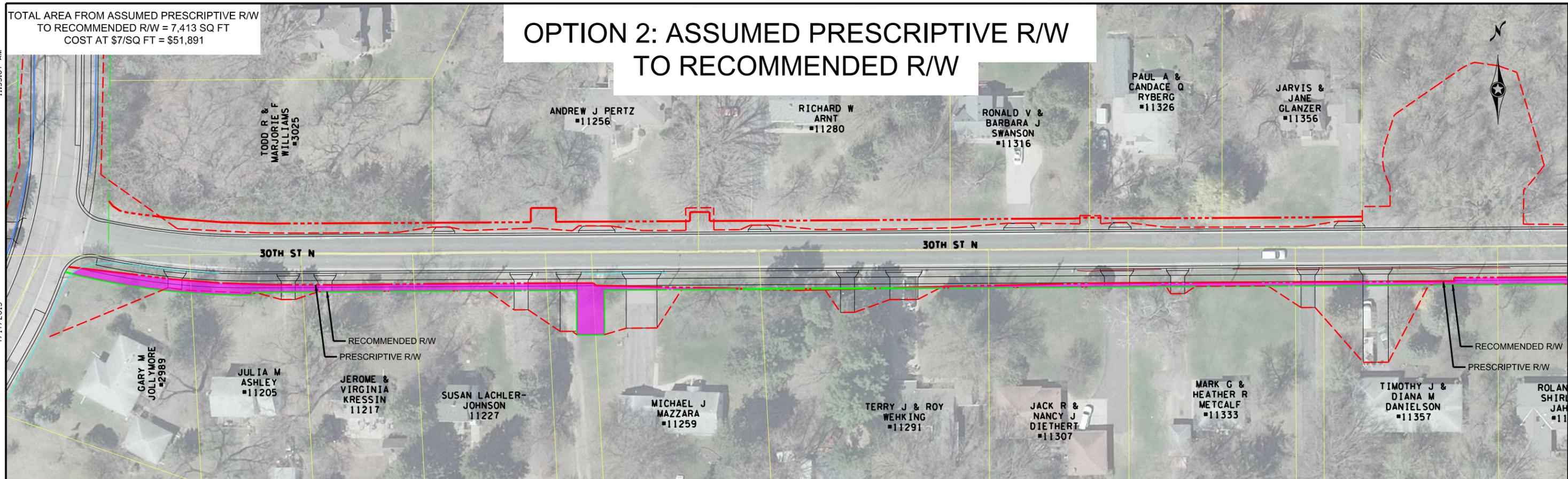
FILE NO.
WASHC126774
1
OF 2

TOTAL AREA FROM ASSUMED PRESCRIPTIVE R/W
TO RECOMMENDED R/W = 7,413 SQ FT
COST AT \$7/SQ FT = \$51,891

OPTION 2: ASSUMED PRESCRIPTIVE R/W TO RECOMMENDED R/W

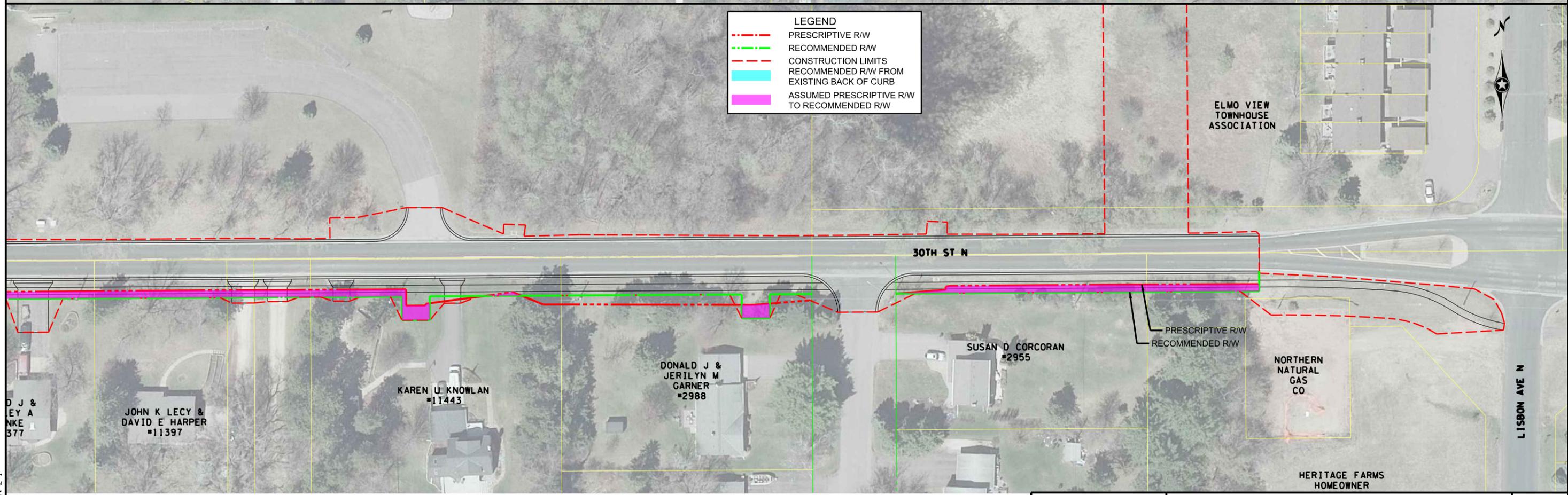
11/3/07 AM

7/17/2015



LEGEND

- - - PRESCRIPTIVE R/W
- - - RECOMMENDED R/W
- - - CONSTRUCTION LIMITS
- - - RECOMMENDED R/W FROM EXISTING BACK OF CURB
- - - ASSUMED PRESCRIPTIVE R/W TO RECOMMENDED R/W



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OPTION 2-1

SEH
 PHONE: (651)490-2000
 3535 VAONAIS CENTER DR.
 ST. PAUL, MN 55110

**LAKE ELMO OLD VILLAGE
 RIGHT-OF-WAY OPTION #2,
 30 TH STREET**

FILE NO.
 WASHC126774
 2
 OF 2